



Municipality of the District of St. Mary's

Regular Council Meeting

Monday, July 8th, 2019

1. Meeting, Date & Time:

The Regular Council meeting of the St. Mary's Municipal Council was called to order on Monday, July 8th, 2019 at 7:00pm in the Council Chambers Sherbrooke, N.S

2. Attending:

Warden Mosher

Deputy Warden Dort

Councillor Findlay

Councillor Kaiser-Kirk

Councillor Baker

Councillor Smith

Councillor Malloy

Also Attending:

Marvin MacDonald, CAO

Marian Fraser, Director of Finance

Marissa Jordan, Municipal Clerk/Special Projects Coordinator

3. Approval of Agenda:

On motion of Councillor Baker and seconded by Deputy Warden Dort, Council approved the agenda as presented.

Motion carried.

4. Approval of Minutes:

On motion of Councillor Malloy and seconded by Councillor Baker, Council approved the minutes of the Regular Council meeting held June 10th, 2019 with the following amendments:

- Under the Policy-Social Media: "Code of Conduct Policy" to be changed to "Social Media Policy".

Motion carried.

5. Business Arising from the Minutes:

- No business arising.

6. Correspondence:

a. St. Mary's Shooter Association(SMSA)-Thank you:

- The SMSA thanked Council for the \$500 "Grants to Organization" grant.

7. Recommendations from Committee Of The Whole:

COTW - June 26th, 2019:

a. Boundary Line Review:

On motion of Councillor Smith and seconded by Councillor Malloy, staff is to proceed with the Boundary Line Review and the possible reduction in Council seats.

Motion Carried.

b. Façade Improvement Program:

On motion of Councillor Findlay and seconded by Councillor Baker, council accepted Draft #2 of the Façade Improvement Program.

On motion of Deputy Warden Dort and seconded by Councillor Kaiser-Kirk, Council requested to amend the original motion and remove the residential portion of the Façade Improvement Program.

Motion Carried (2 Nays-Councillor Findlay, Councillor Smith).

On motion of Deputy Warden Dort and seconded by Councillor Kaiser-Kirk, council accepted Draft #2 of the Façade Improvement Program with the residential portion removed.

Motion Carried (2 Nays-Councillor Findlay, Councillor Smith).

c. Stumpage Tender:

On motion of Councillor Findlay and seconded by Councillor Baker, council awarded the Stumpage Tender for the St. Mary's Municipal Transfer Station to E & R Langille Contracting.

Motion Carried.

Conflict of Interest Declared- Deputy Warden Dort

d. Dry Hydrant Tender:

On motion of Councillor Kaiser-Kirk and seconded by Deputy Warden Dort, Council awarded the Dry Hydrant Tender (St. Mary's River/Sonora Area) to Steve Pinkham Excavation Inc for \$5,250.

Motion Carried.

COTW July 3rd, 2019:

e. District of Guysborough's Resolution to the Federation of Canadian Municipalities (FCM):

On motion of Councillor Kaiser-Kirk, and seconded by Councillor Findlay, Council agreed to be the District of Guysborough's seconder for their resolution to the FCM to lobby the federal government to implement a new tax credit for rural health care professionals similar to that of the northern tax credits.

Motion Carried.

f. Surplus Land:

On motion of Councillor Findlay and seconded by Deputy Warden Dort, Council decided not to deem PIDs #37541836, #37541851, #37541844 surplus land at this time.

Motion Carried.

8. Outside Committee Reports (Reports Attached):

a. Councillor Kaiser-Kirk-Port Bickerton & Area Planning Committee

b. Councillor Smith- GALA

c. Councillor Dort & Councillor Malloy- Eastern Region Solid Waste Management Committee

d. Councillor Findlay & Councillor Malloy- FCM

9. CAO Report:

a. CAO:

- AMANS- Presentations including Broadband, Unsafe Working Conditions, Asset Management and Department of Municipal Affairs.

b. Asphalt Repairs Meeting:

- Initial fixing of payment did not meet Transportation & Infrastructure Renewal requirements
- The CAO informed Council that the work should be started this week pending weather.
- Engineers will be on sight when the work is being completed.

c. Active Transportation Committee (ATC):

- Council would like an update from the committee about their current plans.
- Councillor Findlay stated there is a lot of overlap between ATC and the Sherbrooke Main Street Project.
- The ATC is looking at connecting the Stonewall Park trails to the Municipal building and the surrounding trails.

