

Municipality of St. Mary's Expense Claim



Claimant's Name: Marvin MacDonald
Claimant's Title: CAO
Period Covered: November 1, 2019 to November 30, 2019
Date Submitted: Dec 2, 2019

Date Expense Incurred	Business Purpose of Expense: must include meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @	Meals			Other Expenses	Paid by Municipality
						Breakfast \$	Lunch \$	Dinner \$		
11/05/19	NSFM Fall Conference		Halifax		0.5250			20.00		
11/06/19	NSFM Conference		Halifax			15.00		20.00		
11/07/19	NSFM Conference		Halifax			15.00				
11/08/19	NSFM Conference		Halifax			15.00	20.00			
11/12/19	Transfer Station	mileage	Gegogan	22	11.66					
11/19/19	Transfer Station	mileage	Gegogan	22	11.66					
11/25/19	Environmental Education Conference	mileage	Halifax					20.00		
11/29/19	CAO Regional Meeting	mileage	Antigonish	130	68.90					
Totals:				174	\$ 92.22	\$ 45.00	\$ 20.00	\$ 60.00	\$ 19.00	#

Total Claim: 236.22
 Less amount paid directly by municipality: -

Balance due (owed): \$ 236.22

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.
 Marvyn MacDonald, CAO
 Signed: [Signature]
 *APPROVED BY: Michael Fraser
 Print Name and Position: Michael Fraser
 Signed: [Signature]
 Print Name and Position: Marian Fraser

Marian Fraser
 Director of Finance/
 Treasurer

PAID
DEC 04 2019
147.016009