# Municipality of St. Mary's Expense Claim

Municipality of the District of St. Mary's

**Claimant's Name:** Jackie Dort

**Claimant's Title:** Deputy Warden

**Period Covered:** July 1/19 - July 31/19

**Date Submitted:** Aug 1/19

| Date Expense Incurred | Business Purpose of Expense: must include: meeting name/conference | Professional/Travel Development Expense Type (mileage/hotel/airfare) | Location | kms driven | Mileage calculated @ 0.5300 | Meals: Breakfast $ 15 | Meals: Lunch $ 20 | Meals: Dinner $ 20 | Other Expenses | Paid by Municipality: Credit Card | Paid by Municipality: Invoice |
|---|---|---|---|---|---|---|---|---|---|---|---|
| July 3/19 | COTW Meeting | Travel | Sherbrooke | 66 | 34.98 | - | | | | | |
| July 8/19 | Council Meeting | Travel | Sherbrooke | 66 | 34.98 | | | | | | |
| July 15/19 | Draft Impact Study Presentation | Travel | Sherbrooke | 66 | 34.98 | | | | | | |
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| | Totals: | - | - | 198 | $ 104.94 | $ - | $ - | $ - | $ - | # - | |

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Jackie Dort/Deputy Warden
*Print name and position*

Jackie Dort
*Signed*

*APPROVED by:

M Fraser Dir of Finance
*Print Name and Position*

M Fraser
*Signed*

Michael Mosher Warden
*Print Name and Position*

*Signed*

Total Claim: 104.94
Less amount paid directly by municipality: -

**Balance due (owed): $ 104.94**

PAID
AUG 07 2019
Per. 015714