



NOTICE

MEETING: St. Mary's Municipal Council

DATE: Tuesday, November 13th, 2018

TIME: 7:00pm

PLACE: St. Mary's Municipal Office
Council Chambers, Sherbrooke, NS

Please Advise If Unable To Attend

Dated: *Nov 6, 2018*

Marvin MacDonald
CAO

Municipality of the District of St. Mary's

Meeting of Council

Tuesday, November 13th, 2018

AGENDA

1. Call to order
 2. Roll call
 3. Approval of agenda and any additions
 4. Approval of minutes of Regular Council Meeting held October 9th, 2018
 5. Approval of minutes of Special Council Meeting held October 17th, 2018
 6. Business arising from minutes
 7. New Business
 8. Recommendations from Committee of the Whole
 9. Outside committee appointment reports
 - a. Port Bickerton & Area Planning Association – Councillor Kaiser-Kirk
 - b. Community Health Board – Councillor Malloy
 - c. Eastern Regional Solid Waste Management – Deputy Warden Dort
 10. CAO report
 11. Solicitor report
- Adjournment

- *10 minute question and answer period pertaining to agenda items*

**Municipality of the District of St. Mary's
Regular Council Meeting
Tuesday, November 13th, 2018**

Meeting, Date & Time:

The regular meeting of the St. Mary's Municipal Council was called to order on Tuesday, November 13th, 2018 at 7:01pm in the Council Chambers Sherbrooke, N.S.

Attending:

Deputy Warden Dort
Councillor Malloy
Councillor Findlay
Councillor Kaiser-Kirk
Councillor Smith
Councillor Baker

Also Attending:

Marvin MacDonald, CAO
Denise Sawlor, Municipal Clerk/Special Projects Coordinator

Absent with Regrets:

Warden Mosher

Approval of Agenda:

On motion of Councillor Baker and seconded by Councillor Malloy Council approved the agenda with the following additions.

- 7. New Business
 - a) NSFM Fall Conference
- 9. Outside Committee Appointment Reports
 - d) Sherbrooke Village Commission – Councillor Findlay
 - e) WITAP – Wild Islands – Councillor Findlay
- 12. Council meeting dates

Motion carried.

Approval of Minutes:

On motion of Councillor Baker and seconded by Councillor Findlay Council approved the minutes of the Regular Council Meeting held on October 9th, 2018.

Motion carried.

On motion of Councillor Smith and seconded by Councillor Findlay Council approved the minutes of the Special Council Meeting held on October 17th, 2018.

Motion carried.

Business Arising from the Minutes

- No response yet on the Department of Transportation Infrastructure Renewal cost share application.

New Business

- NSFM Fall Conference Report, Deputy Warden Dort – See attached

Recommendations from Committee Of The Whole

- St. Mary's Hospital Society
On motion of Councillor Kaiser-Kirk and seconded by Councillor Findlay that Council cost share the rental of the Giffin house to be used as an incentive to attract nurses, time limit from November 15th, 2018 to April 15th, 2019, at a total cost not exceeding \$4,000.

Motion carried.

Outside Committee Reports

- Port Bickerton & Area Planning Association - Councillor Kaiser-Kirk
- Community Health Board – Councillor Malloy
- Eastern Regional Solid Waste Management – Deputy Warden Dort
- Sherbrooke Village Commission – Councillor Findlay
- WITAP – Wild Islands – Councillor Findlay

CAO Report

- See attached.
On motion of Councillor Smith and seconded by Councillor Baker that Council write off the balance of the following uncollectable water accounts:

14143.00 - \$376.77

17975.01 - \$3,354.53

18056.03 - \$162.18

18159.00 - \$13.98

18181.01 - \$184.96

Total of \$4,092.42.

Motion carried.

Council Meeting Dates

- COTW – Wednesday December 5th at 9am
- Regular Council – Monday December 10th at 7pm

Adjournment

On Motion of Councillor Findlay there being no further matters of business, council adjourned at 7:15pm.

Recorded By
Municipal Clerk/Special Projects Coordinator

Approved By
Deputy Warden Dort



Report to Council

Member of Council: Deputy Warden Jackie Dort

Board/Agency/Organization: NSFM Fall Conference

Date Attended: Nov. 6th to 9th, 2018

Location: Halifax, N.S.

Key Highlights:

- The Nova Scotia Federation of Municipalities (NSFM) Fall Conference was attended by Councillor Malloy, Councillor Baker, CAO Marvin MacDonald and myself.
- Election NSFM Board of Directors:
 - President: Deputy Mayor Waye Mason, HRM
 - Vice President: Mayor Pam Mood, Town of Yarmouth
- Election NSFM Rural Caucus:
 - President: Warden Timothy Habinski, County of Annapolis
 - Representative for NSFM Board of Directors: Warden Jim Smith, District of East Hants
- Resolutions chosen and passed:
 - CAPPED Assessment Program
 - Extended Producers Responsibility (EPR)
 - Municipal Funding*
 - Municipal Modernization
 - Roads

(*The resolution that was proposed on Cannabis did not go through as a standalone resolution in the top five. However it was included in with the final resolution on Municipal Funding)
- Proposed resolutions to move forward as Statements of Municipal Concern:
 - Municipal Responsibilities
 - Policing
 - Surplus Schools
 - Sustainability & Infrastructure Funding Support
- Requests from the floor to the NSFM Board of issues to monitor:
 - Connectivity & Internet
 - Code of Conduct
 - Doctor Recruitment

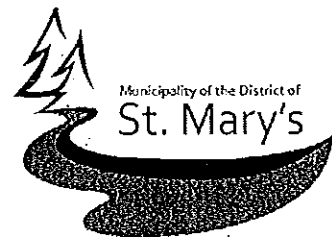
- Affordable Housing
- Immigration
- Libraries
- The Honourable Chuck Porter, Minister of Municipal Affairs spoke to the delegates on cooperation and collaboration between Municipal Units, Provincial Government, RENS (Regional Enterprise Networks) and the NSFM. He also spoke on high speed internet, its funding and the importance of ensuring what is expected is completed.
- Ministers Panel:
 - Questions were submitted to and compiled by the NSFM for this question period.
 - Time also permitted additional questions from the floor.
 - Ministers attending:
 - Hon. Chuck Porter, Municipal Affairs
 - Hon. Zach Churchill, Education & Early Childhood Development
 - Hon. Lloyd Hines, Transportation, Infrastructure & Renewal
 - Hon. Derek Mombourquette, Energy & Mines
 - Hon. Mark Furey, Justice
- Betty MacDonald, Executive Director for NSFM will be retiring this year in December.
- Information Sessions were held throughout the conference with a wide variety of topics.
- Suggestions were provided on topics for networking and additional time was allotted for this.
- Exhibits were on display.

An excellent conference and pleased to have the opportunity to attend.

Submitted by:

Jackie Dort

Deputy Warden



Report to Council

Member of Council: Peggy Kaiser-Kirk

Board/Agency/Organization: Port Bickerton & Area Planning Ass'n (Lighthouse)

Date Attended: Oct. 30, 2018

Location: Port Bickerton

Agenda Items Discussed:

- Agenda adoption
- Mins. For. Previous mtg
- Treasurer's Report
- Artist- In Residence Report – 70 of the 100 tickets for a free weeks stay @ the lighthouse bungalow have been sold; Possibility of renting the bungalow to a business for the month of Nov.; Applications have started coming in for the Artist- In Residence program for 2019.
- Annual Roast Beef Dinner was a success.
- Items discussed for winter readiness such as removal of hwy signs/picnic tables and incidentals in/Plan to bring in the Boardwalks tomorrow/discussion on cleaning of the heat pump/ leaking bathroom vent.
- Round Table Discussions included Washroom in Interpretive centre; Letter of Apology; Re-matting of large pic of lighthouse keepers; looking into sweatshirt sales; Christmas Function – No; Request for critique of trail descriptions; Relocating a sign at the intersection by Whitneys cornerstone; Septic system – cap it or pump it; Interpretive centre roof & railing.
- Mtg adjourned.

Key Highlights:



Report to Council

Member of Council: Beulah Malloy

Board/Agency/Organization: CHB

Date Attended: Oct 10/18

:Chedabuto Education Centre

Agenda Items Discussed:

Key Highlights:

- 1) Early years Project update. One family video completed and working on others.
- 2) Rural Health Network Presentation to be held on Oct .15th at Queensport Fire hall to work on the stragetic Health Plan.
- 3) CHB Provincial conference to be held in Halifax on Nov1 and Nov2. 4 people to attend.
- 4) Contact to be made with a couple of people that had taken applications and had shown interest in becoming members of the CHB.
- 5) Mobile Food presentation will take place on Nov.7th at 6pm at the Chedabucto Centre with other Community Health Boards being invited to attend.
- 6) Workshops on Wellness Grant Funding Applications have been completed in Canso,Guys.,and Sherbrooke. A total of 14 people attended and 20 plus groups were represented.



Report to Council

Member of Council: Deputy Warden Jackie Dort & Councillor Beulah Malloy

Board/Agency/Organization: ERSWMC (Eastern Region Solid Waste Management Committee)

Date Attended: September 27, 2018

Location: Boylston, N.S.

Agenda Items Discussed:

- Empty Paint Cans
- C&D Consultation
- Waste Audit Report
- Mobius Awards
- NSFMC: EPR
- Diversion Credit Funding
- Budget Cost Sharing

Key Highlights:

- Changes in the Paint Program are now in effect. Empty paint cans with labels can now be returned to an approved paint program site (a site that accepts used paint). Empty paint cans with no labels continue to go in the clear bag garage with their lids removed.
- NS Environment circulated C&D (Construction & Demolition) Consultation document to municipalities with disposal sites. Comments were welcome from the disposal sites.
- The Waste Audit Report was circulated. The overall provincial results will be helpful when focusing on education or diversion programs. However breaking up the results for the municipalities doesn't give a lot of accurate data as there was only a single sample taken from one route on one day.
- Mobius Awards nominations from ERSWMC are as follows. Hall of Fame: Debbie Feltmate, Institution of the Year: Fanning Education Center/Canso Academy and Community Event of the Year: Canso and Area Arena (efforts during Stanfest)
- NSFMC (Nova Scotia Federation of Municipalities): EPR (Extended Producers Responsibility): EPR presentations were made before Councils by Nicole Haverkort. It was noted the importance of EPR making the top 5 resolutions list at the NSFMC Fall Conference.

