Municipality of St. Mary's Expense Claim

Claimant's Name: Marissa Jordan

Claimant's Title: Chief Administrative Officer

Period Covered: May 1-May 31, 2023

Date Submitted: 01-Jun-23

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @ 0.5300	Meals Breakfast $ 15	Meals Lunch $ 20	Meals Dinner $ 20	Other Expenses	Paid by Municipality: Credit Card	Paid by Municipality: Invoice
					-	-	-	-	-		
					-						
					-						
					-						
					-						
					-						
					-						
					-						
					-						
					-						
Totals:		-	-	0	$ -	$ -	$ -	$ -	$ -	# -	

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Marissa Jordan, Chief Administrative Officer — *Print name and position* — *Signed* MJordan

*APPROVED by:

Greg Wier/Warden — *Print Name and Position* — *Signed*

MFraser, DOF — *Print Name and Position* — *Signed* MFraser

Total Claim: -

Less amount paid directly by municipality: -

Balance due (owed): $ -