

**Municipality of the District of St. Mary's  
Regular Meeting  
Monday February 10, 2014**

**MEETING, DATE & TIME:**

The regular meeting of the St. Mary's Municipal Council was called to order at 7:00pm on February 10, 2014 in the Council Chambers, Sherbrooke, NS.

**ATTENDING:**

Warden Clark	Councillor Kaiser-Kirk
Deputy Warden Mosher	Councillor Pye
Councillor Dort	Councillor Findlay
Councillor Baker	Adam Rodgers, Solicitor

**ALSO IN ATTENDANCE:**

David Gillis, Municipal Clerk  
Marian Fraser, Finance Officer/Deputy Clerk  
Jody Cook, Administrative Assistant

**APPROVAL OF AGENDA AND ANY ADDITIONS:**

**ON MOTION OF COUNCILLOR FINDLAY AND SECONDED BY DEPUTY WARDEN MOSHER, COUNCIL APPROVED AGENDA WITH THE FOLLOWING ADDITIONS TO OTHER MATTERS OF BUSINESS b. CHANGE ORDER FOR PUBLIC WASHROOM TAPS c. LAB SERVICES AT ST. MARY'S MEMORIAL HOSPITAL  
MOTION CARRIED**

**APPROVAL OF MINUTES:**

**ON MOTION OF COUNCILLOR PYE AND SECONDED BY COUNCILLOR BAKER COUNCIL APPROVED MINUTES FROM REGULAR MEETING HELD ON JANUARY 13, 2014 AS PRESENTED  
MOTION CARRIED**

**Business Arising from Regular Council Meeting:**

- Communication has been received from Department of Natural Resources regarding the roadside carcass, will discuss issue with Mr. Colton from DOTIR in the spring.
- Municipal Clerk has contacted NSP in regards to reported Street Lights outages not being fixed. The answer was they are playing catch up from storms and a member of resolve team will be in contact with Clerk.

**Committee of the Whole Recommendations:**

- a. Recplex Advertising Policy
  - Replace the name Brad Burns to state Recplex Manager

**ON MOTION OF COUNCILLOR PYE SECONDED BY COUNCILLOR FINDLAY, TO ADOPT RECPLX ADVERTISING POILICY AS PRESENTED TO BE REVISITED AT END OF AMG CONTRACT.  
MOTION CARRIED**

b. 2014-2015 Low Income Exemption

**ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR BAKER, TO ACCEPT THE LOW INCOME EXEMPTION FOR 2014/15 AS PRESENTED  
MOTION CARRIED**

c. Council Table Tender

**ON MOTION OF DEPUTY WARDEN MOSHER AND SECONDED BY COUNCILLOR KAISER-KIRK TO HAVE THE COUNCIL CHAMBERS RECONFIGURED SO THAT THE HEAD OF THE TABLE IS FACING THE DOORS, INCLUDING A REDISGN OF THE DESK TENDER TO FIT RECONFIGURATION THE ROOM**

Discussion on Safety concern

WARDEN CLARK, NAY

**MOTION CARRIED**

Discussion on tendering out again versus having Sherbrooke Village complete desk. Discussion on Archibald and Fraser Architects to reconfigure the tender documents.

**ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR KAISER-KIRK, TO PUT COUNCIL TABLE OUT FOR TENDER AFTER RECONFIGURATION**

DEPUTY WARDEN MOSHER, COUNCILLOR PYE, COUNCILLOR FINDLAY NAY

**MOTION CARRIED**

d. Community Room Usage Policy

Discussion on staff commitment, weekend availability and key for sign-out purposes

**ON MOTION OF COUNCILLOR FINDLAY SECONDED BY COUNCILLOR BAKER TO ADOPT THE COMMUNITY ROOM USAGE AGREEMENT FOR NON-PROFIT ORGANIZATIONS WITH AMENDMENTS AND ITEM #8 NOTED CHANGES**

**MOTION CARRIED**

e. Inter-Municipal Water Operators Agreement

**ON MOTION OF DEPUTY WARDEN MOSHER AND SECONDED BY COUNCILLOR DORT, TO ADOPT THE INTER-MUNICIPAL WATER OPERATORS AGREEMENT AS PRESENTED**

**MOTION CARRIED**

**Solicitor Report**

- Attended the workshop on Ethics for Lawyers that advise Local Government. Advisement is a different approach for municipalities where as not to push boundaries of the law.
- Eleven tax sale properties are in searchers hands and will be in a position to advise on by next week. Discussion on previously unsellable properties.
- Engaged in Pension plan issue

**ON MOTION OF COUNCILLOR FINDLAY AND SECONDED BY DEPUTY WARDEN MOSHER, COUNCIL MOVED TO IN CAMERA SESSION FOR PERSONNEL PURPOSE**