Adjournment

On motion of Deputy Warden Dort there being no further matters of business, Council adjourned at 7:18pm.



Recorded By
Municipal Clerk/Special Projects Coordinator



Approved By
Warden Mosher



Municipality of the District of St. Mary's

Regular Council Meeting

Monday, July 8th, 2019

Recommendations from COTW:

June 26th, 2019:

1. *On recommendation of Councillor Smith and seconded by Councillor Baker, staff is to proceed with the Boundary Line Review and the possible reduction in Council seats.*
2. *On Recommendation of Councillor Findlay and seconded by Councillor Smith, council accepted Draft #2 of the Façade Improvement Program.*
3. *On recommendation of Councillor Smith and seconded by Councillor Baker, council awarded the Stumpage Tender for the St. Mary's Municipal Transfer Station to E & R Langille Contracting.*
4. *On Recommendation of Councillor Kaiser-Kirk and seconded by Deputy Warden Dort, Council awarded the Dry Hydrant Tender (St. Mary's River/Sonora Area) to Steve Pinkham Excavation Inc for \$5,250.*

July 3rd, 2019:

1. *On recommendation of Councillor Kaiser-Kirk, and seconded by Councillor Findlay, Council agreed to be the District of Guysborough's seconder for their resolution to the FCM to lobby the federal government to implement a new tax credit for rural health care professionals similar to that of the northern tax credits.*
2. *On recommendation of Councillor Findlay and seconded by Deputy Warden Dort, Council decided not to deem PIDs #37541836, #37541851, #37541844 surplus land at this time.*



Report to Council

Member of Council: Peggy Kaiser-Kirk

Board/Agency/Organization: Port Bickerton & Area Planning Committee

Date Attended: June 25, 2019

Location: Port Bickerton

Agenda Items Discussed:

- Adoption of Agenda
- Minutes of previous mtg read & approved.
- Treasurer's Report – money allowed for summer student from Provincial Gov't.
- Trails – Grant approval of grant \$11 -14,000 for specific trail work.
- Student staffing for the Season is Cameron Kaiser; Blaise Parsons will be hired under the Federal Youth Program.
- Light Keepers pictures in a frame is receiving an upgrade to make it more attractive. Currently at the framers.
- Quotes shared on the cost of rebuilding (repair) or the cost of putting in a new section of the lighthouse road. Costa are very high. Next step is to sit with Lloyd Hines, MLA and the group gave the President their approval to send a letter in writing to the Municipal CAO requesting the Municipality look into relocating the road by seeking information from Provincial & Federal Depts. Some expressed concerns are the bog (wet lands) & burnt barrens & protected species.
- Round Table discussion.
- Meeting adjourned.



Report to Council

Member of Council: Kaytland Smith

Board/Agency/Organization: GALA

Date Attended: June 2019 **Location:** Guysborough, NS

Agenda Items Discussed:

- Staff will begin their break June 10th 2019
- Application being submitted for Cultural Diversity training
- Discussion was held around a communications policy
- NSSAL review is showing a continuation of learning plans. Any changes will be based around learners, being aware of cultural diversity, inclusion, and transparency. The review is on going.
- EDI is expected to be released soon. Board requested a presentation/explanation of the results
- Natalie is working on creating GALA Goals and GALA Guidelines, each will include an employee and learner package. Work will continue over the summer, and various Board members will be offering input/assistance.
- Next meeting date to be determined following the summer break.

GALA-Guysborough Adult Learning Association

NSSLA-Nova Scotia Adult Learning Association



Report to Council

Member of Council: Deputy Warden Jackie Dort & Councillor Beulah Malloy

Board/Agency/Organization: ERSWMC (Eastern Region Solid Waste Management Committee)

Date Attended: June 13, 2019

Location: Boylston, N.S.

Key Highlights:

- Safety vests: Information to be provided to volunteer groups doing litter cleanups on safe practices and basic precautions. Safety vests are available for the groups to use during the cleanups.
- The Extended Producers Responsibility document that was prepared by the Regional Chairs was submitted to Minister Wilson. No timeline was provided for completion of the review by the minister.
- Verification from Colchester Recycling Facility that there are no changes in the recycling program was provided.
- MAP funding: No applications to date were received. The committee agreed that the date for extension be reviewed at the next meeting.
- Litter Incentive Funding: To date there are four applications pre-approved for St. Mary's.
- Community Bin Funding: No applications to date
- Kevin O'Handley provided a report on compliance. Spring usually is a busy time of year for illegal dumpsites to show up throughout the region. He has handled numerous illegal dumpsites in St. Mary's over the past few months with excellent success.



