

**Municipality of the District of St. Mary's
Regular Council Meeting
Monday January 11, 2016**

MEETING, DATE & TIME:

The regular meeting of the St. Mary's Municipal Council was called to order at 7:00pm on January 11, 2016 in the Council Chambers, Sherbrooke, NS.

ATTENDING:

Warden Mosher	Deputy Warden Clark
Councillor Findlay	Councillor Dort
Councillor Pye	Councillor Baker
Councillor Kaiser-Kirk	Adam Rodgers, Solicitor

ALSO IN ATTENDANCE:

Marvin MacDonald, CAO
David Gillis, Municipal Clerk
Jody Cook, Administrative Assistant

APPROVAL OF AGENDA AND ANY ADDITIONS:

**ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR BAKER COUNCIL APPROVED AGENDA WITH THE FOLLOWING ADDITIONS; PORT BICKERTON DRY HYDRANT UPDATE, UNSM FORESTRY WORKSHOP
MOTION CARRIED**

APPROVAL OF MINUTES:

**ON MOTION OF COUNCILLOR PYE AND SECONDED BY DEPUTY WARDEN CLARK COUNCIL APPROVED MINUTES OF REGULAR COUNCIL MEETING FROM NOVEMBER 9, 2015 AS PRESENTED
MOTION CARRIED**

BUSINESS ARISING

- Street lights Stillwater; nothing further to report on matter

NEW BUSINESS

- a. Municipal Elections – discussion at Committee of the Whole meeting regarding Returning Officer; Clerk has confirmed with Mrs. Legge her willing to serve.

**ON MOTION OF COUNCILLOR KAISER-KIRK AND SECONDED BY COUNCILLOR BAKER, THAT COUNCIL HIRE RUTH LEGGE AS RETURNING OFFICER FOR OCTOBER 2016 MUNICIPAL ELECTION
MOTION CARRIED**

- b. Records Management Policy – discussion from Committee of the Whole meeting regarding the importance of retention schedule and maintenance

**ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR FINDLAY, COUNCIL ADOPT RECORDS MANAGEMENT POLICY AS PRESENTED
MOTION CARRIED**

- c. Active Transportation Plan Consultant – discussion from Committee of the Whole meeting where funding has been approved from Connect2 for \$10,000 and Department of Health and Wellness for \$500 to hire consultant to develop Active transportation plan. 13 bids were received for this project and staff made recommendation.

**ON MOTION OF COUNCILLOR FINDLAY AND SECONDED BY COUNCILLOR BAKER, COUNCIL HIRE UPLAND URBAN PLANNING AND DESIGN STUDIO CONSULTANTS AT A COST OF \$19,998.50 TO DEVELOP AN ACTIVE TRANSPORTATION PLAN FOR SHERBROOKE
MOTION CARRIED**

- d. Port Bickerton Dry Hydrant Tender for fire pond and dry hydrant – one bid from George F MacDonald and Sons was received at a cost of \$ 26,870. The cost is still within budget for dry hydrant capital of which half is from Gas Tax funds. Considering the extra construction work for pond and fencing and discussion with Department of Environment and Seashore Fire Department regarding response time, Mr. MacDonald recommended to award contract

ON MOTION OF COUNCILLOR KAISER-KIRK AND SECONDE BY COUNCILLOR BAKER THAT COUNCIL AWARD THE DRY HYDRANT TENDER TO GEORGE F. MACDONALD AND SONS IN THE AMOUNT OF \$26,870

- **Discussion on liability; precautions will be taken and it is the intention to eventually have all dry hydrants turned over to Volunteer Fire Departments to operate and maintain in formal manner.**

MOTION CARRIED

- e. UNSM Forestry Workshop – Issues have been raised at UNSM regarding forestry practices, the utilization of Crown Resource and enforcement of clear cutting. The idea for a forestry workshop is to bring in municipalities together and talk about their concerns. Deputy Warden Clark would be willing to volunteer with council’s support to get workshop going.

**ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR FINDLAY THAT COUNCIL APPOINT DEPUTY WARDEN CLARK TO THE UNSM FORESTRY WORKSHOP COMMITTEE
MOTION CARRIED**

SOLICITOR REPORT

- Completed title searches for 37 properties to go to Tax Sale – discussion on redeemable properties.
- Attended session on MGA review and will keep Council informed on how it may have an affect

OTHER MATTERS OF BUSINESS

Councillor Pye

- Attended Sherbrooke Tree Lighting

Mr. MacDonald

- Compiling information for Strategic plan for a discussion document and had meeting with Municipal Affairs and have agreed to facilitate public meetings

- Encouraged by meeting with municipal affairs regarding the joint plan proposal as previously discussed. They are looking at how to assist St. Mary's and sending a letter to us with their approach.
- Solid waste collection contract is coming up – meeting with neighboring municipality for insight
- Highlight in December was the generous donation from Roy Steed Trust Fund of \$100,000 to the Recplex. The intention is to go to public and get ideas on how to best utilize for long term viability for the facility.

Councillor Dort

- Attended Remembrance Day and Christmas activities

Warden Mosher

- Thanked Deputy Warden for acting on his behalf recently
- Old Fashioned Christmas and Women's Institute festivities

Deputy Warden Clark

- Remembrance Day services which were a great tribute and appreciated
- Chaired GALA meeting and have AGM tomorrow.
- Attended Christmas Turkey dinner where witnessed forward thinking donation to St. Mary's food bank by Greenfield Oldsters

Councillor Kaiser-Kirk

- Nothing to report

Councillor Findlay

- Attended meeting in Sheet Harbour since STEP appointment and is seeking interest for working committee with not much response.
- Eileen Beiswanger celebrated 80th birthday

Councillor Baker

- Remembrance day Ceremony
- Tree lighting and Christmas Tea

ADJOURNMENT:

ON MOTION OF COUNCILLOR FINDLAY MEETING WAS ADJOURNED 7:35PM

Approved By:

Recorded By:

Warden Mosher

Administrative Assistant