- Currently, provincially there is a group of municipal staff that is doing a review on the Diversion Credit Funding. A regional review will be done once the provincially one is complete as to include any changes made at the provincial level.
- A motion was passed to start the Budget Cost Sharing Formula for the region. If there are any changes made they would not come into effect until the 2019/20 budget year.

Updates:

- Mobius Awards: no winners from ERSWMC
- Comments in relation to the St. Mary's C&D disposal site were submitted by the CAO

Report to Council



Member of Council: Debbie Findlay

Board/Agency/Organization: Sherbrooke Village Commission

Date Nov 7, 2018 (delayed Oct meeting) Location: Village Board Room

Agenda Items Discussed:

The Agreement with the union has been signed.

The transfer of the donated land along the St. Mary's River is still progressing. Deeds have been signed. The Executive Director is progressing with the RICHES program and is hoping to offer courses in 2019.

The Executive Director presented the highlights of the recent Planning workshop which was attended by management staff, commissioners and several members of the community one being our Kelly Greenland. The workshop concentrated on priorities in courses offered, property renewal, possible partners.

Old fashioned Christmas decorating is in full gear.

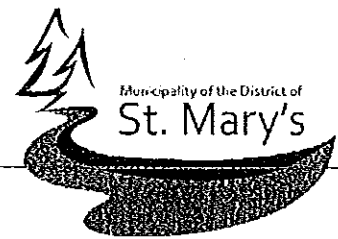
The year to date Financial report was presented to the Board and was approved.

The 2019/20 budget was presented and approved by the Board for submission to the province.

A letter is being sent to MLA Hines to thank him for recognizing the 3 recipients of the Sherbrooke Village Awards of Excellence in the House of Assembly. The winners were Tony Huntley (Blacksmith), Lynn Hayne (Promotions) and Terry MacDonald (Interpreter) who travelled to the House of Assembly for this recognition. Last year the recipients of the award were Debbie Baker, Helen Moore and Jeff Jordan.

The Commission stressed that it was their desire to work with the Municipality for the betterment of St. Mary's.

Report to Council



Member of Council: Debbie Findlay

Board/Agency/Organization: WITAP – Wild Islands

Date Attended: October 17, 2018 **Location:** Pool Road Sheet Harbour

Agenda Items Discussed: **Preparation for the next ACOA application**

1. The history of the Eastern Shore Islands is almost complete
2. Hope to have funding to set up at least 3 look-offs in 2019 – there is a list of proposed sites – ground work will have to be done to determine which are the most appropriate
3. Hope to prepare mapping of sites which includes amenities for sailing vessels. Could be everything from a good mooring with no amenities or the best available. This has been done in BC with great success.
4. Archeological study is almost complete, and I have a draft copy (100 Pages) of the report for review. There are many places of archeological interest on the islands ranging from the remains of a mill to burying grounds to ship keels.
5. Mapping is on the works which will be overlays. Each map will exhibit a specific feature – beaches, archeological area, no admittance, camping allowed etc.
6. Deans which is the lead on this project will be submitting the application.

Report to Council



Member of Council: Debbie Findlay

Board/Agency/Organization: WITAP – Wild Islands

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MUNICIPALITY OF THE DISTRICT OF ST.MARY'S

P.O. BOX 296, SHERBROOKE, NOVA SCOTIA, B0J 3C0

CAO Report – November 13, 2018

CAO:

Meetings and Other:

- Met with ESREN CEO and Consultant regarding potential investment attraction opportunity
- Met with Stephen Flemming, Sherbrooke Village to discuss mutual interest for municipality and the Village
- Attended SHOPS official opening on October 27th
- Attended NSFM annual meeting in Halifax Nov 6th to 9th
- Met with the Executive Director and Municipal Advisor
- Arranged and attended one day training for staff and councillors
- Attended CAO / AMA meeting in Halifax
- Met with Jennifer Angle, Develop Nova Scotia regarding the status of Liscomb Lodge divestiture
- Arranged and participated in meeting of the Strait Area CAOs and PVSC senior management to discuss assessment services

Community Development & Recreation Department Report

October 2018

Josh Hilton

Director of Community Development and Recreation

Recreation Programming:

Recreation Student Leaders for 2018-2019

I have hired six students from SMECA to help lead the various recreation programs that go on throughout the year. They include Ryan McGinn, Kyla MacDonald, Elyssa Wilson, Janelle Lively, Emma Tibbo, and Parker Maclsaac.

Trail Blazers

We had a busy month of October for recreation programming. One program that took place after school for youth was our outdoor education program Trail Blazers for grades 1-3 (every Tuesday) and then grades 4-7 (every Monday). We had fantastic participation in this program this fall for both age groups with around 20 for grades 1-3 and anywhere between 25-30 students. Each week students learn something different about the outdoors. This fall we had sessions concentrated on survival in the woods, nature hikes, and different ways to identify animals in the outdoors as well as leave no trace fire building. We were lucky to have Department of Natural Resources and some local outdoor enthusiasts give up an hour and a half of their day to come and lead these sessions each week in whichever type of area of expertise or interest they have. I am very happy with this program the students are very excited for it each week and really enjoy learning about the outdoors. This program will return in the spring.

Happy Feet

Happy Feet took place Thursday's after school for 6 weeks this fall. Happy Feet is an after school running/physical activity program for students in grades primary-3. It targets them to get out and be physically active for at least one hour after school. We had great attendance in the program with participation ranging anywhere from 20-25 each week.

Nobody's Perfect

We partnered with Guysborough County Kids First to help them run there Tuesday night program called Nobody's Perfect at SMECA. This program took place for six weeks ending October 30th. The program was centered on information sessions for parents to help them with the different stages of their child's development. The session is from 5:30-7:00pm and the children come with their parents to the program and participate in an open gym/physical activity session, led by recreation student leaders while their parents attend the information sessions. This was another successful program. 10-12 families attended each week with about 15 children attending the physical activity portion of the program.

Halloween Parties

Maggie and I organized three different Halloween parties around the municipality at the end of October. We hosted parties at the Port Bickerton Community Centre, Sherbrooke Lions Hall, and the Greenfield Oldsters Club. We played low-organized Halloween games, made crafts, listened to music, and gave out Halloween treats at each location.

Upcoming Programs

We have a busy month of November coming up with the Recplex opening on November 14th. There will be something ongoing every day of the week Monday-Saturday as we will have Curling both league games and drop in as well as the Junior Curling program for teenagers on Mondays and Tuesdays. After School Hockey programs on Wednesdays and Thursdays, Community Free Skates Wednesdays and Saturdays, Men's Hockey Wednesdays and Fridays and Learn to Skate/Learn to Play Hockey on Fridays.

We will also be holding three programs at SMECA in November and December. They include Open Gym, Yoga and Active Start Fundamentals for ages 3-5.

Community Development Projects

Senior Social Support

Every year the municipality gives community centres in the Municipality funding to run Senior Socials at each community centre throughout the year. This year \$625 was given to each community centre within the Municipality. This money is often used for dinners, seasonal parties etc anything that is put on in the community to help seniors get out and socialize with other members of their community.

Sherbrooke Village Old Fashioned Christmas

Maggie and I will be helping decorate the Village for Old Fashioned Christmas when time allows as well as anything else we can assist with the development and planning for OFC. We are also helping put on the Ultimate Santa Race this year as well. The Ultimate Santa Race is an obstacle course themed fun race for teams of 4 where you have to over the course of the race dress up as Santa Claus along with trying to tackle different obstacles that Santa may come across on Christmas Eve when he is delivering presents.

Facilities

- **Recplex**

The Recplex will open Wednesday November 14th. Brad Burns and Norm Voth have started making ice and painting lines as well as doing other projects to get ready for the upcoming season. The Recplex boards were repainted this summer and new panels were put up around the entrance way to replace the rotting wood and fading paint. We will also be purchasing heaters for the warm room and we have just installed new AED and eye wash stations as well. Our AED machine gets replaced every two years as mandated by the province of Nova Scotia. I have also made a brochure again this year as has been done in previous years that outlines everything that is going on at the Recplex this season.

- **St. Mary's Fitness Centre**

The Fitness Centre is seeing its usual use for the early months, along with our regular members there is a core group of 15-20 SMECA students using the facility every day after school which is fantastic to see. Tara Pye continues to manage the Fitness Centre and SMECA grade 12 student Elyssa Wilson is our spare this year when Tara cannot work. I have also made some additions to the Fitness Centre during my time here. I have worked with SMECA to buy new bumper plates and a bar for Olympic lifting, we have also bought new benches, medicine balls and kettle bells as well. Finally the Nova Scotia Health Authority recently purchased 30 day passes for its clients to use the fitness centre. Many clients they work with struggle with obesity or mental health

and many clients cannot afford or do not realize the health benefits of working out or simply being active. They will be giving these passes out to clients to use the fitness centre over the next few months.

Professional Development

Atlantic Outdoor Forum

I attended two professional development conferences this month. The first one was the Atlantic Outdoor Forum that took place in Moncton on October 16th and 17th and was the first ever conference of its kind in Atlantic Canada. I was successful in applying for and receiving a \$600 grant from Communities Culture and Heritage to pay for over half of the cost to attend the conference. The conference was put on by Recreation and Trails New Brunswick. The idea behind the conference was to bring together professionals from the many different sectors in Atlantic Canada whose profession works with the development and maintenance of the outdoor sector for areas such as parks and outdoor spaces to better develop this sector in Atlantic Canada. We have so many options to develop and use the outdoors in Atlantic Canada but we do not communicate and work together as well as we should to develop best practices and strategies to learn from each other.

