

**Municipality of the District of St. Mary's
Regular Meeting
Monday March 10, 2014**

MEETING, DATE & TIME:

The regular meeting of the St. Mary's Municipal Council was called to order at 4:00pm on March 10, 2014 in the Council Chambers, Sherbrooke, NS.

ATTENDING:

Warden Clark	Councillor Kaiser-Kirk
Deputy Warden Mosher	Councillor Pye
Councillor Dort	Councillor Findlay
Councillor Baker	Adam Rodgers, Solicitor

ALSO IN ATTENDANCE:

David Gillis, Municipal Clerk
Marian Fraser, Finance Officer/Deputy Clerk
Jody Cook, Administrative Assistant

APPROVAL OF AGENDA AND ANY ADDITIONS:

ON MOTION OF COUNCILLOR BAKER AND SECONDED BY COUNCILLOR PYE COUNCIL APPROVED AGENDA WITH THE FOLLOWING ADDITIONS TO NEW BUSINESS; ADMINISTRATIVE GOVERNANCE MOTION CARRIED

APPROVAL OF MINUTES:

ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR BAKER COUNCIL APPROVED MINUTES FROM REGULAR MEETING HELD ON FEBRUARY 10, 2014 AS PRESENTED MOTION CARRIED

Business Arising from Regular Council Meeting:

- Taps have been ordered, another week before they will be installed
- There has been no response from Dale Archibald regarding the redesign of the council table
- Staff has spoken with Guysborough Municipality to clarify the interpretation of the increase to street light increase costs. Municipal Units will remain eligible for approved UARB increases although it was understood previously the cost would stay constant for the 7 year period of transferring to LED.
- Liz Millet, CEO GASHA has offered to visit St. Mary's Council to discuss upcoming changes. Staff to arrange time.

Committee of the Whole Recommendations:

- a. Wiring Quote for 16 Main Street

ON MOTION OF DEPUTY WARDEN MOSHER AND SECONDED BY COUNCILLOR BAKER TO APPROVE THE RENEWED QUOTE FOR WIRING THE SHED LOCATED AT 16 MAIN STREET, SHERBROOKE BY SUBURBAN ELECTRIC MOTION CARRIED

b. Appointment of EMO Alternate

ON MOTION OF COUNCILLOR FINDLAY AND SECONDED BY COUNCILLOR BAKER, THAT COUNCIL OFFER THE POSITION OF EMO ALTERNATE TO LIDVELF HAUGEN-STRAND.

- Reference checks have been complete

MOTION CARRIED

c. Appointment of Municipal Volunteer of the Year

ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR FINDLAY TO NOMINATE DONALD DUNBAR OF SHERBROOKE FOR THE 2014 MUNICIPAL VOLUNTEER OF THE YEAR AND ATTEND THE PROVINCIAL CEREMONY IN HALIFAX ON BEHALF OF THE MUNICIPALITY

MOTION CARRIED

d. Approval of Public Transit Study Final Report – Funding Requirement

ON MOTION OF COUNCILLOR FINDLAY AND SECONDED BY COUNCILLOR PYE TO ACCEPT THE PUBLIC TRANSIT STUDY AS PRESENTED AND PREPARED BY MMM GROUP

- Direction given to Community Development Officer to proceed with public meetings.

MOTION CARRIED

e. Interim Pension Plan Recommendation – MAPP 2

ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR FINDLAY TO TRANSFER THE MUNICIPAL PENSION PLAN INTO THE MAPP2 PROGRAM WITH STANDARD LIFE AS AN INTERIM UNTIL FURTHER INFORMATION REGARDING PENSION PLANS CAN BE PROVIDED THROUGH A PENSION PLAN REVIEW

MOTION CARRIED

f. Pension Plan Study Recommendation

ON MOTION OF COUNCILLOR FINDLAY AND SECONDED BY COUNCILLOR PYE TO ENGAGE RUSS OEHMEN, FRASER & HOYT INSURANCE BENEFITS, TO CONDUCT A PENSION STUDY FOR THE MUNICIPALITY INCLUDING EXPLORING THE OPTIONS OF JOINING WITH OTHER MUNICIPAL UNITS IN A JOINT PENSION PLAN

