



NOTICE

MEETING: St Mary's Municipal Council
Regular Council Meeting

DATE: Monday, November 9th, 2020

TIME: 7:00 pm

PLACE: St. Mary's Municipality
Council Chambers, Sherbrooke, NS

Please advise if unable to attend



Municipality of the District of St. Mary's

Council Meeting
Monday, November 9th, 2020

1. Call to Order
2. Roll Call
3. Approval of Agenda and Any Additions
4. Approval of Minutes
 - a. Regular Council Meeting held Monday, October 14th, 2020
 - b. Inaugural Council Meeting held Wednesday, October 28th, 2020
 - c. Emergency Council Meeting held Friday, October 30th, 2020
5. Business Arising from Minutes
6. Presentation
 - a. St. Mary's River Association
7. Recommendations from Committee of the Whole
8. Outside Committee Appointment Reports
 - a. Sherbrooke Village Commission- Councillor Findlay
 - b. Port Bickerton & Area Planning Association- Councillor Kaiser-Kirk
9. CAO Report

Adjournment

10 minute question and answer period pertaining to agenda items



Municipality of the District of St. Mary's

Regular Council Meeting
Monday, November 9th, 2020

1. Meeting, Date & Time:

The Regular Council meeting of the St. Mary's Municipal Council was called to order on Monday, November 9th, 2020 at 7:00pm in the Council Chambers Sherbrooke, N.S.

2. Attending:

Warden Wier	Councillor Mailman
Deputy Warden Fuller	Councillor Malloy
Councillor Baker	Councillor Zinck

Also Attending:

Marvin MacDonald, CAO
Marian Fraser, Director of Finance
Marissa Jordan, Municipal Clerk/Special Projects Coordinator

3. Approval of Agenda:

On motion of Councillor Baker and seconded by Councillor Zinck, Council approved the agenda as presented.

Motion approved.

4. Approval of Minutes:

On motion of Councillor Malloy and seconded by Councillor Baker, Council approved the minutes of the Regular Council Meeting held Monday, October 14th, 2020.

Motion approved.

On motion of Councillor Baker and seconded by Deputy Warden Fuller, Council approved the minutes of the Inaugural Council Meeting held Wednesday, October 28th, 2020.

Motion approved.

On motion of Councillor Zinck and seconded by Councillor Malloy, Council approved the minutes of the Emergency Council Meeting held Friday, October 30th, 2020.

Motion approved.

5. Business Arising from the Minutes:

- No business arising from any minutes.

6. Presentations:

a. Saint Mary's River Association (SMRA):

- Scott Beaver, president of the association, presented on behalf of the Saint Mary's River Association.
- Mr. Beaver spoke on the importance and attributes of the St. Mary's River as well as some of the species that the SMRA is currently trying to recover and their positive status in the river.
- The association's goal is to try to work with larger organizations, locally and provincially, to bring back an angling season through the continuous work over the years. He also updated Council on some of the projects that SMRA is currently working on.
- Mr. Beaver also spoke on Atlantic Gold's explorations projects in Nova Scotia and how SMRA believes this will negatively affect the St. Mary's River and their current projects.

7. Recommendations from Committee of The Whole:

On motion of Councillor Mailman and seconded by Deputy Warden Fuller, Council agreed to begin to audio record all council meetings once an audio recording device has been purchased.

Motion approved.

On motion of Councillor Baker and seconded by Councillor Zinck, Council agreed to put Main Street (from Trunk 7 to Court Street) on the J-Class Roads list for the TIR Cost Share Agreement 2020-020.

- Councillor Malloy asked that Council consider adding Cameron Road and Restoration Drive to the J-Class roads list.

On motion of Councillor Zinck and seconded by Councillor Baker, Council agreed to the amended motion to add Cameron Road and Restoration Drive to the J-Class Roads list for the TIR Cost Share Agreement 2020-020 in addition to Main Street (from Trunk 7 to Court Street).

Motion with amendment approved.

On motion of Councillor Baker and seconded by Councillor Malloy, Council approved the award of the general contracting component of the Sherbrooke Sewer Treatment Plant upgrade/UV System project to Tate Construction Ltd. for \$157,779 plus HST and that the cost overrun to be taken from the Municipal Capital Reserve and that the Municipality defer the tankage cleaning, refinishing, and replacing covers and insulation until the next couple years and the work to be completed by municipal staff.