This conference was a very beneficial first step forward and I learned a great amount from the many presentations I attended. One thing that was particularly interesting to me was the development of regional trail systems in New Brunswick and the Eastern United States. There is a big movement to develop old railway lines into trails and use them for not only getting people more active but also as a tourism and economic generator as well. Many trails are being developed from town to town and tourists are coming to hike and cycle these trails and are stopping in at local towns to shop, eat or stay. This has been done in our province from Halifax to the South Shore but I feel will be developed more in different areas in the next 10 years and could become a tourist and economic generator for many regions in our province.

Recreation Nova Scotia Conference and Annual General Meeting

Maggie and I attended the Annual Recreation Nova Scotia Conference and AGM on October 25th and 26th at Oak Island Resort and Conference Centre just outside of Chester. The conference brings together all recreation professionals each year, to discuss the state of recreation in our province, what successes and challenges happened over the past year and what goals we are going to focus on in the upcoming year as a provincial wide sector. We were also honoured at the conference as well! The Guysborough County Senior Games were nominated and won the Bluenose Award which honours outstanding participation in advancing recreation in Nova Scotia. The St. Mary's, Guysborough and Mulgrave Recreation Departments were honoured for 31 years of putting on the games. I have only participated in this event this summer, but it is a lot of work to put on by the recreation departments, seniors and Liscomb Lodge, so it was great to be honoured province wide.

Other Items

Highland Recreation Directors Association

I have taken on two different roles outside Recreation in St. Mary's. First I am the Vice-Chair of the Highland Region Recreation Directors Association. Once a month I meet with the other Recreation Directors from Pictou, Antigonish and Guysborough Counties to discuss the success, challenges and other initiatives, going on in our communities and region as a whole. Each year two individuals are elected from the group to chair meetings, develop meeting agendas and represent the group on any arising issues or initiatives that may come along. Being vice-chair, I chair meetings and develop agendas and speak on behalf of the group on a regional level if the chair person cannot be present.

Nova Scotia/Highland Connect

I am now the Highland Region representative for Nova Scotia Connect. Nova Scotia Connect is an online database or Recreation Guide for Nova Scotia. The database has most if not all recreation and sport facilities, and programs that go on in the province. Once you get on the site it breaks these options down to specific regions and then communities. It was created with the idea in mind to better promote all the great opportunities to access recreation and sport in our province. I meet by phone, once a month usually for an hour with another representatives from each region to discuss ways to increase usage of the site and other areas to continue to increase participation in recreation throughout our province.

Economic Development & Planning:

October 2018

- Continued Review of Planning Documents
 - Report with Recommendations on go-forward to be finalized in November
- Formalized workplan for Planning Document Update for review
- Hosted Small Business Week Event – Oct 15
 - Successful event
 - Drafted report on review of the event and suggestions for next year
- Attended Tourism Strategy Committee for Guysborough County
 - Organizing a county-wide workshop to determine values and priorities for a Tourism Strategy
- Attended a RICHES committee workshop

November 2018

- Receive/Review Planning Application Atlantic Gold Project
 - Awaiting Application from the applicant
- Municipal Awareness Week – Nov 19-23
 - Engage school
 - Engage public via Social Media

- Determine Next Steps/Action Plan from Engage St. Mary's Event
 - Review report from Engage Nova Scotia
 - Determine a community report back strategy
- Develop Next Steps/Workplan for Beautification Project
 - Steering Committee Meeting
- Meet with Municipal Advisor to discuss:
 - Development Agreement process;
 - Planning Document Amendment process;
 - Recent MGA amendments;
- Guysborough County Tourism Workshop – Nov 14
 - Workshop to get input into the values and strategic goals in order to begin development a county wide Tourism Strategy.
- Finalize Planning Document Updates Workplan and draft budget
- Finalize and submit recommendation report on Planning Document Review/Update Project

Begin drafting a 2019/2020 Economic Development & Plan

Finance: .

Finance Department:

- Follow up from 2nd Quarter Finance Report presented at the COTW on October 31st, 2018
 - Water Utility Accounts – the following accounts were presented for councils consideration to write off - this would require a motion of council
 - 14143.00 \$376.77
 - 17975.01 \$3,354.53
 - 18056.03 \$162.18
 - 18159.00 \$13.98
 - 18181.01 \$184.96
 - **Total \$4,092.42**
 - 2nd Quarter Bldg. permit summary – see attached
 - District Grants updated to October 31st, 2018 – see attached
 - Tax Arrears listing to October 31st, 2018 – see attached
- Tax Sale Update – rescheduled for **Thursday, January 17th, 2019** – attached is a full listing of tax sale properties. Notices will be physically posted on properties and advertised in the Guysborough Journal within the next two weeks.
- Attended a risk management seminar put on by our insurance company, Frank Cowan on October 2nd.
Key takeaways:
 - Lack of documentation and inspections logs, center of excellence under www.frankcowan.com is a good resource of sample check lists.
 - Risk management should be considered and reviewed under OH&S
 - Importance of proper signage at facilities

- Municipalities should have policies regarding volunteering; access to information, training, expenses, etc.
- What to request regarding proper insurance documents from contractors, including the importance of up to date certificates of insurance, named vs additional insured, indemnity clause
- Committees of Council/Outside Board - ensure committees have directors and officers insurance (request on a yearly basis) so that individuals are not personally exposed. Possibly act as a liaison as oppose to a board member.
- Annual Association of Municipal Tax Collectors of NS Conference update:
 - The majority of municipalities in Nova Scotia charge an administration fee to manage mortgages listed on tax accounts. This would act as an additional revenue source for the municipality. If council wishes to explore this option, staff will do additional research regarding policy and rates.
 - Preliminarily CAP rate presented for 2019 was 2.7%
 - Land Registry stated that only 40.3% of active parcels of land in Guysborough County are migrated. This is the lowest percentage in the province. Overall province 59.03%.
- Attended a Financial Reporting and Accounting Manual (FRAM) meeting on Monday, November 5th put on by Dept. of Municipal Affairs regarding new municipal reporting updates. Attached are highlights from the changes which consist of expense reporting, annual summary reports, financial statements notes, audit committee, management letters, etc. If you wish to obtain the full 47 page document of changes please contact the Director of Finance.
- PID/AAN research project – The Municipality has received back results from the July and August priority accounts. Land Registry is currently working on the September and October accounts.

Public Works:

- Explored extent of repairs needed to reduce backwash times for the water treatment plant
- Met with Eastern Fence to ensure the guard rail installation at the bridge on Sonora road did not interfere with the new water line
- Ongoing operations at the water treatment plant
- Ongoing operations at sewer treatment plant
- Ongoing operations at Transfer Station

Municipal Clerk & Special Projects:

Municipal Clerk/Special Projects Report November 13, 2018

- Update Municipal Google listing
- Second quarter water bills

- Attended Rural Internet meeting in Truro
- Heritage properties research
- Pioneer Park research
- Updating municipal website
- Work on new website
- Agendas, minutes & prep for various meetings

Municipality of St. Mary's - Building Permits

| <u>Permit No.</u> | <u>Name</u> | <u>Est. Cost</u> | <u>Location</u> | <u>Date</u> | <u>Description</u> |
|--------------------------|----------------------------------|------------------|-----------------------------|-------------|----------------------|
| 1st Quarter 18/19 | | | | | |
| 544-003 | Tanya & Reid Doucette | \$20 | 59 Pye's Head Road | 12-Apr-18 | Demolition |
| 545-004 | Harold Smith | \$20 | 4698 Hwy 347 | 26-Apr-18 | Demolition |
| 546-005 | Michael Burns | \$20 | 1833 Sonora Road | 26-Apr-18 | Demolition |
| 547-016 | Anthony Feltmate | \$12,000 | 1434 Hwy 7, Lochaber | 26-Apr-18 | Addition to existing |
| 548-019 | Glenn Collacutt | \$25,000 | 2412 Hwy 347, New Town | 26-Apr-18 | Build new cabin |
| 549-020 | Alphonse MacGrath | \$2,000 | 67 Copper Lake Road | 26-Apr-18 | Addition to Garage |
| 550-021 | Christopher Davis | \$20,000 | 22 Hwy 7, Ecum Secum | 26-Apr-18 | Renewal |
| 551-023 | Blue Charm Properties | \$50,000 | 4506 Hwy 348, Smithfield | 03-May-18 | Build Garage |
| 552-024 | Allen Young | \$8,000 | Gleneig Church Road | 03-May-18 | Renovations |
| 552-028 | Brenda Kaiser | \$200,000 | 1776 Hwy 211, IHL | 10-May-18 | Replace mini-home |
| 553-031 | Christina Rudolph | \$55,000 | 959 Hwy 211, Jordanville | 17-May-18 | Place mini-home |
| 554-035 | Beryl MacDonald | \$6,000 | 1495 Hwy 211, IHL | 24-May-18 | Build Sun Porch |
| 555-036 | Joanna Loannides | \$141,000 | 506 Hwy 7, Ecum Secum | 24-May-18 | Renew Permit |
| 556-037 | Lynn Connors | \$240,000 | 407 Dean Settlement Road | 24-May-18 | Build new home |
| 557-009 | Janunita Burns | Unknown | 1879 Sonora Rd. | 07-Jun-18 | Demolition |
| 558-041 | Archibald Dairy | \$1,000,000 | 751 East River Rd., NewTown | 06-Jun-18 | Addition |
| 559-044 | Doug MacDonald & Charles Eastman | \$15,000 | Indian Harbour Lake | 14-Jun-18 | Addition |
| 560-045 | Carola Morrison | \$10,000 | 67 Hwy 211, Stillwater | 14-Jun-18 | Renovations |
| 561-046 | Carola Morrison | \$10,000 | 67 Hwy 211, Stillwater | 14-Jun-18 | Addition to Garage |
| 562-047 | Coady Keeffe | \$206,000 | 705 Hwy 7, Ecum Secum | 14-Jun-18 | Addition to Dwelling |
| 563-048 | Coady Keeffe | \$8,000 | 705 Hwy 7, Ecum Secum | 14-Jun-18 | Build Garage |
| 2nd Quarter 18/19 | | | | | |
| 564-057 | Matthew/Louise Meyer | \$110,000 | 1850 College Rd | 05-Jul-18 | Renovations |
| 565-058 | Grant/Carolyn Peters | \$185,000 | 60 Court Street Sherbrooke | 05-Jul-18 | New Mini Home |
| 566-059 | Charlene/Michael Bingley | \$2,500 | 4159 Sonora Rd | 05-Jul-18 | Renewal |
| 567-015 | John/Lisa Sears | n/a | 68 Port Bickerton Rd | 05-Jul-18 | demolition |
| 568-016 | Roger Halliday | n/a | 899 West Liscomb Pt Rd | 05-Jul-18 | demolition |
| 569-062 | Lorraine Landry | \$3,000 | 13249 Hwy 7 Lochiel Lake | 12-Jul-18 | Renovations |

