



Municipality of the District of St. Mary's

Committee Of The Whole (COTW) Meeting

Wednesday – March 18th, 2020

1. Meeting, Date & Time:

The COTW Meeting of the St. Mary's Municipal Council was called to order on Wednesday, March 18th, 2020 at 9:00am in the Council Chambers Sherbrooke, N.S

2. Attending:

Warden Mosher	Councillor Kaiser-Kirk
Councillor Baker	Councillor Smith
Councillor Findlay	Councillor Malloy (via teleconference)

Also Attending:

Marvin MacDonald, CAO Marian Fraser, Director of Finance (via teleconference)
Marissa Jordan, Municipal Clerk

Absent with Regrets:

Deputy Warden Dort

3. Approval of Agenda:

On motion of Councillor Baker and seconded by Councillor Findlay, Council approved the agenda with the following addition:

8.g Absentee for Council Meetings

Motion carried.

4. Approval of Minutes:

On motion of Councillor Smith and seconded by Councillor Baker, Council approved the minutes of the COTW Meeting held Wednesday- March 4th, 2020

Motion carried.

5. Business Arising from the Minutes:

- Fences and Arbitration Committee meeting will be scheduled based on the COVID- 19 situation.
- ESREN- the cheque has been received for the refund for prepaid ESREN services.
- FCM Conference- Still has not been cancelled and but the FCM will be monitoring the COVID-19 situation. The CAO said over the next week or so we will look at the travel and hotel reservation cancellations.

6. Presentations:

- The presentation was rescheduled to a later date.

7. Correspondence:

a. IWK:

- Staff received a letter from the IWK Foundation thanking the Municipality for the \$500 donation in memory of Ruth Caroline Burton Fraser.

b. Cooke Aquaculture:

- Staff received correspondence from Cook Aquaculture who shared a copy of a presentation that the company had given previously at the Minister's Fisheries and Aquaculture Conference.

8. Other Matters of Business:

a. Budget Open House

- Council has cancelled the Open House due to the recent Covid-19 pandemic.

b. Strategic Plan Review

- Staff presented Council with the updated changes from March 4th, 2020 Committee of the Whole Meeting to the Strategic Plan Review.
- Under Goal 1 & Goal 2: Collaborate with ESREN- Councillor Smith asked if this part should be omitted from the Strategic Plan Update. Council was fine with leaving the update in as: working with neighboring municipalities in collaboration on future regional development opportunities.
- Council agreed to put the updated Strategic Plan review in the April newsletter and then plan to make amendments to the document at an upcoming meeting of Council.

c. Before and After Program (BAP) Policy & Incident Form

- Staff gave the updates of the Policy and Incident Form to Council.
- Councillor Kaiser -Kirk asked about having a spot on the Incident Form in order to link information about participants' allergies. Council further discussed and agreed that would be a good idea.

On recommendation of Councillor Findlay and seconded by Councillor Kaiser-Kirk, Council approve the BAP Policy and Incident Form with the addition of a line for any known allergies or medication of a participant.

Recommendation adopted.

d. Recplex

- Staff presented a press release document to acknowledge the Roy Steed Fund and Family and all that was able to be accomplished through this fund.
- Council agreed to release this document in the April Newsletter as well as the Paper.

e. Council Meeting Dates

- The April 13th Regular Council Meeting was changed to April 14th, 2020.

g. Absentee for Council Meetings

- As per the MGA, any Councillor that is absent from three consecutive Regular Council Meetings would be required to vacate their office. The CAO said that Council is able to give a leave of absence to a Councillor for medical leave.

- Council discussed this matter in regards to constituents, finances and length of leave.

On recommendation of Councillor Smith and seconded for Councillor Kaiser-Kirk, Council agreed to grant medical leave for Deputy Warden Dort (deputy status) as long as a medical condition exists or until the election.

Recommendation adopted.

f. In Camera- Land

On motion of Councillor Findlay and seconded by Councillor Baker, Council moved into an in camera session for land matters at 9:40am.

On motion of Councillor Baker, Council reconvened to regular session at 10:25am.

On recommendation of Councillor Findlay and seconded by Councillor Baker, Council deem Lot 21-1 with PID #35215847 as surplus by the Municipality and available for sale for the purposed business development of a daycare.

Recommendation adopted.

Adjournment

On motion of Kaiser-Kirk there being no further matters of business, Council adjourned at 10:26am



Recorded By
Municipal Clerk/Special Projects Coordinator



Approved By
Warden Moshier