Municipality of St. Mary's Expense Claim

Municipality of the District of St. Mary's

Claimant's Name: Marvin MAcDonald

Claimant's Title: CAO

Period Covered: August 1 to August 31, 2019

Date Submitted: 2-Sep-19

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @ 0.5300	Meals: Breakfast $ 15	Meals: Lunch $ 20	Meals: Dinner $ 20	Other Expenses		Paid by Municipality: Credit Card	Paid by Municipality: Invoice
Aug 22/19	Meeting with MacLaughlin Arena	mileage	Charolettown, PEI	409	216.77	-	20.00	20.00	-		79.00	
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	Totals:	-	-	409	$ 216.77	$ -	$ 20.00	$ 20.00	$ -	#	79.00	

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Marvin MacDonald, CAO
Print name and position

Marvin MacDonald
Signed

*APPROVED by:

Michael A Mosher-Wardha
Print Name and Position

Signed

M Fraser, Dir of Finance
Print Name and Position

Signed

CK#015813

Total Claim: 335.77
Less amount paid directly by municipality: 79.00

Balance due (owed): $ 256.77