Motion approved.

On motion of Deputy Warden Fuller and seconded by Councillor Malloy, Council agreed to set the date of the Special Election for Saturday, January 16th, 2021 and the 1st Advance Poll Date for Saturday, January 9th, 2021.

Motion approved.

On motion of Councillor Zinck and seconded by Councillor Baker, Council agreed to use electronic voting (telephone & internet) to administer the Special Election for District 8.

Motion approved.

On motion of Councillor Malloy and seconded by Councillor Zinck, Council agreed to appoint Municipal Clerk, Marissa Jordan as the Municipal Returning Officer for the Special Election for District 8.

Motion approved.

On motion of Deputy Warden Fuller and seconded by Councillor Baker, Council agreed to use the List of Electors from Elections NS as the Preliminary List for the Special Election for District 8.

Motion approved.

On motion of Councillor Mailman and seconded by Councillor Baker, Council agreed to set the Systems Election Officer wage at \$16/hr.

Motion approved.

8. Outside Committee Appointment Reports:

- Sherbrooke Village Commission- Councillor Findlay
 - See attached report
- Port Bickerton & Area Planning Association- Councillor Kaiser-Kirk
 - See attached report

9. CAO Report:

- See attached report


10. Adjournment

On motion of Councillor Baker and seconded by Councillor Zinck there being no further matters of business, Council adjourned at 8:07pm.

Motion approved.

