Municipality of St. Mary's Expense Claim

Municipality of the District of St. Mary's

Claimant's Name: Marissa Jordan

Claimant's Title: Chief Administrative Officer

Period Covered: January 1- January 31, 2023

Date Submitted: 31-Jan-23

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @ 0.5800	Meals Breakfast $ 15	Meals Lunch $ 20	Meals Dinner $ 20	Other Expenses	Paid by Municipality: Credit Card	Paid by Municipality: Invoice
01-17-23	EMO- ICS 200 Training	mileage	Antigonish	120	69.60	-	-	-	-		
01-18-23	EMO- ICS 200 Training	mileage	Antigonish	120	69.60						
					-						
					-						
					-						
					-						
					-						
					-						
					-						
Totals:		-	-	240	$ 139.20	$ -	$ -	$ -	$ -	# -	

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Marissa Jordan, Chief Administrative Officer
Print name and position

Signed

*APPROVED by:

Greg Wier/Warden
Print Name and Position

Signed

MFraser, DOF
Print Name and Position

Signed

Total Claim: 139.20
Less amount paid directly by municipality: -

Balance due (owed): $ 139.20

G-CAO Jan23 Exp EMO
10 210 2121 200099

PAID
FEB 07 2023
Ans'd.....
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