

Municipality of the District of St. Mary's Hospitality Expense Form

Department
<i>Administration</i>

Name	Title
<i>Jadzia Rudolph</i>	<i>Municipal Clerk</i>

Purchases

Date	Description	Amount	Budget Line Item
<i>2024 - 01</i>		<i>Ø</i>	
<i>2024 - 02</i>		<i>Ø</i>	
<i>2024 - 03</i>		<i>Ø</i>	
		<i>Ø</i>	
		<i>Ø</i>	
		<i>Ø</i>	
<i>Quarter 4:</i>		<i>Ø</i>	<i>Total</i>

Summary

Budget Line Item	Amount
<i>Total</i>	<i>Ø</i>

Authorization

Preauthorization form attached

If preauthorization not obtained please complete the following:
 Reason preauthorization was not possible: _____
 Purpose of Event: _____
 Number of Attendees: _____

Jadzia Rudolph
Signature

July, 10, 2024
Date

[Signature]
Approved By

July 10, 2024
Date