MOTION CARRIED

g. Approval of final holdback payment to Tate Construction

ON MOTION OF COUNCILLOR KAISER-KIRK AND SECONDED BY COUNCILLOR DORT, THAT COUNCIL PAY FINAL HOLDBACK TO TATE CONSTRUCTION PENDING A REVISED INVOICE CREDITING WIRING FOR PA SYSTEM AND WRITTEN INSURANCE THAT THE HEATING AND COOLING SYSTEM BE FULLY OPERATIONAL, AND COUNCIL REQUEST THE WARRANTY ON THE HEATING AND COOLING COMPONENTS/SYSTEM BE EXTENDED BY ONE YEAR

MOTION CARRIED

h. Setting of Annual Meeting Date – April 9th, 2014

**ON MOTION OF DEPUTY WARDEN MOSHER AND SECONDED BY COUNCILLOR KAISER-KIRK
THAT COUNCIL HOLD THE ANNUAL MEETING ON APRIL 9TH, 2014 AT 9AM.**

MOTION CARRIED

New Business:

- Administrative Governance

ON MOTION OF DEPUTY WARDEN MOSHER AND SECONDED BY COUNCILLOR KAISER-KIRK

WHEREAS the Municipality of the District of St. Mary's currently operates under a Clerk / Treasurer system of administrative governance;

AND WHEREAS most municipal governments in Nova Scotia now operate under a Chief Administrative Officer model of administrative governance because of its responsiveness to decision making;

AND WHEREAS Council feels that a Chief Administrative Officer form of administrative leadership would be more effective in the future for the District of St. Mary's considering the challenges and opportunities ahead;

AND WHEREAS this administrative structure change will require planning to amend its committee structure system and organizational design;

THEREFORE BE IT RESOLVED that Council of the Municipality of the District of St. Mary's approve the transition from a Clerk / Treasurer system of administrative governance to a Chief Administrative Officer model of administrative governance;

AND FURTHER BE IT RESOLVED that this change be effective as of April 1, 2015

MOTION CARRIED

St. Mary's Minor Hockey Board Presentation - David Jordan and Patti Rehill

- The Minor Hockey Executive presented their concerns to council;
 - o Jersey storage place at Recplex is not currently secure
 - o Team Managers had trouble booking ice time specific to Sunday afternoons where curling ice making took place
- Council agreed to provide a secure place at Recplex for minor hockey jersey storage
- Discussions were held on changes to Recplex management since the previous organization was disbanded.
- Discussions were held on difficulty to host tournaments and makeup games because of conflicting Recplex scheduling
- Warden Clark commented that council would discuss concerns with Recplex Manager and thanked Minor Hockey Executive for their commitment to the community

Solicitor Report

- Fourteen Tax sale reports were provided to Municipal Staff
- Regarding the Administration Changes from Clerk to CAO System from the legal side of things; Solicitor's duties will remain to council but CAO has ability to authorize the commencement of legal action.

Finance Officer/ Deputy Clerk Report

- First budget meeting will be on Wednesday – defer approval to next council meeting

Other Matters of Business

- 2014 Tax Sale – Municipal Clerk received 14 title searches and will be moving forward with 60 day tax notices. These owners have already been given the opportunity to pay or make arrangements; outstanding balance must be paid in full plus legal fees which have been attached to the accounts.

Round Table:

Deputy Warden Mosher

- Mention he will be absent Wednesday afternoon to attend Bob Breen's funeral
- Thank council and staff for their commitment and support of upcoming changes to make municipality the best it can be

Councillor Dort

- Nothing to report

Councillor Baker

- Nothing to report

Warden Clark

- Completed staff reviews along with Deputy Warden Mosher and Councillor Baker
- Look forward to a busy year ahead – interesting journey – thank you for cooperation

Municipal Clerk

- Atlantic Canada Regional Council of Carpenters Millwrights and Allied workers looking for each council to pass resolution to hire local campaign to help convince Provincial Government; Municipal Clerk read for the record - www.acrc.ca
- Councillor Kaiser-Kirk asked for clarification on resolution; hire local trades people or unionized workers as wouldn't want to see tradespeople out of work because they don't hire non-unionized.
- Discussion was held, Municipal Clerk mentioned ACRA group were willing to come and meet

Councillor Pye

- Nothing to report

Councillor Kaiser-Kirk

- Artist in Residence program is coming along well. The renovations are almost complete and the executive has selected Susan Patterson from Antigonish. She has given workshops at the village in the past.

Councillor Findlay

- Nothing to report

Finance Officer

- Registered and will be attending the CAO forum in Truro with Municipal Clerk, Warden and Deputy

ADJOURNMENT:

ON MOTION OF COUNCILLOR BAKER MEETING WAS ADJOURNED AT 5:30PM

Approved By:

Recorded By:

Warden Clark

Administrative Assistant