

Municipality of the District of St. Mary's Hospitality Expense Form

Department
Administration

Name	Title
Mallory Fraser	Municipal Clerk

Purchases

Date	Description	Amount	Budget Line Item
2022-07		Ø	
2022-08		Ø	
2022-09		Ø	
Total		Ø	

Summary

Budget Line Item	Amount
Total	Ø

Authorization

Preauthorization form attached

If preauthorization not obtained please complete the following:

Reason preauthorization was not possible: _____

Purpose of Event: _____

Number of Attendees: _____

Mallory Fraser
Signature

December 8, 2022
Date

M. Jordan
Approved By

December 8/2022
Date