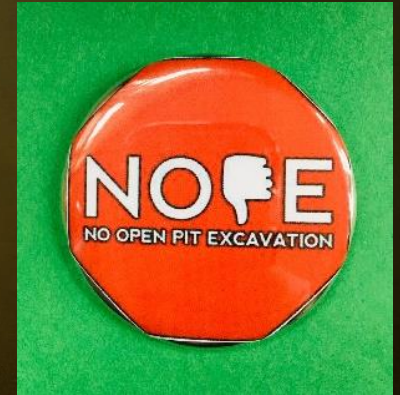


Recorded By
Municipal Clerk/Special Projects Coordinator



Approved By
Warden Wier

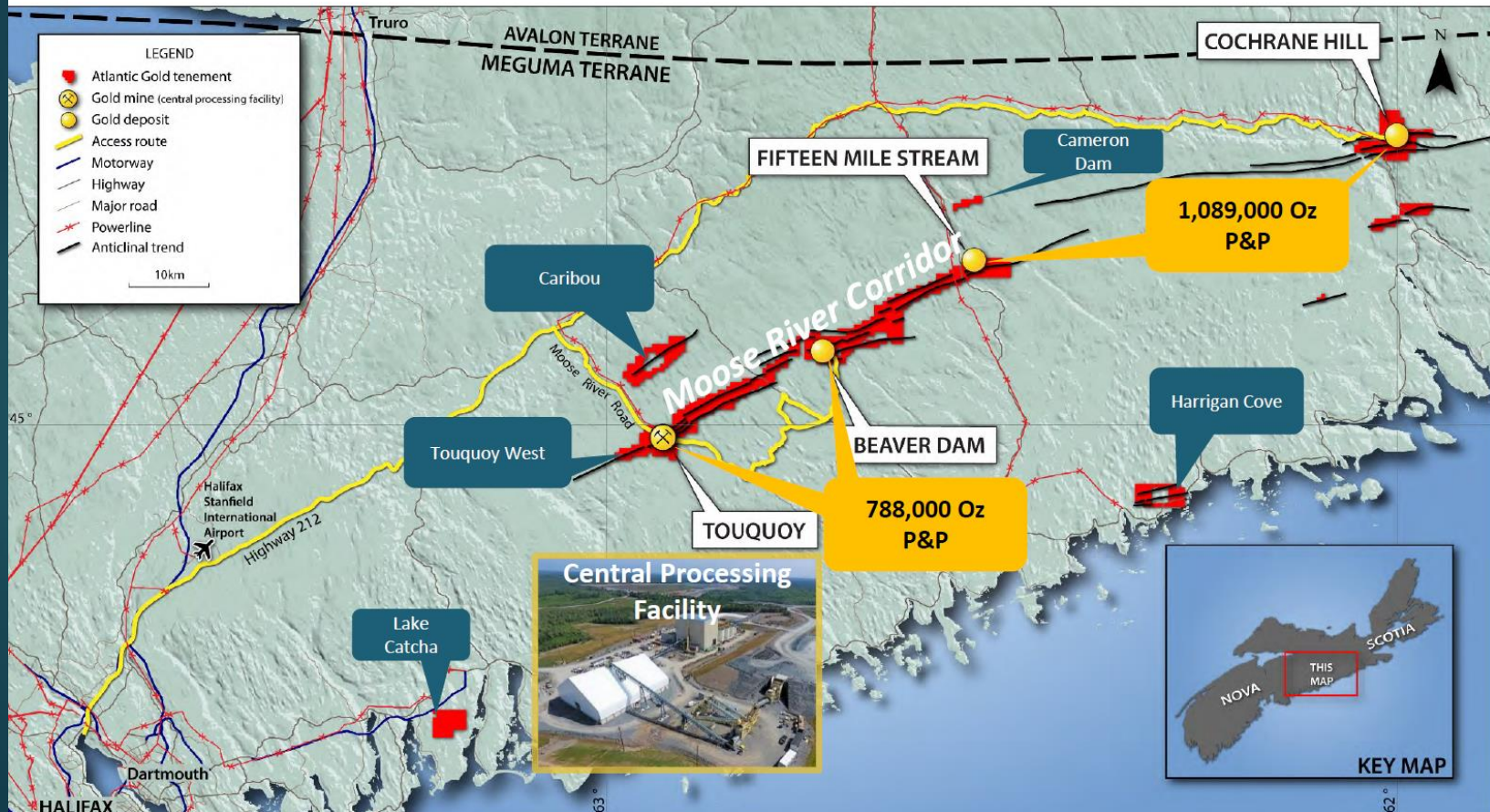
St. Mary's River Association



- ▶ Formed in 1979 as a conservation organization, 2020 is our 41st Anniversary
- ▶ Our vision is:
“Health for the River, the Atlantic Salmon and our Community”

Atlantic Gold has 21 exploration projects in Nova Scotia. Focus on the string of pearls corridor and the south-west region of Nova Scotia

