Municipality of St. Mary's Expense Claim

Municipality of the District of St. Mary's

Claimant's Name: Doug Patterson

Claimant's Title: Chief Administration Officer, CAO

Period Covered: November-2024

Date Submitted: 20-Dec-2024

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @ 0.5900	Meals Breakfast $ 15	Meals Lunch $ 20	Meals Dinner $ 35	Other Expenses	Paid by Municipality Credit Card	Paid by Municipality Invoice
November 4,2024	Councillor Orientation	Mileage	Sherbrooke - Halifax	362	213.58	-		-	-		
November 4,2024	Councillor Orientation	Accomodation	Halifax								179.00
November 25,2024	NSFM - Fall Conference	Mileage	Sherbrooke - Halifax	362	213.58						
November 25,2024	NSFM - Fall Conference	Accomodation	Halifax								1,030.52
					-						
					-						
					-						
					-						
					-						
					-						
Totals:		-	-	724	$ 427.16	$ -	$ -	$ -	$ -	# -	1,209.52

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Doug Patterson, Chief Administration Officer, CAO
Print name and position — *Signed*

*APPROVED by:

Print Name and Position — Signed

Print Name and Position — Signed

Total Claim: 1,636.68
Less amount paid directly by municipality: 1,209.52

Balance due (owed): $ 427.16

G-CAO Nov24exp

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