

Municipality of St. Mary's Expense Claim




Claimant's Name: Marvin MacDonald
 Claimant's Title: CAO
 Period Covered: October 1 to 31, 2018
 Date Submitted: 31-Oct-18

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @ 0.6260	Meals			Other Expenses	Paid by Municipality	
						Breakfast \$ 15	Lunch \$ 20	Dinner \$ 20		Credit Card	Invoice
Oct 9/18	CAO Strategy Meeting	mileage	Port Hawkesbury	232	121.80	-	-	-	-	-	-
Oct 10/18	Meeting with Grace Chum and John Beaton	mileage	New Glasgow	190	99.75	-	-	-	-	-	-
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Totals:					422	\$ 221.55	\$ -	\$ -	\$ -	\$ -	# -

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

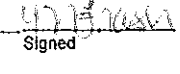
Marvin MacDonald, CAO
 Print name and position


 Signed

*APPROVED by:
 Warden Michael Hofer
 Print Name and Position


 Signed

Marian Fraser
 Director of Finance/
 Treasurer


 Signed

Total Claim: 221.55
 Less amount paid directly by municipality: -

Balance due (owed): \$ 221.55

PAID
 NOV 22 2018
 Per. 015/31