**ON MOTION OF COUNCILLOR PYE, COUNCIL RECONVENED TO REGULAR SESSION**

**Finance Officer/ Deputy Clerk Report**

**ON MOTION OF COUNCILLOR KAISER-KIRK AND SECONDED BY COUNCILLOR DORT, TO APPROVE FINANCIAL STATEMENTS FOR PERIOD ENDING NOVEMBER 30, 2013 AND DECEMBER 31, 2013 AS PRESENTED  
MOTION CARRIED**

- Appointment of Municipal Auditors

**ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR BAKER TO ACCEPT THE BID FOR AUDIT SERVICES FROM MGM AND ASSOCIATES FOR YEARS 2014, 2015, 2016  
MOTION CARRIED**

- February Finance Officer/Deputy Clerk Report:
  - o January financial statements
  - o Discussion on Heavy Haul tender for spring and/or fall to have quote for budget deliberations. Consensus to receive quote from Eastern Shore Cartage for 1 and 2 heavy hauls and confer with Transfer Station Manager on the demand.
  - o Port Bickerton Lighthouse grant update
  - o Marie Joseph Community Centre invoice breakdown and taxes remain outstanding for period after transfer took place.
  - o Taxes receivable update
  - o District grants update and reminder of Grade 7 Class trip upcoming

**ON MOTION OF COUNCILLOR BAKER AND SECONDED BY COUNCILLOR DORT TO APPROVE FEBRUARY FINANCIAL REPORT AS SUBMITTED  
MOTION CARRIED**

**Other Matters of Business**

- a. Update on meeting dates
  - February 13<sup>th</sup> 2014 - Pension Plan time TBD
  - February 14<sup>th</sup> 2014 - EMO Alternate interviews at 9am
  - February 19<sup>th</sup> 2014 - COTW at 9am
  - February 25<sup>th</sup> 2014 - Staff reviews with Clerk at 9am
  - March 4<sup>th</sup> 2014 - Staff reviews at 9am
  - March 5<sup>th</sup> 2014 – COTW at 9am
  - March 10<sup>th</sup> 2014 – Regular council at 7pm
  - March 12<sup>th</sup> 2014 - Budget Meeting #1 at 9am

**ON MOTION OF COUNCILLOR FINDLAY AND SECONDED BY COUNCILLOR DORT, COUNCIL MOVE TO IN CAMERA SESSION FOR PERSONNEL  
ON MOTION OF COUNCILLOR BAKER, COUNCIL RECONVENED TO REGULAR SESSION**

- b. Change order for public washroom taps
  - Mrs. Fraser received verbal quote comparable to Tate Construction of \$1121 Plus tax installed.

**ON MOTION OF COUNCILLOR FINDLAY AND SECONDED BY COUNCILLOR KAISER-KIRK, TO HAVE TATE CONSTRUCTION SUPPLY AND INSTALL THE WASHROOM TAPS AS PER CHANGE ORDER  
MOTION CARRIED**

- c. Lab Services in St. Mary's Memorial Hospital
- Smaller Hospitals will stop doing routine lab work to save money including St. Mary's Memorial Hospital, Guysborough, Canso and Strait Richmond by use of automated equipment and blood to be transported for testing.
- Warden Clark summarized his communication on this issue with Liz Millet, CEO GASHA
- Communication between GASHA has been poor
- Meeting was held to engage the situation with Warden, MLA Lloyd Hines, St. Mary's Lab Technician, Administrator of the Hospital Board and Dr. Ackermann. The use of automated equipment is not support by St. Mary's local Physican and seems critical for emergency situations.
- Mayors and Wardens have voted to send letter to Minister
- Discussion was held, consensus to wait and hear back from MLA once he has met with Minister, for next steps.

**Round Table:**

**Deputy Warden Mosher**

- Attended FAST Fire meeting
- Attended School Enhancement meeting to provide update and Community Development Officer has been enlisted for financial application assistance.
- Discussion on receiving bill for space totaling \$381,679

**Councillor Dort**

- Still working on getting information on Fire Marshall policy

**Councillor Baker**

- Nothing to report

**Warden Clark**

- Attended Mayors and Wardens; Mill is profitable and hopes to expand to make sugar, also provided understanding of the importance of power rates and its effect on
- Meeting for East River Fire Department and Councillors from Pictou County

**Councillor Pye**

- Attended FAST Fire meeting

**Councillor Kaiser-Kirk**

- Nothing to report

**Councillor Findlay**

- Attended FAST Fire meeting
- Attended School enhancement meeting
- Doing research on downtown improvements

**Finance Officer/Deputy Clerk**

- Received street light bill and noticed increase in rates. Asked about the provincial mandate, LED lights 7 years saving plan.

**ADJOURNMENT:**

**ON MOTION OF COUNCILLOR FINDLAY MEETING WAS ADJOURNED AT 9:10PM**

Approved By:

Recorded By:

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Warden Clark

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Administrative Assistant