

Municipality of St. Mary's Expense Claim



Claimant's Name: Marvin MacDonald
 Claimant's Title: CAO
 Period Covered: January 1/19 to Jan 31/19
 Date Submitted: February 5/19

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @: 0.6300	Meals			Other Expenses	Paid by Municipality	
						Breakfast \$ 15	Lunch \$ 20	Dinner \$ 20		Credit Card	invoice
Jan 3/19	Planning Session	mileage	Port Bickerton	38	20.14	-	-	-	-		
Jan 11/19	Tour of Touquoy Mine	Mileage	Moose River -from #7	72	38.16						
Jan 21/19	DMA - Regional Planning Changes	mileage	Port Hawkesbury	214	113.42		20.00				
Jan 22/19	Marine Protected Area Advisory Committee	mileage	Sheet Harbour	167	88.51						
Jan 22/19	Fishermans's Hrb Public Mtg	mileage	Port Bickerton	38	20.14			20.00			
Jan 23/19	Health Authority Mtg.	mileage	Guysborough	172	91.16						
Jan 29/19	Meeting with Grace Chum		Antigonish		-		20.00				
					-						
					-						
					-						
					-						
					-						
Totals:		-	-	701	\$ 371.53	\$ -	\$ 40.00	\$ 20.00	\$ -	#	-

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Marvin MacDonald, CAO
 Print name and position

*APPROVED by:
 Michael H. Mosler
 Print Name and Position

Marianne Fraser, Director of Finance
 Print Name and Position

Signed

Signed

Signed

Total Claim: 431.53
 Less amount paid directly by municipality: -
 Balance due (owed): \$ 431.53

PAID
 FEB 11 2019
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