Report to Council

Member of Council: ~~Beulah Malloy/Debbie Findlay~~

Board/Agency/Organization: FCM

Date Attended: May 30 to June 2/19

Location: Quebec City

Agenda Items Discussed:

Key Highlights:

The theme of this year's conference was BUILDING BETTER LIVES.

Keynote speakers

- Prime Minister Justin Trudeau
- Andrew Sheer
- Jagmeet Singh
- Elizabeth May.

All speakers spoke about the importance of the Municipal Government and importance of communication between the different levels of Governments.

Workshops included:

5G in Canadian Municipalities

- This workshop explored the 5G wireless technology and what it means for municipalities to build better lives. This is the ideal situation for larger cities (Smart Cities)
- **Building local solutions to the Global Plastic Challenges:**
The talk was on how around the world, producing and using plastics has become a hot topic. 150 million tons of plastics are disposed of in the oceans each year.
The 3 main objectives were:
 - Rethink how we use
 - Optimize
 - Stop using
 - Reduce, Reuse, Recycle, Compose
 - Prohibit single use bottles and styrofoam containers

Festivals and Community Events- Risk and Rewards

- Discussion on the importance of Community Event
- A long presentation by Jessica Jaremchuk, Risk Management, Frank Cowan Company
- Outlined areas where municipalities should cautious. The one that stood out was that in some instances if you allow an entity to use your bldgs and/or land, you need confirmation from them that they have their own liability insurance. This presentation gave many people a lot to think about.

Tours:

Restoring Public Access for an active and healthy city.

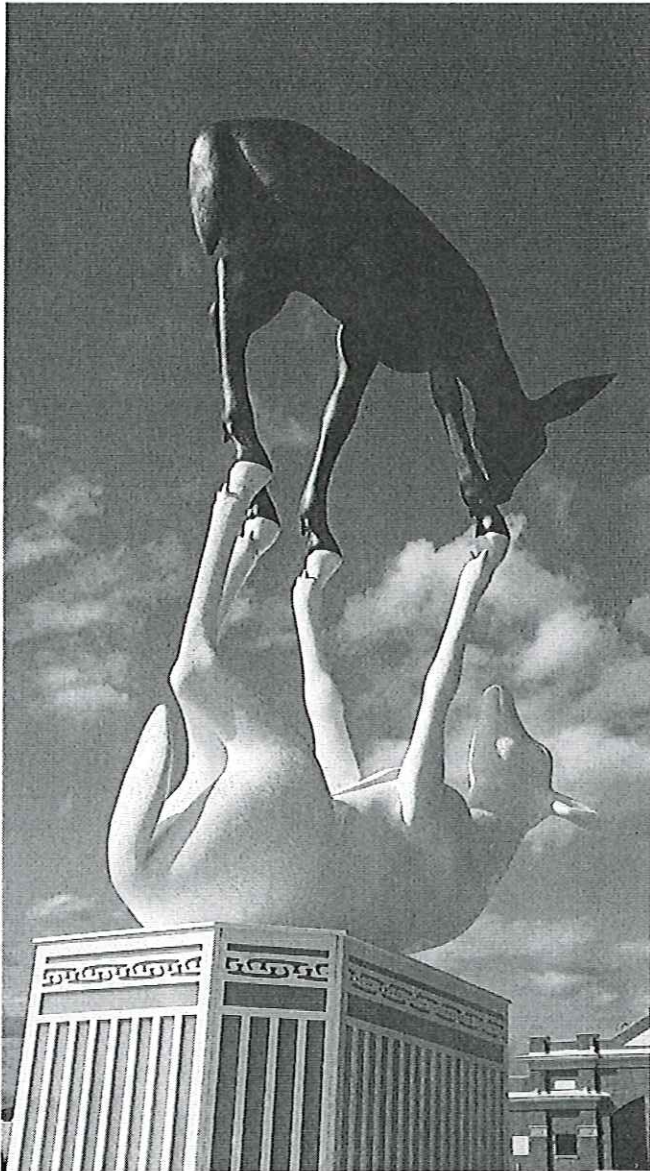
- The tour was very interesting as it demonstrated how they took unused land and parking lots and developed them in concert to include highway traffic, bicycle lanes, lighted walkways, seawalls and parks with seating areas.
- In one instance, they changed a paved parking lot into a pavilion on the waterfront and graded the cement so if flooding occurred, the water would drain causing no ill effects. To compensate for the lost of parking, they built a high-rise parkade that blended into the landscape.