| | | | | | |
|---------|-------------------------|------------|----------------------------|-----------|------------------------|
| 570-064 | Martin Jess | \$25,000 | 317 Fisher Mills Rd | 19-Jul-18 | Build Garage/Shed |
| 571-067 | Harold Smith | \$45,000 | 4698 Hwy 348 | 19-Jul-18 | Mini Home |
| 572-069 | Thomas Hackenberg | \$20,000 | 400 Mailman Rd Road | 19-Jul-18 | Garage |
| 573-019 | Daniel Walder | n/a | 92 MacKinley Pt Rd | 19-Jul-18 | demolition |
| 574-020 | Anthony Kaiser | n/a | 39 Bark Ave Sonora | 19-Jul-18 | demolition |
| 575-024 | Carmen/Angela Henderson | n/a | 1588 South River Lk, Rd | 09-Aug-18 | demolition |
| 576-073 | Nicole/Allan Ferguson | \$ 250,000 | 299 Hwy 211 Stillwater | 16-Aug-18 | Renovations /Additions |
| 577-074 | Grant Peters | \$ 35,000 | 60 Court Street Sherbrooke | 16-Aug-18 | Build Garage/Shed |
| 578-014 | Audrey Engbersen | n/a | 60 Court Street Sherbrooke | 06-Sep-18 | demolition |
| 579-049 | Martin Jess | \$ 100,000 | 317 Fisher Mills Rd | 06-Sep-18 | Build Garage/Shed |
| 580-077 | Ronald Tibert | \$ 1,000 | 101 West Liscomb Rd Rd | 06-Sep-18 | Addition to Mini Home |
| 581-084 | Karen MacPhee | \$ 86,000 | 43 Marrs Rd Sonora | 06-Sep-18 | Place Mini Home on Lot |
| 582-087 | Karen MacPhee | \$ 3,000 | 43 Marrs Rd Sonora | 13-Sep-18 | Garage/Shed |
| 583-088 | Glen Resler | \$ 55,000 | Lot 55 Riverside Dr | 13-Sep-18 | Garage/Cottage |
| 584-089 | Glen Resler | \$ 20,000 | Lot 55 Riverside Dr | 13-Sep-18 | Boat House |
| 585-027 | David Bourinot | n/a | 4710 Hw 7 Liscomb | 13-Sep-18 | demolition |
| 586-095 | Edward Stevens | \$ 18,000 | 1811 hwy 211 IHL | 20-Sep-18 | garage |
| 587-097 | Mitchell Rivera | \$ 75,000 | 8145 Hwy 7 Sherbrooke | 27-Sep-18 | Renovations |
| 588-102 | Darren Fleet | \$ 4,500 | 61 Fleet's Loop | 27-Sep-18 | Addition |

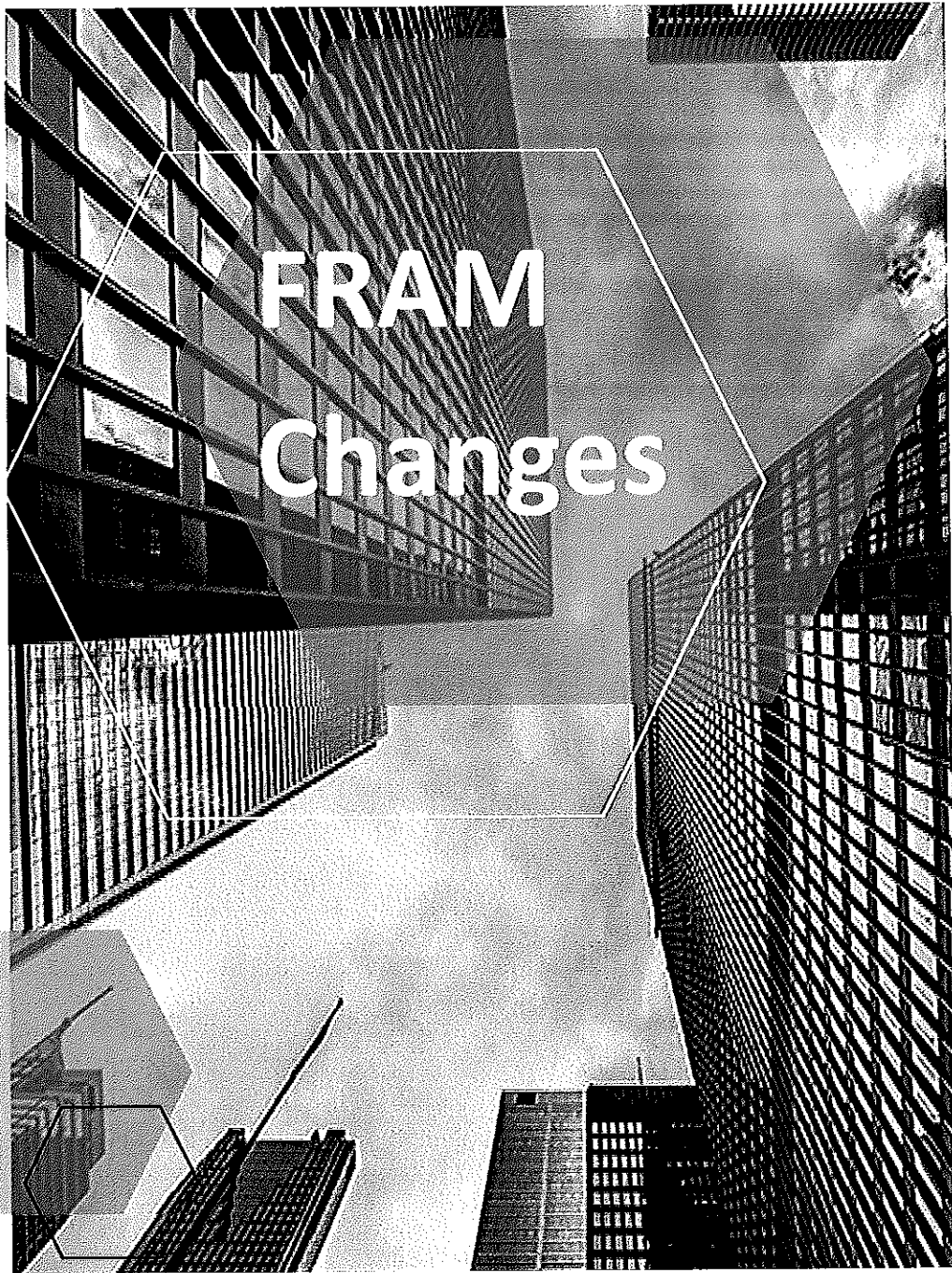
| 2018-19 Tax Receivables | | | | | | | | | | | | |
|-------------------------------------|----------------|------------------|------------------|------------------|----------------|----------------|----------------|----------|----------|---------|----------|-------|
| | April | May | June | July | August | September | October | November | December | January | February | March |
| 2018-19 | (54,480) | 2,423,168 | 1,992,477 | 491,739 | 339,601 | 251,062 | 236,095 | | | | | |
| 2017-18 | 171,451 | 163,130 | 148,567 | 141,442 | 134,010 | 118,024 | 110,355 | | | | | |
| 2016-17 | 111,511 | 106,605 | 102,498 | 101,816 | 99,662 | 85,565 | 83,876 | | | | | |
| 2015-16 | 55,856 | 54,063 | 52,118 | 51,590 | 50,270 | 42,209 | 41,081 | | | | | |
| 2014/15 + | 213,832 | 214,104 | 214,739 | 215,464 | 216,303 | 212,596 | 213,475 | | | | | |
| Total | 498,170 | 2,961,070 | 2,510,400 | 1,002,051 | 839,846 | 709,456 | 684,881 | - | - | - | - | - |
| <i>Interest (included in total)</i> | 155,862 | 157,301 | 156,055 | 158,148 | 164,254 | 157,178 | 174,917 | | | | | |
| Total without interest | 342,308 | 2,803,769 | 2,354,345 | 843,903 | 675,592 | 552,278 | 509,964 | - | - | - | - | - |

| 2017-2018 Tax Receivables | | | | | | | | | | | | |
|-------------------------------------|----------------|----------------|------------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | April | May | June | July | August | September | October | November | December | January | February | March |
| 2017-18 | (44,934) | (151,571) | 1,842,240 | 546,621 | 399,826 | 276,298 | 236,549 | 195,389 | 179,261 | 157,670 | 146,529 | 123,679 |
| 2016-17 | 193,324 | 177,313 | 157,500 | 161,871 | 153,076 | 138,969 | 126,090 | 122,380 | 118,819 | 117,064 | 115,377 | 112,716 |
| 2015-16 | 84,097 | 80,948 | 75,598 | 71,992 | 69,806 | 67,133 | 63,188 | 62,118 | 61,927 | 60,913 | 57,086 | 56,063 |
| 2014-15 | 52,929 | 52,023 | 46,414 | 44,586 | 42,199 | 39,890 | 34,744 | 35,060 | 34,788 | 218,042 | 216,235 | 215,700 |
| 2013/14 & Ol | 217,646 | 217,308 | 215,436 | 214,839 | 214,260 | 212,221 | 177,863 | 178,769 | 182,597 | - | - | - |
| Total | 503,062 | 376,020 | 2,337,287 | 1,039,908 | 879,166 | 734,510 | 638,434 | 593,716 | 577,392 | 553,689 | 535,228 | 508,158 |
| <i>Interest (included in total)</i> | 140,885 | 142,312 | 143,554 | 156,270 | 160,903 | 159,029 | 142,991 | 145,332 | 151,102 | 153,484 | 154,517 | 155,898 |
| Total without interest | 362,177 | 233,707 | 2,193,733 | 883,637 | 718,264 | 575,482 | 495,442 | 448,384 | 426,290 | 400,205 | 380,711 | 352,261 |