Reserves within Trucking Distance to a Central Processing Facility

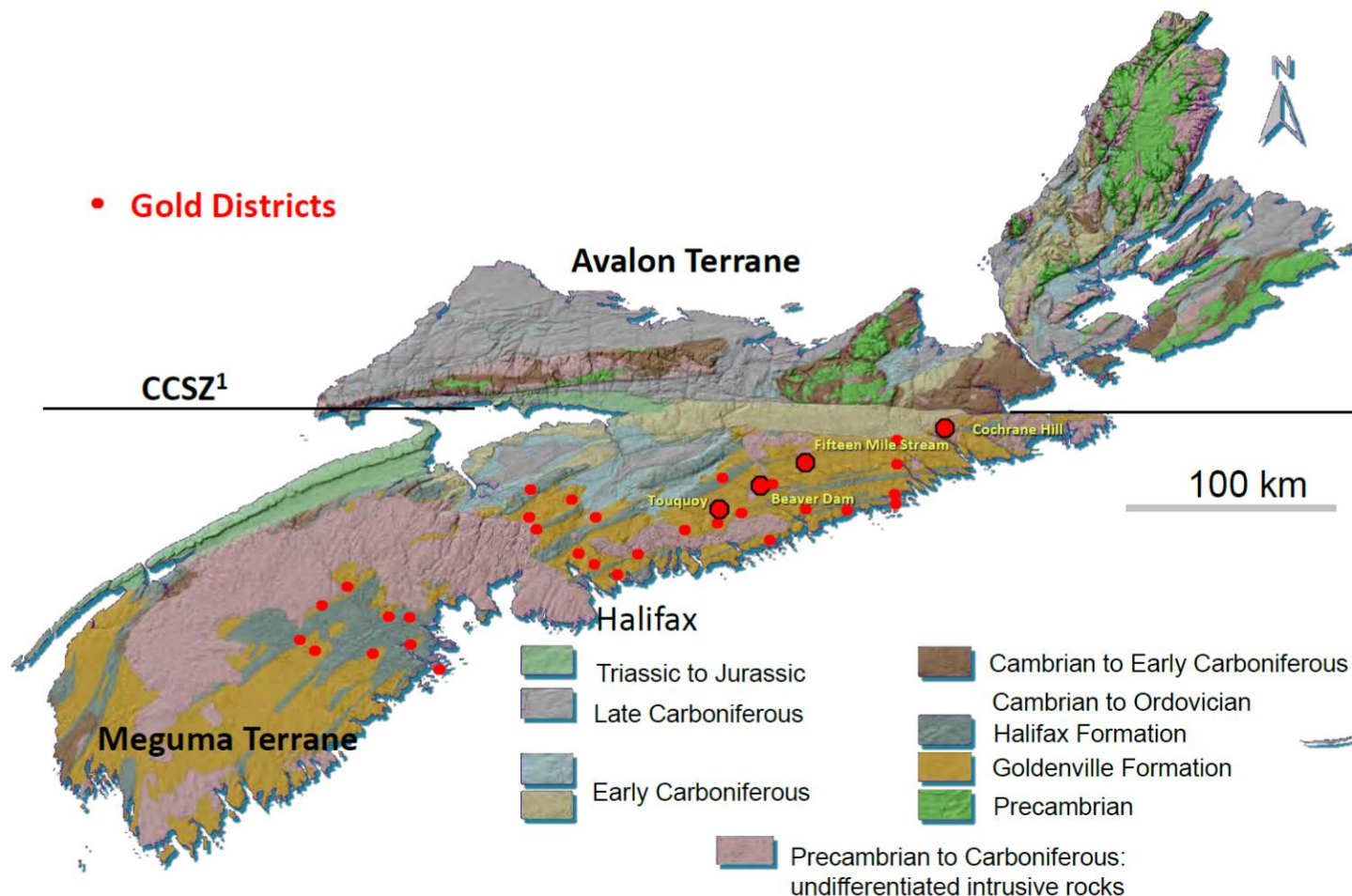


Nova Scotia's third gold mine boom

Nova Scotian Geology



- Gold Districts



1868 to 1929 Cochrane Hill

350 ounces of gold came out of
Cochrane hill during this time



1980's

Approximately 2000 ounces



Moose River Touquoy mine site 2019

Estimated size of the Open Pit will be 70 acres - that is 950 metres long, 450 metres wide with a maximum depth of 180 metres (Depth is 80 metres below sea level)

Estimated 700,000 ounces of gold in Cochrane Hill Pit

TMANS The Mining Association of Nova Scotia
"Not your Grandfather's Mine"



Nova Scotia Department of Energy and Mines



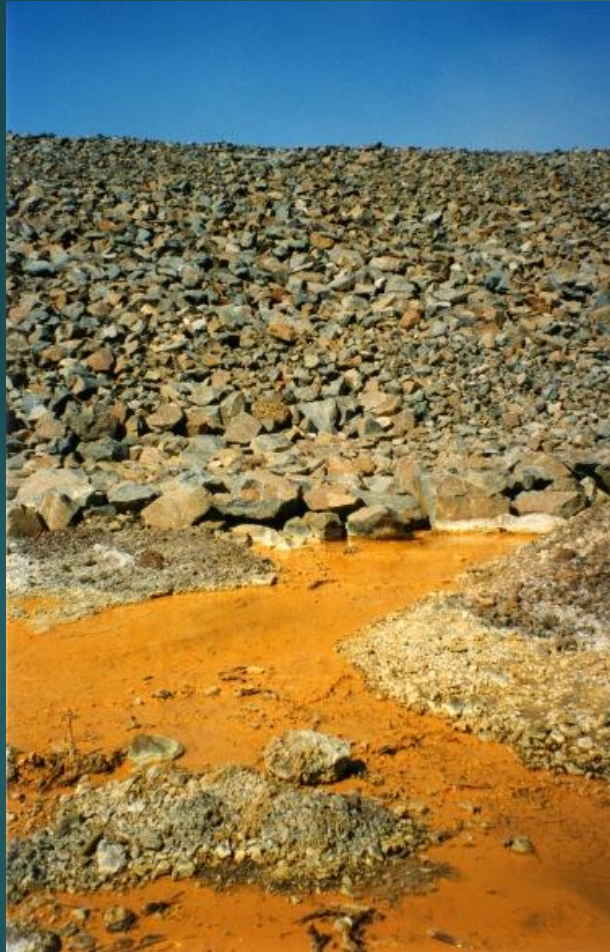
NS Government negotiated 1% off net income for gold mining companies to pay coming to Nova Scotia.

