

Municipality of St. Mary's Expense Claim



Claimant's Name: Kayland Smith
 Claimant's Title: District 3/5
 Period Covered: October 1st to 31st 2019
 Date Submitted: October 30th 2019

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @	Meals			Other Expenses	Paid by Municipality	
						Breakfast \$	Lunch \$	Dinner \$		Credit Card	Invoice
October 2nd 2019	Committee of the Whole/Walk to School Day	Mileage	Sherbrooke, NS	60	0.5250						
October 8th 2019	GALA	Mileage	Guysborough, NS	152	79.80						
October 16th 2019	Committee of the Whole	Mileage	Sherbrooke, NS	60	31.50						
October 7th 2019	Council Meeting	Mileage	Sherbrooke, NS	60	31.50						
October 15th 2019	Library Board Discussion Meeting	Mileage	Sherbrooke, NS	60	31.50						
October 24th 2019	Fire Services	Mileage	Sherbrooke, NS	60	31.50						
October 25th 2019	Emergency Meeting - Recplex	Mileage	Sherbrooke, NS	60	31.50						
October 30th 2019	Committee of the Whole	Mileage	Sherbrooke, NS	60	31.50						
Totals:				572	\$ 300.30	\$	\$	\$	\$	\$	\$

Total Claim: 300.30
 Less amount paid directly by municipality: -
 Balance due (owed): \$ 300.30

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Kayland Smith Signed
 Print name and position

*APPROVED BY: Michael Gordon Signed
Maxine MacDonald, CAO Signed
 Print Name and Position

PAID
 OCT 30 2019
 Per 015927