| 2016-17 Tax Receivables | | | | | | | | | | | | |
|-------------------------------------|----------------|----------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | April | May | June | July | August | September | October | November | December | January | February | March |
| 2016-17 | (35,355) | (73,679) | 1,897,734 | 527,091 | 345,973 | 293,489 | 260,180 | 220,382 | 225,084 | 212,956 | 207,450 | 159,954 |
| 2015-16 | 168,841 | 146,021 | 119,209 | 122,072 | 117,048 | 112,343 | 110,892 | 86,260 | 97,882 | 95,647 | 94,156 | 85,538 |
| 2014-15 | 96,842 | 91,368 | 65,178 | 75,460 | 73,802 | 71,484 | 71,081 | 65,602 | 64,437 | 61,875 | 60,106 | 54,485 |
| 2013-14 | 74,732 | 71,521 | 55,204 | 64,188 | 63,239 | 61,664 | 60,800 | 56,748 | 56,001 | 229,847 | 229,726 | 219,232 |
| 2012-13 & Older | 213,928 | 199,068 | 126,239 | 180,334 | 180,562 | 180,621 | 181,395 | 174,065 | 175,046 | | | |
| Total | 518,988 | 434,298 | 2,263,564 | 969,145 | 780,623 | 719,600 | 684,349 | 603,058 | 618,450 | 600,325 | 591,439 | 519,210 |
| <i>Interest (included in total)</i> | 122,806 | 125,395 | 130,168 | 117,825 | 123,802 | 130,498 | 135,664 | 125,995 | 155,190 | 152,917 | 159,927 | 144,105 |
| Total without interest | 396,182 | 308,903 | 2,133,396 | 851,320 | 656,821 | 589,102 | 548,685 | 477,063 | 463,260 | 447,408 | 431,511 | 375,105 |

| 2015-16 Tax Receivables | | | | | | | | | | | | |
|-------------------------------------|----------------|----------------|------------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | April | May | June | July | August | September | October | November | December | January | February | March |
| 2015-16 | (24,447) | (9,608) | 1,965,285 | 570,767 | 329,280 | 280,590 | 236,684 | 245,764 | 222,010 | 199,188 | 163,379 | 147,522 |
| 2014-15 | 223,476 | 206,317 | 190,893 | 168,424 | 159,856 | 152,237 | 142,762 | 135,872 | 128,363 | 121,364 | 110,507 | 103,930 |
| 2013-14 | 141,057 | 133,654 | 129,720 | 117,209 | 110,667 | 106,823 | 103,507 | 99,390 | 94,824 | 92,669 | 85,523 | 77,902 |
| & Older | 130,629 | 125,422 | 123,897 | 116,409 | 113,386 | 112,034 | 105,564 | 103,023 | 100,105 | 260,342 | 232,573 | 219,696 |
| 2011-12 & Older | 213,173 | 192,381 | 190,056 | 183,232 | 180,049 | 174,158 | 171,704 | 166,366 | 162,016 | | | |
| Total | 683,887 | 648,166 | 2,599,851 | 1,156,041 | 893,238 | 825,842 | 760,221 | 750,414 | 707,318 | 673,563 | 591,982 | 549,050 |
| <i>Interest (included in total)</i> | 135,652 | 127,702 | 129,263 | 122,297 | 120,369 | 125,079 | 128,521 | 169,617 | 158,840 | 160,936 | 133,398 | 126,243 |
| Total without interest | 548,236 | 520,464 | 2,470,588 | 1,033,744 | 772,869 | 700,763 | 631,700 | 580,798 | 548,478 | 512,627 | 458,584 | 422,807 |

HIGHLIGHTS

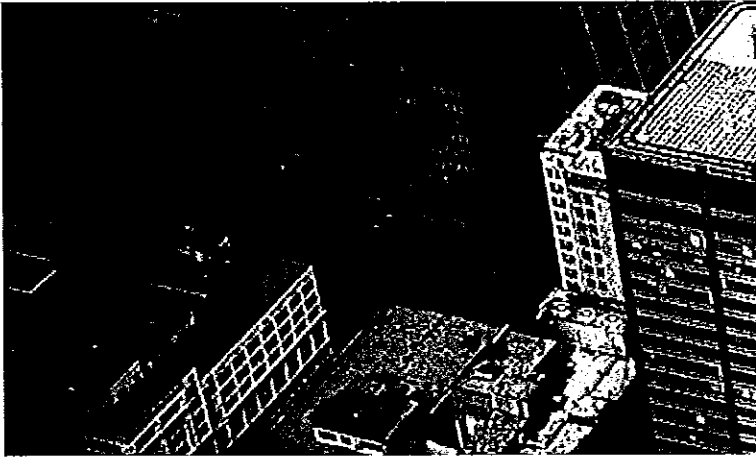


FRAM

FRAM IS A REGULATION PRESCRIBED PURSUANT TO SECTIONS 451 AND 520 OF THE *MUNICIPAL GOVERNMENT ACT* AS THE SYSTEM FOR ACCOUNTING TO BE USED BY MUNICIPALITIES AND VILLAGES IN THE PROVINCE OF NOVA SCOTIA.

As results of various reports ((Ombudsman's report, forensic audit, and Joint Municipal Accountability and Transparency (JMAT) Committee Recommendations Report); changes were made to the "*Municipal Government Act*". The Act was constructed to allow for regulations to outline more details and additional requirements. This document provides the highlights.

NEW EXPENSE REQUIREMENTS



EXPENSE POLICY

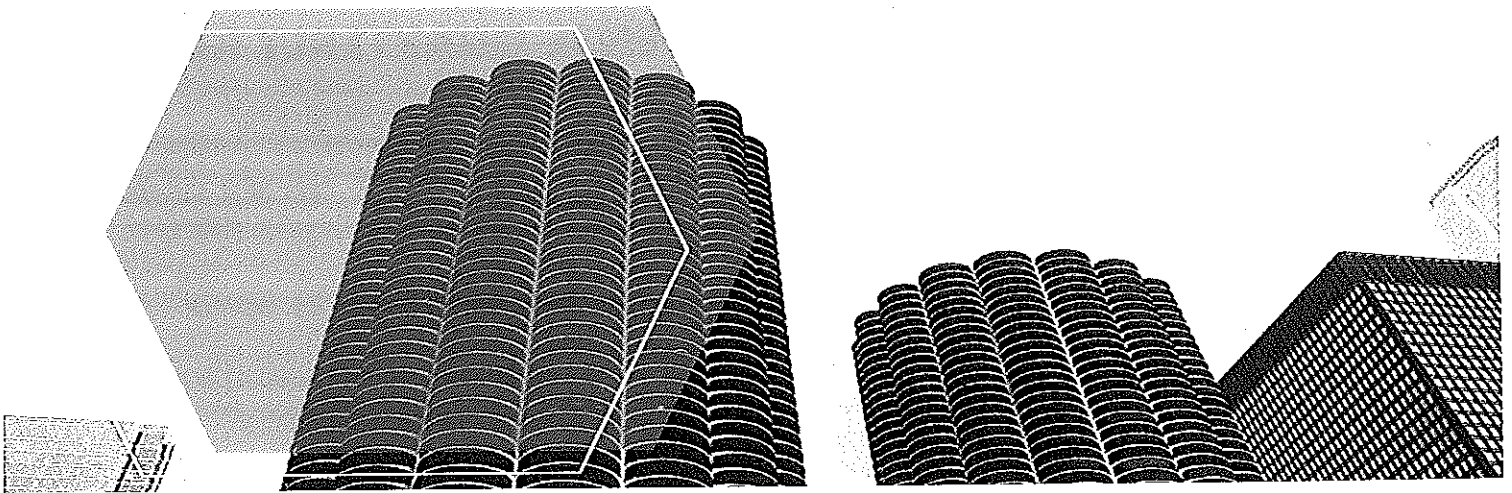
REQUIRED TO HAVE AN EXPENSE POLICY, THE POLICY MUST INCLUDE:

- apply to all;
- outline individual responsibilities;
- establish an approval process;
- not allow to reimburse someone who is not an employee or reportable individual;
- prohibit from submitting a claim on behalf of others;
- prohibit a person from authorizing own expenses;
- outline what qualifies and if there are any restrictions;
- prohibit a person from claiming alcohol purchases;
- outline any preauthorization requirement;
- require that the costs must have been incurred;
- set out rules on use of advances and corporate credit cards (ccc) and specifically prohibit;
 - use of advances if employee has a ccc;
 - using ccc for cash advances for personal expenses; and
 - reimbursement of interest incurred.
- require detailed/itemized receipts including business reason to support claims;
- Prohibit use of petty cash for reimbursement for travel and profession development expenses;
- Include mileage and per diem rates if applicable;
- outline rules around claiming mileage;
- Require submission by a re-determined timeframe;
- Include a clause that fraudulent irregularity, misuse or misappropriation of funds may include without limitation disciplinary action not excluding termination;
- Include a clause referring to documented policy or process related to reporting suspicious activity or potential misuse of funds.

EXPENSE QUARTERLY REPORTS

NEW QUARTERLY REPORT REQUIREMENTS:

- post on public website 90 days after the end of each quarter;
- must include reportable municipal expense:
 - travel/travel related (including accommodations, incidentals and transportation)
 - meals; and
 - professional training and development;
- must include municipal expense for reportable individuals- (Mayor/Warden, CAO/Clerk, Council, Village Commission/Clerk).