Downstream design Tailings U-Dam

AG proposed tailings dam will be 260 acres and have a 230 foot earthen dam built.

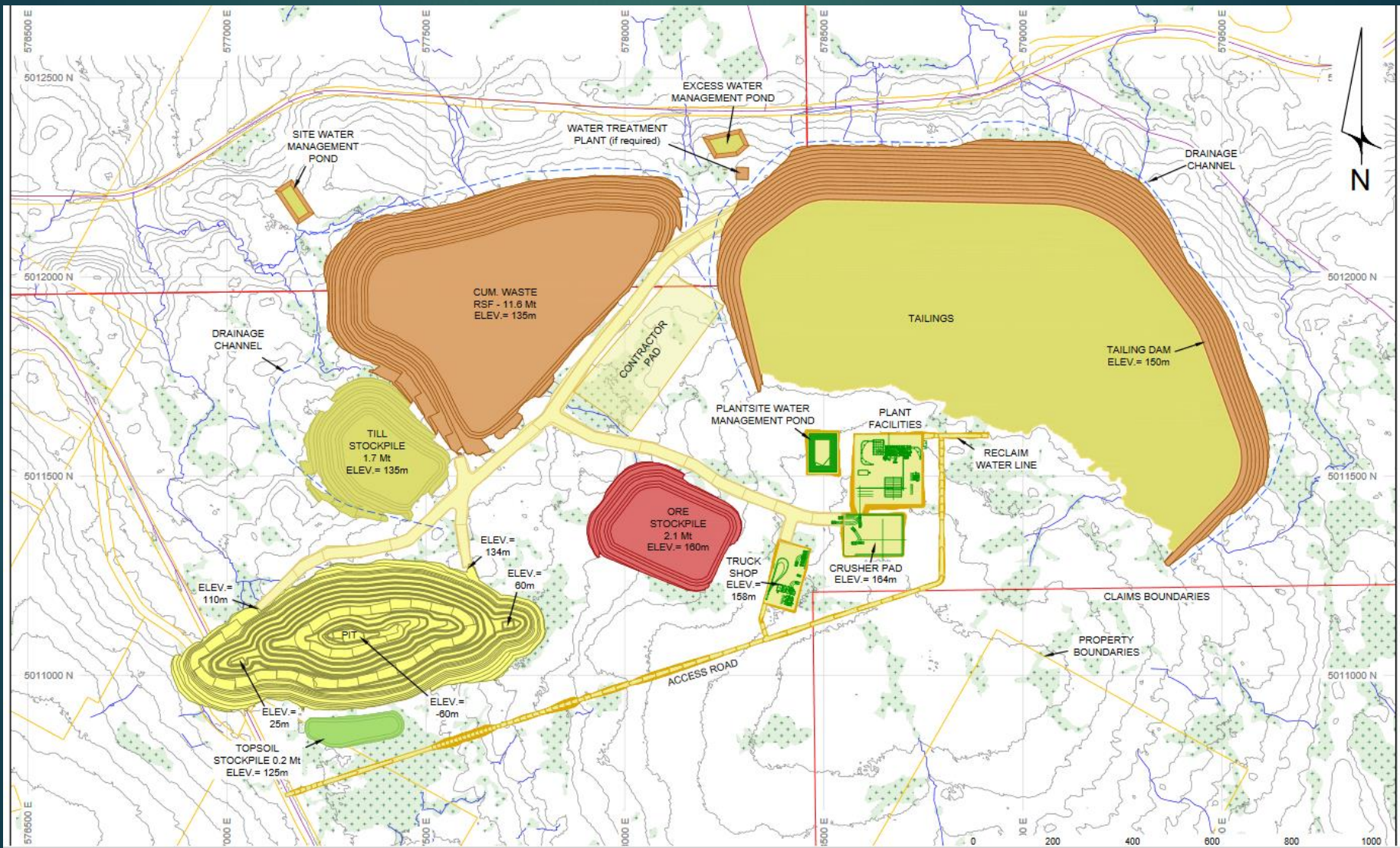


Worldwide, the storage and handling of tailings is a major environmental issue. Many tailings are toxic and must be kept perpetually isolated from the environment.