Quebec City. Where public art is part of everyday.



This is a piece of art depicting Jean Belliveau. From a side view one would never recognize it as a hockey player. This and the sculpture below were located at the Videotron Pavilion which was built in anticipating a new hockey team after the Nordics left.



The bottom of this piece was blocks of ice made of cement, the box represented water and the carving was ice skate blades and of course the 2 deer are in reflection. The cost \$1,500,000 for this on piece.

***Networking**

We had time throughout the conference for networking which was plentiful especially during and between the study tours. It was interesting to talk to so many municipalities big and small and gather information. We also got to promote our Province and Municipality and what we have to offer.

This was the largest FCM ever held. There were over 3072 attendees. 13 Provinces and Territories were represented. The Municipalities in the province of Nova Scotia have 100 percent membership with FCM, the province to do so.

Thanks to Quebec for being such a great host.

Mayors Reception was sponsored by Quebec City. It was very well attended and an act from Circus Soliel performed and also had a band playing through out the evening. It was extremely well attended.

The closing Gala and Dinner was awesome. The meal was spectacular and it was a full house. The first hour was a family of very talented singers and musicians. Everyone was supplied with a set of wooden spoons to accompany the band. The rest of the evening was spent dancing with an orchestra and talented singers.

- The New FCM President is Bill Karsten from Halifax
- First Vice-President is Garth Frizzell (Prince George B.C.)
- Second Vice-President is Joanne Vanderheyden (Strathroy-Caradoc Ont.)
- Third Vice- President is Darren Hill. (Saskatoon SK)

Nova Scotia Regional Chairs

Wayne Mason President NSFM

Russell Walker Councillor HFX. Regional Municipality

Tom Taggart Councillor Municipality of the County of Colchester

Timothy Habinski Warden Municipality of Annapolis.

Thank you so much giving us the opportunity to attend..

Beulah and Debbie



MUNICIPALITY OF THE DISTRICT OF ST.MARY'S

P.O. BOX 296, SHERBROOKE, NOVA SCOTIA, B0J 3C0

CAO Report – July 8, 2019

CAO:

- CoTW meetings on June 12th, 26th and July 3rd.
- Awarded contracts for wood stumpage at Gegogan Transfer Station site and for the installation of a dry hydrant at Sonora.
- Meeting / presentation by ExplorNet regarding the Develop Nova Scotia broadband funding program.
- Telephone discussions with Seaside Wireless regarding the Develop Nova Scotia broadband funding program.
- Attended AMANS Spring Workshop.
- Meeting with EXP Engineering, TIR and Contractor to discuss plans for asphalt repairs for the Sherbrooke Waterline project.
-

Community Development & Recreation Department Report:

Community Development and Recreation Director:

- Canada Day Prep ramped up in the month of June in preparation for July 1st.
- School based programs came to an end (Trail Blazers, Happy Feet)
- Hosted grant workshops at municipal office for community organizations who required assistance writing New Horizons for Seniors Grants. Hosted half day workshops with: SHOPS, Indian Harbour Lake Community Centre, Sonora Community Centre and provided written recommendations to Port Bickerton Community Club.
- Attended a Streetscapes Steering Committee on June 7th
- Hosted our annual fishing derby on June 8th and had roughly 85 people registered.
- Hosted an Active Transportation meeting on June 10th. Group decided on new project directions and will be applying for a Connect2 Grant this summer.
- Was invited to take part in a community team that is developing a local experiential tourism project. Took part in workshops on June 11-12th.
- Attended House League Hockey meeting on June 12th & 27th
- Chaired a Highland Region Recreation Coordinators Conference Call on June 13th
- Organized a free public Tennis Clinic at SMECA on June 18th. Two additional clinics will take place in July/August.