ANNUAL SUMMARY REPORT

- ▶ The annual summary report must be submitted
 - to Department of Municipal Affairs; and
 - by Sept 30th
- ▶ The annual summary report must be certified by the municipality's Treasurer.
- ▶ Audit Committee must review Annual Summary Report.
- ▶ The annual summary report is Financial Information Return (FIR) Schedule RTPD.

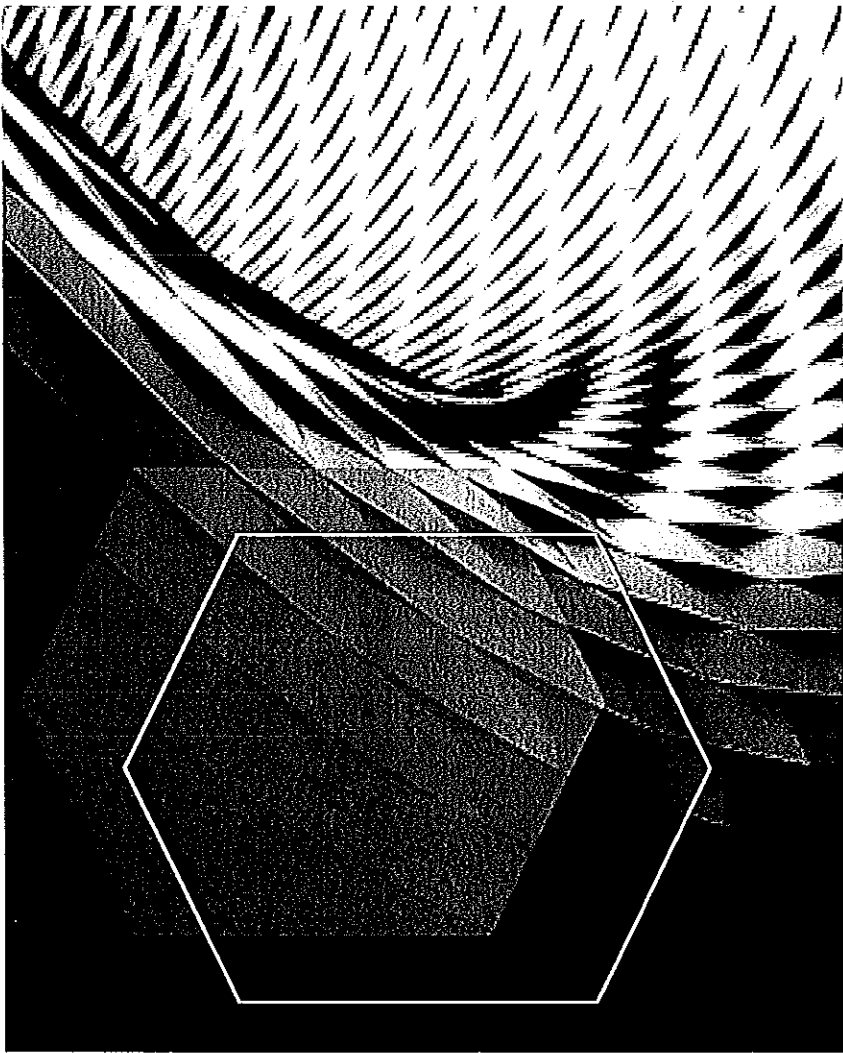
Financial Information Return
Statement of Remuneration and Expenses for Reportable Individuals Schedule

| | Line Number | Column A Current Fiscal Year | Column B Prior Fiscal Year |
|---------------------------------------------------------|-------------|---------------------------------|-------------------------------|
| CAO/Clerk | | | |
| Salary/Remuneration | RTPD1099 | | |
| Travel and Travel related Expenses | RTPD1199 | | |
| Meals Expenses | RTPD1299 | | |
| Professional Development and Training | RTPD1399 | | |
| Other Expenses | RTPD1499 | | |
| Total Salary and Expenses Reimbursed | RTPD1999 | | |
| Number of elected officials | RTPD2099 | | |
| Mayor/Warden | | | |
| Salary/Remuneration | RTPD3009 | | |
| Travel and Travel related Expenses | RTPD3011 | | |
| Meals Expenses | RTPD3013 | | |
| Professional Development and Training | RTPD3015 | | |
| Other Expenses | RTPD3098 | | |
| Total Mayor Remuneration and Expenses Reimbursed | RTPD3099 | | |
| Councillor | | | |
| Salary/Remuneration | RTPD3109 | | |
| Travel and Travel related Expenses | RTPD3111 | | |
| Meals Expenses | RTPD3113 | | |
| Professional Development and Training | RTPD3115 | | |
| Other Expenses | RTPD3198 | - | - |
| Total Remuneration and Expenses Reimbursed | RTPD3199 | - | - |
| Councillor | | | |
| Salary/Remuneration | RTPD3209 | | |
| Travel and Travel related Expenses | RTPD3211 | | |
| Meals Expenses | RTPD3213 | | |
| Professional Development and Training | RTPD3215 | | |
| Other Expenses | RTPD3298 | - | - |
| Total Remuneration and Expenses Reimbursed | RTPD3299 | - | - |

FINANCIAL STATEMENT NOTE

A municipality or village's financial statements must contain a Summary of Remuneration and Expenses for Reportable Individuals note. The note must include a summary of remuneration and expenses for elected officials and CAO/Clerk:

- ▶ Remuneration
- ▶ Expenses, which would include travel, travel related (accommodation, incidental and transportation), meals expense; professional development and training expenses; and
- ▶ Total remuneration and expenses reimbursed.



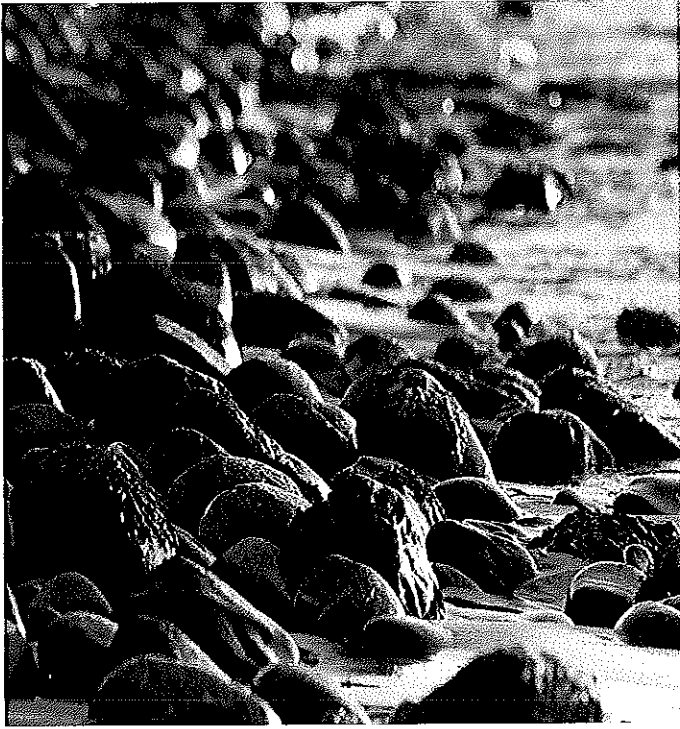
QUARTERLY REPORTS

- ▶ The quarterly report must at least contain -
 - Meal and beverage expense
 - Gift expense
 - Meeting space expense
 - Other expense
- ▶ The quarterly report must be posted on a public website.
- ▶ The quarterly report must be posted 90 days after the end of each quarter.

ANNUAL SUMMARY REPORT

- ▶ The annual summary report must be submitted
 - to Department of Municipal Affairs; and
 - by Sept 30th
- ▶ The annual summary report must be certified by the municipality's Treasurer.
- ▶ Audit Committee must review Annual Summary Report.
- ▶ The annual summary report is Financial Information Return (FIR) Schedule HE.