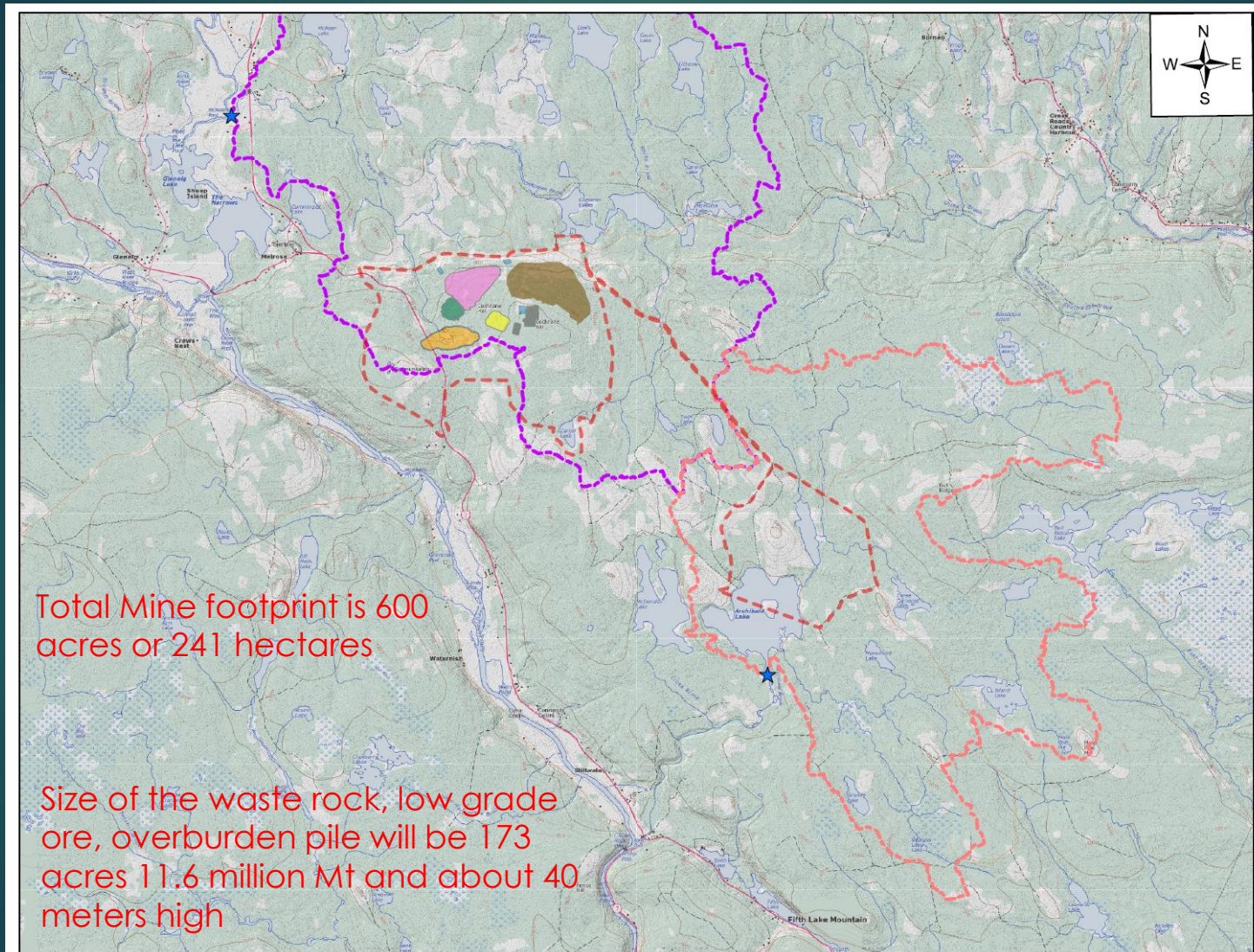


A region impacted by acid mine drainage often has a decline in recreational fish species, aquatic life in general and a decline in tourism

