

Municipality of St. Mary's Expense Claim



Claimant's Name: Michael Mosher
 Claimant's Title: Warden
 Period Covered: _____
 Date Submitted: January 12th 2020

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @	Meals			Other Expenses	Paid by Municipality		
						Breakfast \$	Lunch \$	Dinner \$		Credit Card	Invoice	
December 4th 2019	COTW	Mileage	Sherbrooke	64	0.5250	-	-	-				
December 13th 2019	Meeting	Mileage	Sherbrooke	64	33.60							
December 14th 2019	Beluga Whale event	Mileage	Sherbrooke	64	33.60							
December 16th 2019	Meeting	Mileage	Sherbrooke	64	33.60							
December 18th 2019	COTW	Mileage	Sherbrooke	64	33.60							
December 19th 2019	Meeting	Mileage	Sherbrooke	64	33.60							
Totals:					\$	201.60	\$	-	\$	-	\$	-

Total Claim: 201.60
 Less amount paid directly by municipality: -

Balance due (owed): \$ 201.60

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Michael Mosher Warden
 Signed

*APPROVED BY:
ROGAN KAISER-SIKK
 Print Name and Position
Marcin Macdonald, CAO
 Print Name and Position

PAID
 JAN 13 2020
 Per: O. L. L...