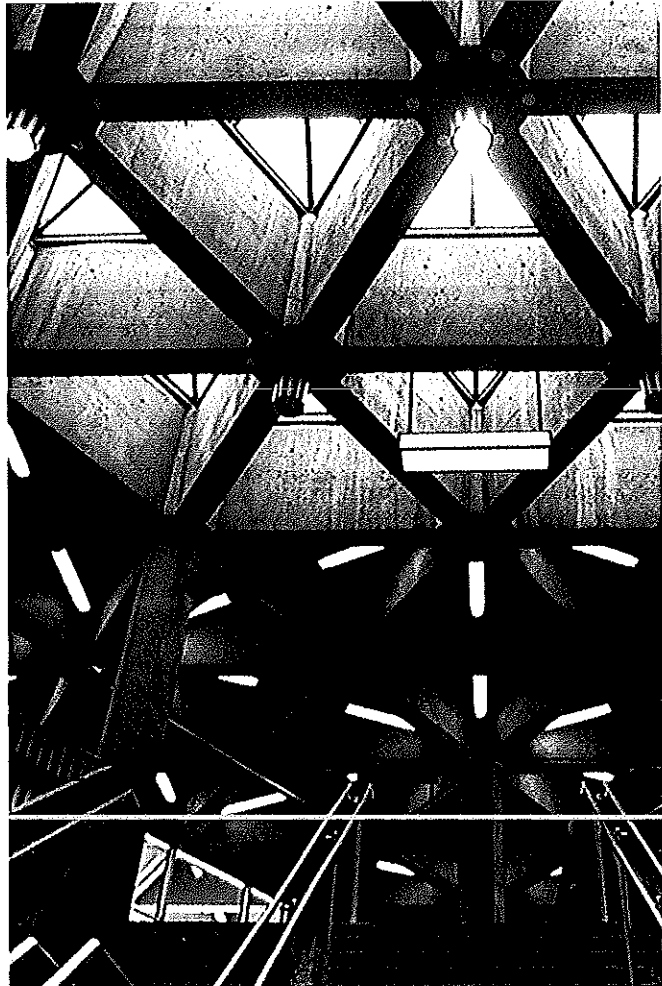
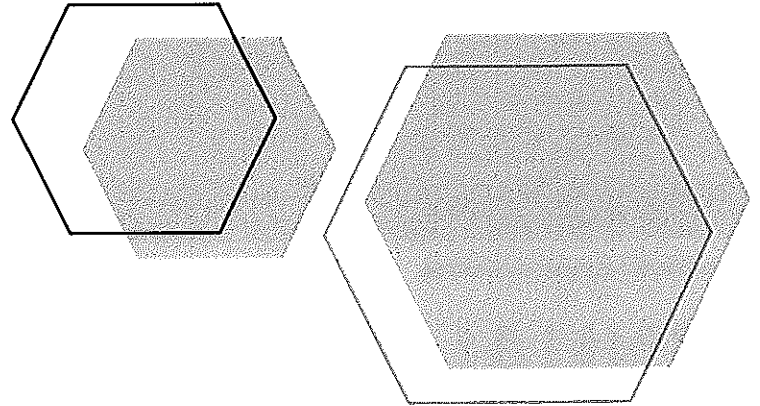
| Financial Information Return Statement of Hospitality Expenses Schedule | | Quarter | Expenses |
|----------------------------------------------------------------------------|----------------------------|---------|----------|
| Line Number | | | |
| HE1009 | Meal and Beverage Expenses | | |
| HE1011 | Gifts | | |
| HE1013 | Meeting Space | | |
| HE1015 | Other | | |
| HE1019 | First Quarter Total | | |
| HE1031 | Meal and Beverage Expenses | | |
| HE1035 | Gifts | | |
| HE1033 | Meeting Space | | |
| HE1037 | Other | | |
| HE1039 | Second Quarter Total | | |
| HE1051 | Meal and Beverage Expenses | | |
| HE1055 | Gifts | | |
| HE1053 | Meeting Space | | |
| HE1057 | Other | | |
| HE1059 | Third Quarter Total | | |
| HE1071 | Meal and Beverage Expenses | | |
| HE1075 | Gifts | | |
| HE1073 | Meeting Space | | |
| HE1077 | Other | | |
| HE1079 | Fourth Quarter Total | | |
| HE1999 | Total Hospitality Expenses | | |



HOSPITALITY POLICY

NEW REQUIREMENTS -- MUNICIPALITIES/VILLAGES MUST:

- have a Hospitality Policy;
- post on public website quarterly reports of hospitality expenses 90 days after the end of each quarter;
- submit Annual Summary Report on Sept 30th;
- have the Treasurer certify the annual summary report; and
- have the Audit Committee review annual summary report.



HOSPITALITY POLICY MUST INCLUDE:

- Apply to all;
- Establish an approval process;
- Prohibit a person from authorizing own expenses;
- Be preauthorization;
- Include scope;
- Outline what qualifies and if there are exceptions;
- Require claims to include name position of quest and business reason; and
- Require detailed/itemized receipts to support claims.

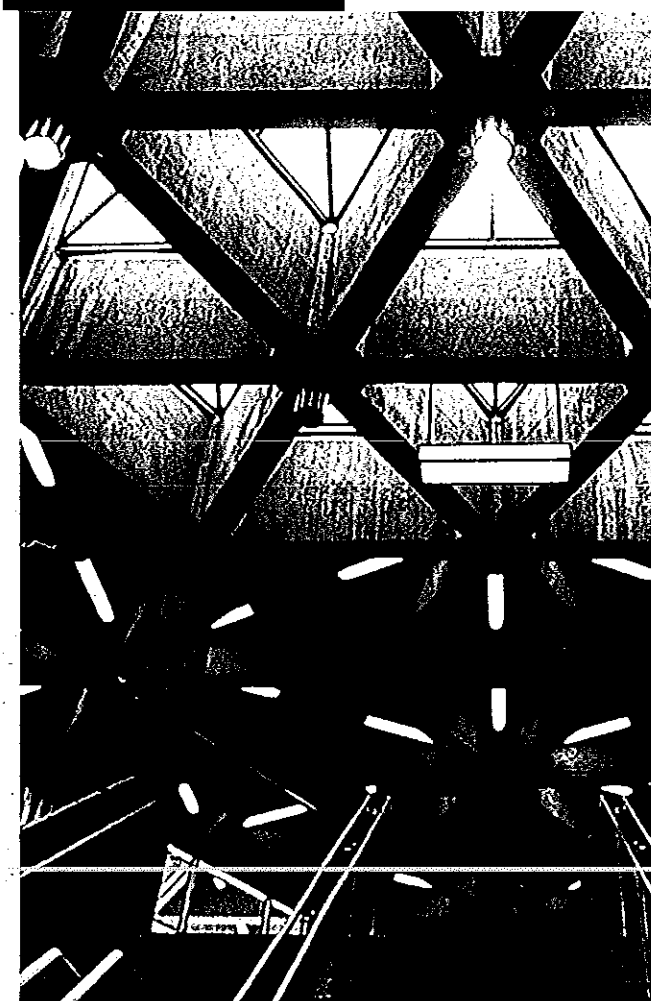


AUDIT COMMITTEE

NEW REQUIREMENTS – MUNICIPALITIES/VILLAGES MUST:

- have an Audit Committee Policy with the minimum content as outlined below;
- must have an independent member on the committee;
- meet at least two a year (recommend four times);
- have establish meeting dates;
- have agendas that address its terms of reference and responsibilities; and
- members receive training.

AUDIT COMMITTEE POLICY MUST INCLUDE:

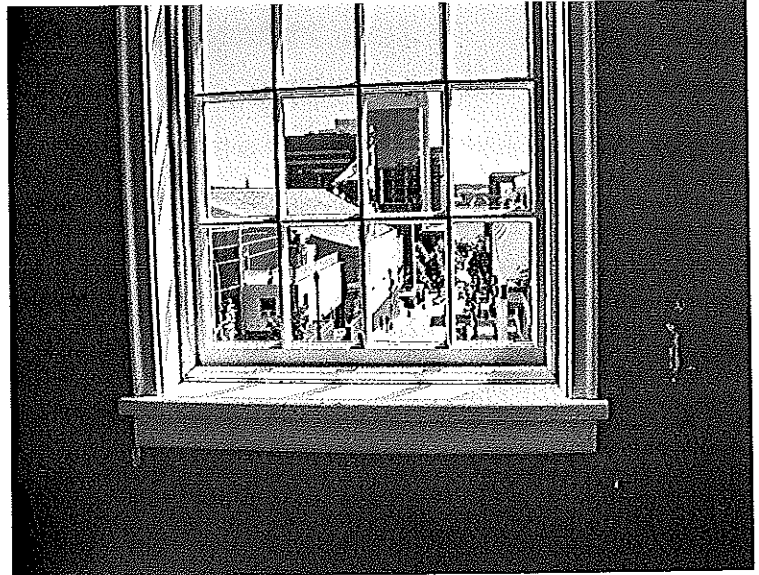
- 
- ▶ define the purpose and role of the audit committee*;
 - ▶ outline the composition of the audit committee*;
 - ▶ identify membership terms for independent members;
 - ▶ establish meeting requirements and quorum*;
 - ▶ require terms of reference or engagement terms for every audit or special purpose engagement;
 - ▶ outline the required training for audit committee members*; and
 - ▶ outline reporting requirements.

*must comply with FRAM requirements

AUDIT COMMITTEE ROLE

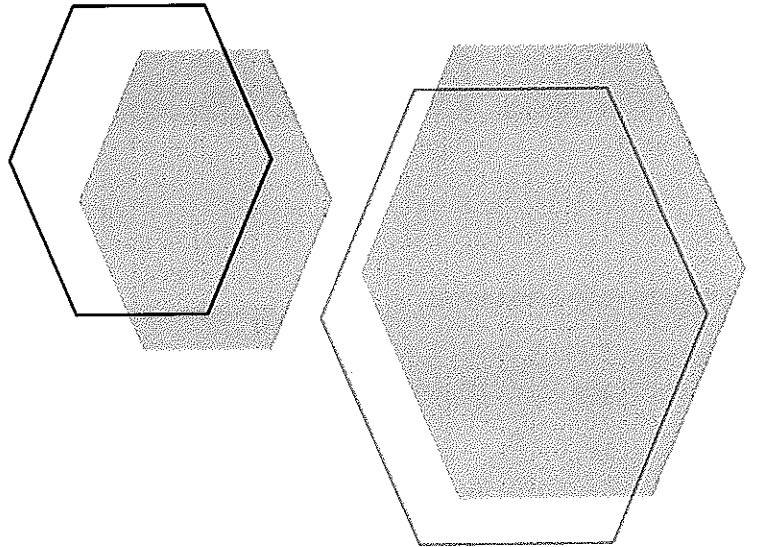


- ▶ financial reporting
- ▶ external audit function;
- ▶ accounting system and internal controls;
- ▶ risk management;
- ▶ alleged wrong-doing; and
- ▶ statutory and regulatory compliance.



AUDIT COMMITTEE COMPOSITION

- ✓ The audit committee must be composed of at least three members.
- ✓ The audit committee membership may have elected members from the council; however, audit committee must include a minimum of one person who is not a member of council or an employee of the municipality/village (independent member).
- ✓ This person cannot be related to a member of council or to an employee of the municipality or village.