Cochrane Hill Mine Site Map



Cochrane Hill Drainage Basin



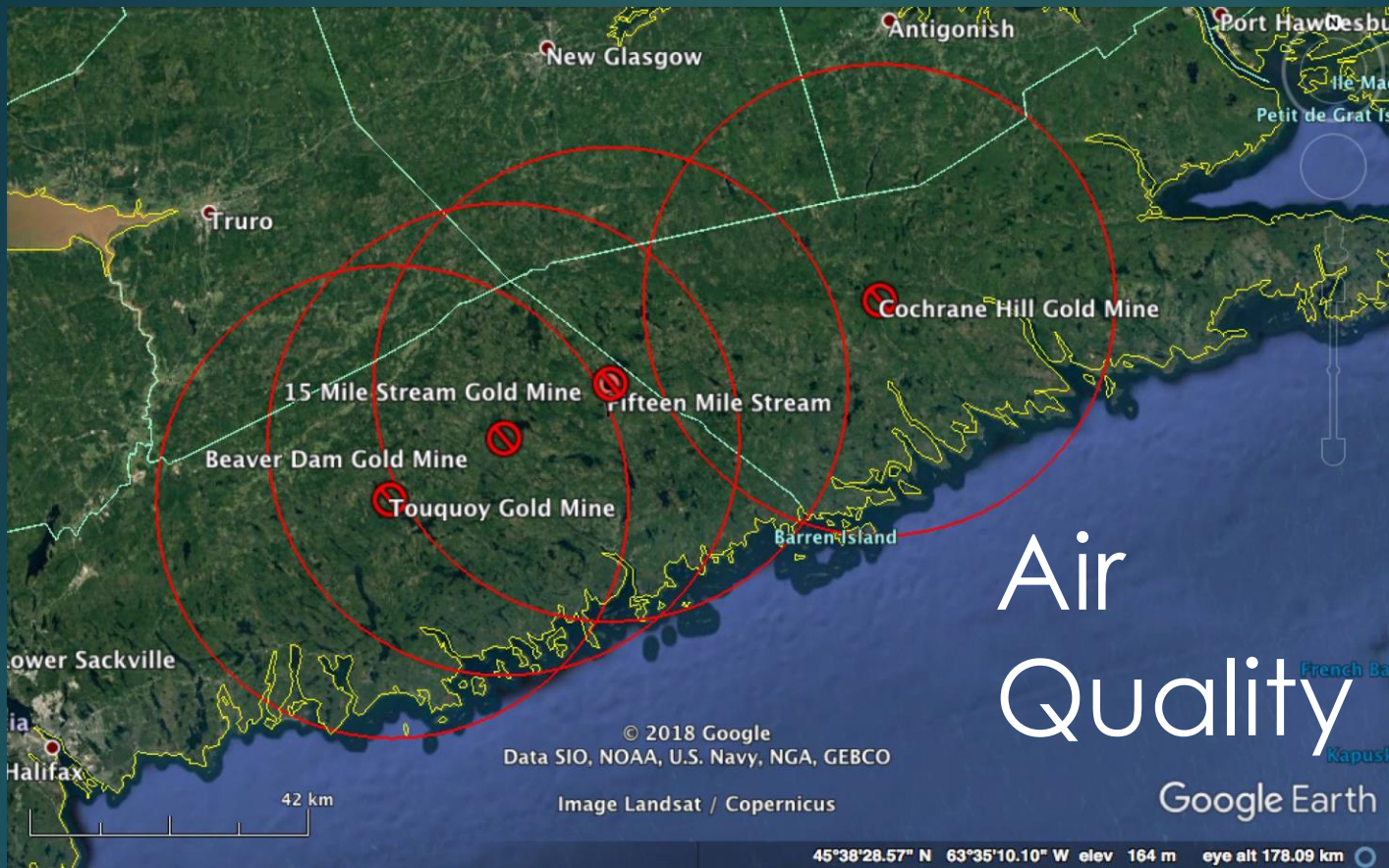
Mount Polley BC in 2014



Video link:
<https://www.cbc.ca/news/canada/british-columbia/mount-polley-mine-tailings-breach-helicopter-overflight-1.2727531>