- Attended a 55+ Games meeting at the Greenfield Oldsters Club on June 18th. Work continues to organize our event for August 21st/22nd
- Attended a meeting at Nimrod's Campground with Communities, Culture and Heritage Regional Manager Rae Gunn to discuss improvements to the Campground that would benefit the community at large as well as campers.

Active Living Coordinator:

- C25K Sherbrooke finished training, competed in the Johnny Miles – New C25K began in Port Bickerton.
- Completed the application for the Active Communities Fund and the Community Operational Planning document for the MPAL. Sent to Regional Director.
- Attended a supervisor training session in Stellarton June 6th.
- Attended an AT meeting June 10th.
- Continued work on House League preparation, hosted meeting on June 12th
 - House League prep work for the Pre-registration night
 - Pre-registration night is July 3rd
- Attended a mobility workshop for the Active Alliance NS in Halifax June 17th.
- Attended a River Days meeting at Sherbrooke Village, agreed to host some kids activities on July 14th for River Days
- Held two days of program planning for Summer Day Camps
 - Scheduled staff and organized day camp structure.
 - Did staff orientation and training June 27th, 28th.
- Organized a kids corner at the St. Mary's Truck pulls on June 29th.

Economic Development & Planning:

- Drafting report on all tourism projects/committees currently in process for our area (WITAP, Guysborough County, other DEANS projects, RICHES, Beautification and Streetscaping)
 - How are they all working together/overlap
 - What is our plan for engaging the public while not over-burdening them with meetings and workshops on the "same" issues
 - This item is currently being included in the presentation portion of the Streetscape Plan public engagement. It is important that the public be aware of the various initiatives that are happening in and around the Municipality and understand how they are linked and work together. We will lose public interest if the initiatives seem to be working in silos with little integration.
- Local Business Directory
 - Need to find a way to ensure the businesses that are operating within St. Mary's are accounted for and we have a way of engaging them/contacting them. This could look like full district mail-out; a winter event; an open call through media and social media; a review of business licensing and property assessments. Again – still proving difficult to get up to date information.
- Receiving some inquiries on development opportunities
 - Need to look into putting together some sort of Development/Business Opportunities Package template (zoning, permits, surrounding uses, services available, funding/grant opportunities, tax information, assessment information, past uses, etc)

- Saltscapes – Recommendation report for 2020
 - Kerri and Kelly to do this.
- Streetscape Plan
 - Presented to Council July 3
 - Awaiting feedback from Steering Committee and Council
 - Need to meet with Sobeyes, Post Office building owner, RBC, Irving, Buds, Highland, and Shoppers
 - Met with Canada Post owners June 17.
 - Marvin advised at July 3 meeting not to meet with any more owners about the program.
- Beautification project selection – to come out of Streetscape Plan
 - Council to approve?
- Façade Improvement Program draft outline
 - Presented to COTW June 19 going to Council July 8, 2019
 - Expecting residential portion to be taken out

To Do Before Last Day:

- Planning Doc Review/Update Summary Report
- Sherbrooke Main Street Project Summary Report
- Tourism Summary Report
 - Guysborough Tourism Strategy
 - WIITAP
- Meet with Kerri to give overview of files

Finance:

- Attached is a tax receivable listing to June 30th, 2019
- Attended Sherbrooke Main Street/Streetscape committee meeting on June 7th
- Attended Provincial Directors of Finance Meeting, Association of Municipal Administrators Spring Conference and a group of 9 IT meetings from June 12-14
- Attended staff meeting on June 19 and security meeting on June 20
- Completed final reporting for Clean Water and Wastewater Fund application; re: Eastside Waterline project
- Continue to process amendments on tax bills due to PVSC appeal updates

Public Works:

- Started work in preparation for the expansion of the C&D site at the Transfer Station.
- Ten year Operating Permit for Water Treatment Plant received from NS Environment.
- Ongoing operations of the Water Treatment and Wastewater Treatment Plants.