MANAGEMENT LETTER CONTENT MUST AT A MINIMUM:

- ▶ identify any material weakness or significant deficiencies as defined by Canadian Auditing standards in internal controls related to financial reporting noted during the audit;
- ▶ describe the severity of the deficiencies or absence including potential impact/risk;
- ▶ note any inefficiencies in administration that may have been observed during the financial statement audit;
- ▶ describe any instances or possible instances of non-compliance with statutes or regulations noted;
- ▶ outline any other irregularities that were detected;
- ▶ include management's responses on identified items; and
- ▶ management's responses to include any follow up from the previous year's internal control letter

| Municipal District Grants 2018-19 | | | | | | | | |
|-----------------------------------|-------------------------------------|----------|----------|----------|----------|----------|----------|----------|
| Date | Grant/Vendor | Dist 1 | Dist 2 | Dist 3/5 | Dist 4 | Dist 6 | Dist 7 | Dist 8 |
| | Opening Balance | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| april | Goals | | | | | 400.00 | | |
| april | St Marys Food Bank | | | | 150.00 | | | |
| april | GALA - early years project | | 100.00 | | 100.00 | | | 100.00 |
| may | NSSSA Student Sponsorship | | | | | | | |
| may | St John Cemetary Society | | | | | | 300.00 | |
| may | St Marys Boat Club | 250.00 | | | | | | |
| may | SMECA Grad | 50.00 | 50.00 | 50.00 | 100.00 | 50.00 | 50.00 | 50.00 |
| june | IHL Comm Center Golf Tourn Sp | | | | 100.00 | | | |
| june | Goshen Canada Day | | | | | 300.00 | | |
| June | Port Bickerton Planning - Generator | | | | | | | 1,000.00 |
| july | Sherbrooke Fire Dept Golf Tourn | 100 | 100.00 | | 100.00 | | | |
| july | Childrens Make a Wish Foundation | 100 | | | | | 100 | |
| July | Greenfield Oldsters | | | 850 | | | | |
| july | Stillwater Community Center | 200 | | | 100 | | | |
| july | Sherbrooke Rally that Gives | 100 | | | 100 | 100 | | |
| July | Sonora Community Center | | | | 100 | | | |
| Aug | St Marys Food Bank | 100 | | | | | | |
| Aug | St. Mary's Garden Club | 500 | | | | | | |
| Aug | OFC Golf Tourn | 200 | | 100 | 150 | | | |
| Oct | Sherbrooke Vol Fire Dept | | | | | | 100 | |
| Oct | St Marys ATV Trail Maint | | | | 150 | 200 | | 1,000 |
| Oct | Cabot Hockey Team Sponsorship | | | | 300 | | | |
| Oct | SHOPS - Shredder | 100 | 100 | 100 | 100 | 100 | | |
| Nov | ECRL Share a book | | | 50 | | | | |

Balance 800.00 2,150.00 1,350.00 950.00 1,350.00 1,950.00 350.00



Municipality of the District of St. Mary's - NOTICE OF TAX SALE

In the matter of the Municipal Government Act of Nova Scotia Part VI and any subsequent amendments, the following lands and premises situated in the Municipality of the District of St. Mary's will be sold at Public Auction for arrears of rates and taxes, interest and expenses, as set forth below at the hour of **11:00 am, Thursday, January 17th, 2019** at the Municipal Office in Sherbrooke, Nova Scotia (8296 Highway #7) unless the amounts respectively due are paid in full on or before said date. A description of the noted properties may be seen at the Municipal Office in Sherbrooke, NS between the hours of 8:30 am and 4:00 pm Monday to Friday.

1. **AAN #07131631, PID#37532868, Assessed to Florence Janice Phinney**, 72 Old Church Road, Glenelg, Lot 2, 2018 Assessed Value \$37,700 (Residential Taxable) Containing 4.71 acres, more or less, land and dwelling. Total owing \$3,744.90 (Non-HST Applicable). Redeemable.
2. **AAN #04884612, PID#37507662, Assessed to James Wheatly & Carol Anne McLean**, Sonora Rd, Sonora, 2018 Assessed Value \$8,500 (Resource Taxable), Containing 15.4 acres, more or less, land only. Total owing \$4,942.11. (HST Applicable). Non-redeemable.
3. **AAN #03915247, PID#35182849, Assessed to James (Jimmie) Hartling**, Hwy #7 Liscomb, 2018 Assessed Value \$27,200 (Residential Taxable) & \$2,700 (Resource Taxable), Containing 11.5 acres, more or less, land only. Total owing \$5,517.57. (HST Applicable). Redeemable.
4. **AAN #09548025, PID #35182682, Assessed to Gerald Wallace & Gina Cameron**, Cameron Settlement Road, Caledonia, 2018 Assessed Value \$2,900 (Resource Taxable), Containing 11.0 acres, more or less, land only. Total owing \$997.39 (HST Applicable) Redeemable
5. **AAN #09336915, PID #35174291, Assessed to Elizabeth Frothingham**, Little Liscomb Road, Little Liscomb, 2018 Assessed Value \$36,300 (Resource Taxable), Containing 2.0 acres, more or less, land only. Total owing \$1,817.81 (HST Applicable) Redeemable
6. **AAN #02558041, PID #37551397, Assessed to Sonja Florence Taylor**, 1655 College Road, South Lochaber, 2018 Assessed Value \$14,600 (Residential Taxable), Containing 1.81 acres, more or less, land and dwelling. Total owing \$1,842.34 (Non-HST Applicable) Redeemable
7. **AAN #02418029, PID #37548880, Assessed to Elizabeth Frothingham**, Hemloe Island, Liscomb Harbor, 2018 Assessed Value \$16,100 (Residential Taxable), Containing 10.0 acres, more or less, land and dwellings. Total owing \$2,666.65 (Non-HST Applicable) Redeemable
8. **AAN #02418002, PID #37522125, Assessed to Elizabeth Frothingham**, 42 MacKinley Point Road, Spanish Ship Bay, 2018 Assessed Value \$17,600 (Residential Taxable), Containing 1.0 acres, more or less, land and dwelling. Total owing \$3,102.08 (Non-HST Applicable) Redeemable
9. **AAN #01516205, PID #37528478, Assessed to Maureen Glover**, 202 Hwy #7, Ecum Secum, 2018 Assessed Value \$40,800 (Residential Taxable), Containing 7.5 acres, more or less, land & dwelling. Total owing \$2,918.39 (Non-HST Applicable) Redeemable
10. **AAN #01262106, PID #37523867, Assessed to Elizabeth Frothingham**, 282 Little Liscomb Road, Little Liscomb, 2018 Assessed Value \$37,300 (Residential Taxable), Containing 2.0 acres, more or less, land & dwelling. Total owing \$3,495.78 (Non-HST Applicable) Redeemable
11. **AAN #01026712, PID #35182377, Assessed to Gerald Francis Wallace** 1328 Hwy 348, Caledonia, 2018 Assessed Value \$75,100 (Residential Taxable) & \$5,600 (Resource Taxable), Containing 6.4 acres, more or less, land & dwelling. Total owing \$14,972.68 (Non-HST Applicable) Non-Redeemable
12. **AAN #00985848, PID #37546447, Assessed to Calder Hugh Creehman, Lloyd Stevens, Frank M Morgan & Darrel Creehman**, Hwy 347, Trafalgar, 2018 Assessed Value \$7,200 (Resource Forest), Containing 20.0 acres, more or less, land only. Total owing \$7,762.83 (HST Applicable) Non-Redeemable

13. AAN #00612081, PID #37532058, *Assessed to Gerald Francis Wallace & Gina Anne Cameron*, Cameron Settlement Road, Cameron Settlement, 2018 Assessed Value \$45,000 (Resource Forest), Containing 140.0 acres, more or less, land only. **Total owing \$1,022.65** (HST Applicable) Redeemable
14. AAN #00346551, PID #37506524, *Assessed to Garnet Blakely*, West Side Indian Harbour Lake, 2018 Assessed Value \$11,600 (Residential Taxable), Containing 2.4 acres, more or less, land only. **Total owing \$1,872.26** (HST Applicable) Redeemable
15. AAN #00103438, PID #37533494, *Assessed to David Landzaat*, 4880 Hwy 348, Smithfield, 2018 Assessed Value \$32,200 (Residential Taxable), Containing 3.0 acres, more or less, land and dwelling. **Total owing \$2,511.89** (Non-HST Applicable) Redeemable
16. AAN #05746809, PID #35122787, *Assessed to Darrell & Kara Baker*, Hwy 7, Ecum Secum, 2018 Assessed Value \$29,600 (Resource Taxable), Containing 8.0 acres, more or less, land only. **Total owing \$1,974.67** (HST Applicable) Redeemable
17. AAN #10367344, PID #35212844, *Assessed to Chancey B Cornect & Sarah N Chisholm*, Cornect Road Lot 2, Denver, 2018 Assessed Value \$1,200 (Resource Forest) & \$2,700 (Residential Taxable), Containing 8.1 acres, more or less, land only. **Total owing \$954.80** (HST Applicable) Redeemable
18. AAN #04378199, PID #37511029/37522786, *Assessed to 5747270 Manitoba Ltd*, 4749 Hwy 7, Spanish Ship Bay, 2018 Assessed Value \$29,500 (Residential Taxable), Containing .5145 acres, more or less, land & building. **Total owing \$2,511.33** (Non-HST Applicable) Redeemable
19. AAN #09259368, PID #35171289, *Assessed to Country Harbour Est. Ltd.*, Lot 2 Hwy #348, Lower Caledonia, 2018 Assessed Value \$19,900 (Resource Taxable), Containing 3.91 acres, more or less, land only. **Total owing \$1,407.27**(HST Applicable) Redeemable

Terms: Taxes, Interest and Cost owing (Amount Advertised) to be paid at the time of sale by cash, money order, debit, certified cheque or lawyer's trust cheque, balance of your bid to be paid within 3 business days after the sale. **The cost to prepare and register the tax deed is the responsibility of the purchaser and is not included in Tax Sale Costs.** HST may be applicable. Take notice that Tax Sales do not in all circumstances clear up defects in title. A tax deed conveys only the interest of the assessed owner, whatever their interest may be. If you are intending to clear up defects in the title of the property by way of Tax Sale, you are advised to obtain a Legal Opinion as to whether or not this can be done. Note: For properties with less than 6 years owing, the redemption period has been reduced from 12 months to 6 months by the Municipal Government Act, Section 152. The Municipality of the District of St. Mary's makes no representations or warranties to any purchaser regarding the fitness, geophysical or environmental suitability of the land(s) offered for sale for any particular use and are being sold on an "as is" basis only.

Dated: November 15th, 2018 Marian Fraser, Director of Finance/Treasurer, Municipality of the District of St. Mary's