Municipality of St. Mary's Expense Claim

Municipality of the District of St. Mary's

Claimant's Name: Marvin MAcDonald

Claimant's Title: CAO

Period Covered: December 1, 2019 to December 31, 2019

Date Submitted: 31-Dec-19

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @ 0.5250	Meals: Breakfast $ 15	Meals: Lunch $ 20	Meals: Dinner $ 20	Other Expenses		Paid by Municipality: Credit Card	Paid by Municipality: Invoice
Dec 12/19	Guysborough Co. Tourism Association	Mileage	Guysborough	184	96.60	-	20.00	-	-			
Dec13/19	Port Bickerton /Fisherman's Hrb	Mileage	Port Bickerton	78	41.34							
Dec 18/19	JOHS Inspection - Transfer Station	Mileage	Gegogan	23	12.19							
Dec 19/19	Meetings DMAH and MFC	Mileage	Halifax	44	23.32		20.00		18.50			
Dec 20/19	Meeting DLF - Parks & Protected Areas	Mileage	Halifax	44	23.32				5.25			
					-							
					-							
					-							
					-							
					-							
	Totals:	-	-	373	$ 196.77	$ -	$ 40.00	$ -	$ 23.75	#	-	

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Marvin MacDonald, CAO
Print name and position — *Signed*

*APPROVED by:

Print Name and Position — *Signed*

Marian Fraser
Director of Finance
Treasurer

Print Name and Position — *Signed*

Total Claim: 260.52
Less amount paid directly by municipality: -

Balance due (owed): $ 260.52

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PAID
DEC 31 2019
Per 016062