

# Municipality of St. Mary's Expense Claim



Claimant's Name: Courtney Mailman  
 Claimant's Title: \_\_\_\_\_  
 Period Covered: December-2023  
 Date Submitted: January 7th, 2024

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @	Meals			Other Expenses	Paid by Municipality	
						Breakfast	Lunch	Dinner		Credit Card	Invoice
					0.5950	\$ 15	\$ 20	\$ 35			
Dec. 6, 2024	COTW	Mileage	Sherbrooke	0	-	-		-	-		
Dec. 11, 2024	Regular Council	Mileage	Sherbrooke	0	-						
		Mileage	Sherbrooke	0	-						
		Mileage	Sherbrooke	0	-						
		Mileage	Sherbrooke	0	-						
				0	-						
				0	-						
				0	-						
				0	-						
				0	-						
				0	-						
				0	-						
				0	-						
				0	-						
<b>Totals:</b>				0	\$ -	\$ -	\$ -	\$ -	\$ -		

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Courtney Mailman Councillor  
*Print name and position* *Signed*

\*APPROVED by: \_\_\_\_\_  
*Print Name and Position* *Signed*

\_\_\_\_\_  
*Print Name and Position* *Signed*

Total Claim:                   -  
 Less amount paid directly by municipality:                   -

**Balance due (owed):**                   \$ -