Municipality of St. Mary's Expense Claim

Municipality of the District of St. Mary's

Claimant's Name: Marvin MAcDonald

Claimant's Title: CAO

Period Covered: October 1 to October31, 2019

Date Submitted:

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @ 0.5250	Meals Breakfast $ 15	Meals Lunch $ 20	Meals Dinner $ 20	Other Expenses	Paid by Municipality: Credit Card	Paid by Municipality: Invoice
October 8/19	Guysborough Co. Housing Network mtg	mileage	Guysborough	167	87.68		20.00	-	-		
October 18/19	NS Gold Show	mileage	Halifax	424	222.60				22.00		
					-						
					-						
					-						
					-						
					-						
					-						
					-						
					-						
	Totals:	-	-	591	$ 310.28	$ -	$ 20.00	$ -	$ 22.00	# -	

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Marvin MacDonald, CAO
Print name and position

M MacDonald
Signed

***APPROVED by:**

Marian Fraser, Dir of Fin.
Print Name and Position

Signed

Print Name and Position

Signed

PAID
NOV 06 2019
Per 015955

Total Claim: 352.28
Less amount paid directly by municipality: -

Balance due (owed): $ 352.28

Tax

G- Oct Exp.

10 210 2121 200099.