Municipal Clerk & Special Projects:

- Completed a Webinar for PVSC training (SAI World)- June 18, 2019
- Complete Minute Training Course – June 26, 2019
- Attended Meetings:
 - Broadband Meeting- June 11, 2019
 - Active Transportation Committee Meeting- June 10, 2019
 - Security Committee Meeting- June 20, 2019
- Office duties:
 - Council and COTW agenda and minutes
 - Municipal newsletter
 - Updating website
 - Running Water Utility Billing
 - Day to day office duties

2019-20 Tax Receivables

	April	May	June	July	August	September	October	November	December	January	February	March
2019-20	(60,875)	2,488,333	2,115,888									
2018-19	172,395	162,916	152,616									
2017-18	86,453	86,355	81,963									
2016-17	61,685	62,006	61,848									
2015-16 +	211,226	211,659	212,521									
Total	470,884	3,011,269	2,624,836									
<i>Interest</i>												
<i>(included in total)</i>	148,704	150,799	151,963									
Total without interest	322,180	2,860,470	2,472,873									

2018-19 Tax Receivables

	April	May	June	July	August	September	October	November	December	January	February	March
2018-19	(54,480)	2,423,168	1,992,477	491,739	339,601	251,062	236,095	217,551	192,006	169,327	146,232	125,179
2017-18	171,451	163,130	148,567	141,442	134,010	118,024	110,355	106,029	102,580	96,269	88,867	86,563
2016-17	111,511	106,605	102,498	101,816	99,662	85,565	83,876	82,889	81,997	70,329	67,156	62,220
2015-16 +	55,856	54,063	52,118	51,590	50,270	42,209	41,081	40,338	39,871	244,030	242,269	211,052
2014/15 +	213,832	214,104	214,739	215,464	216,303	212,596	213,475	214,134	215,021			
Total	498,170	2,961,070	2,510,400	1,002,051	839,846	709,456	684,881	660,941	631,476	579,955	544,524	485,015
<i>Interest</i>												
<i>(included in total)</i>	155,862	157,301	156,055	158,148	164,254	157,178	174,917	177,790	177,699	160,227	159,382	145,649
Total without interest	342,308	2,803,769	2,354,345	843,903	675,592	552,278	509,964	483,151	453,777	419,728	385,141	339,366

2017-2018 Tax Receivables												
	April	May	June	July	August	September	October	November	December	January	February	March
2017-18	(44,934)	(151,571)	1,842,240	546,621	399,826	276,298	236,549	195,389	179,261	157,670	146,529	123,679
2016-17	193,324	177,313	157,500	161,871	153,076	138,969	126,090	122,380	118,819	117,064	115,377	112,716
2015-16	84,097	80,948	75,698	71,992	69,806	67,133	63,188	62,118	61,927	60,913	57,086	56,063
2014-15	52,929	52,023	46,414	44,586	42,199	39,890	34,744	35,060	34,788	218,042	216,235	215,700
2013/14 & Old	217,646	217,308	215,436	214,859	214,260	212,221	177,863	178,769	182,597	-	-	-
Total	503,062	376,020	2,337,287	1,039,908	879,166	734,510	638,434	593,716	577,392	553,689	535,228	508,158
Interest (included in total)	140,885	142,312	143,554	156,270	160,903	159,029	142,991	145,332	151,102	153,484	154,517	155,898
Total without interest	362,177	233,707	2,193,733	883,637	718,264	575,482	495,442	448,384	426,290	400,205	380,711	352,261

2016-17 Tax Receivables												
	April	May	June	July	August	September	October	November	December	January	February	March
2016-17	(35,355)	(73,679)	1,897,734	527,091	345,973	293,489	260,180	220,382	225,084	212,956	207,450	159,954
2015-16	168,841	146,021	119,209	122,072	117,048	112,343	110,892	86,260	97,882	95,647	94,156	85,538
2014-15	96,842	91,368	65,178	75,460	73,802	71,484	71,081	65,602	64,437	61,875	60,106	54,485
2013-14	74,732	71,521	55,204	64,188	63,239	61,664	60,800	56,748	56,001	229,847	229,726	219,232
2012-13&Olde	213,928	199,068	126,239	180,334	180,562	180,621	181,395	174,065	175,046	-	-	-
Total	518,988	434,298	2,263,564	969,145	780,623	719,600	684,349	603,058	618,450	600,325	591,439	519,210
Interest (included in total)	122,806	125,395	130,168	117,825	123,802	130,498	135,664	125,995	155,190	152,917	159,927	144,105
Total without interest	396,182	308,903	2,133,396	851,320	656,821	589,102	548,685	477,063	463,260	447,408	431,511	375,105