

Municipality of St. Mary's Expense Claim



Claimant's Name: Debbie Findlay
 Claimant's Title: Councillor District one
 Period Covered: May 1 - 31, 2020
 Date Submitted: _____

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @	Meals			Other Expenses	Paid by Municipality			
						Breakfast	Lunch	Dinner		Credit Card	Invoice		
05-06-20	COTW				0.5250	\$	15	\$	20	\$	20		
05-06-20	Budget presentation				0.0000								
05-06-20	Sherbrooke Village Commission				0.0000								
05-11-20	Council - did not attend				0.0000								
05-14-20	Special Council Meeting				0.0000								
05-20-20	COTW				0.0000								
05-26-20	Sherbrooke Village Commission				0.0000								
Totals:				0	\$								

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

D. A. Findlay Councillor - District 1
 Print name and position

*APPROVED BY Michael Mark Word
 Print Name and Position **Marian Fraser**
 Director of Finance

Signed [Signature]
 Signed [Signature]
 Treasurer

Total Claim: _____
 Less amount paid directly by municipality: _____
 Balance due (owed): \$ _____