The results of a tailing pond breach at Imperial Metals Corp's gold and copper mine in Mount Polley BC in 2014, which released 24 million cubic meters of water and waste into nearby lakes and rivers. Photograph: Reuters



- ▶ Dust and dirt from blasting 2 – 3 times a week will become airborne and can travel up to 30 km
- ▶ Operation of trucks and heavy machinery will produce air pollution 24 hours a day
- ▶ Heavy metals are frequently released into the air during blasting (arsenic, mercury) posing a health hazard to anyone exposed

Tourism

Municipal funded Economic Impact Analysis (EIA) for Cochrane Hill states The impacts among others will hit existing tourism and future tourism the hardest. Specifically, the regions most important asset “the St. Mary’s River”.



NOPE Campaign Goals

1. Stop the proposed Gold mine on Cochrane Hill.
2. No Gold Mining within 8 km corridor of the St Mary's river water shed.
3. Create an independent committee to review all mining proposals and projects in the province of Nova Scotia.
4. All gold mining companies in NS pay into an environmental disaster fund.



In Summary

Cons

- ▶ Province only gets 1% of net which works out to be 5 million per year of operation
- ▶ No direct royalties come back to our municipality
- ▶ Gold is a **precious metal** given an artificial value its not something humans need more of
- ▶ Large Environmental Impact, Carbon Intense Project
- ▶ Only 5 to 8 years of production
- ▶ Tailing Pond leaching or breach will lead to poisoning the river and potential loss or impact to other local jobs & industries
- ▶ Negative Impact to tourism & future dollars
“Significant Risk Minimal benefit”
- ▶ St Mary’s River and our Atlantic salmon recovery program will suffer or cease to exist
- ▶ Expect a drop in the housing market

Pros

- ▶ Creation of some Nova Scotian jobs at the site. EIA = Job creation in the municipality is minimal
- ▶ Local Businesses will see an increase in activity
- ▶ Some organizations may receive funding for their programs.
- ▶ Municipality gets the tax base from the new industrial buildings



Municipality of the District of St. Mary's

Council Meeting- Monday, November 9th, 2020

Recommendations from Committee of the Whole (COTW):

COTW Meeting- November 4th, 2020:

1. *On recommendation of Councillor Zinck and seconded by Deputy Warden Fuller, Council agreed to begin to audio record all council meetings once an audio recording device has been purchased.*
Recommendation adopted.
2. *On recommendation of Councillor Baker and seconded by Councillor Malloy, Council agreed to put Main Street (from Trunk 7 to Court Street) on the J-Class Roads list for the TIR Cost Share Agreement 2020-020.*
Recommendation adopted.
3. *On recommendation of Councillor Baker and seconded by Councillor Zinck, Council approved the award of the general contracting component of the Sherbrooke Sewer Treatment Plant upgrade/UV System project to Tate Construction Ltd. for \$157,779 plus HST and that the cost overrun to be taken from the Municipal Capital Reserve and that the Municipality defer the tankage cleaning, refinishing, and replacing covers and insulation until the next couple years and the work to be completed by municipal staff.*
Recommendation adopted.
4. *On recommendation of Councillor Malloy and seconded by Councillor Zinck, Council agreed to set the date of the Special Election for Saturday, January 16th, 2021 and the 1st Advance Poll Date for Saturday, January 9th, 2021.*
Recommendation adopted.
5. *On recommendation of Councillor Malloy and seconded by Councillor Mailman, Council agreed to use electronic voting (telephone & internet) to administer the Special Election for District 8.*
Recommendation adopted.
6. *On recommendation of Councillor Baker and seconded by Councillor Zinck, Council agreed to appoint Municipal Clerk, Marissa Jordan as the Municipal Returning Officer for the Special Election for District 8.*
Recommendation adopted.
7. *On recommendation of Councillor Malloy and seconded by Councillor Baker, Council agreed to use the List of Elections from Elections NS as the Preliminary List for the Special Election for District 8.*
Recommendation adopted.
8. *On recommendation of Councillor Baker and seconded by Councillor Zinck, Council agreed to set the Systems Election Officer wage at \$16/hr.*
Recommendation adopted.



Report to Council

Member of Council: Peggy Kaiser-Kirk

Board/Agency/Organization: Port Bickerton & Area Planning Association
(Lighthouse Committee)

Date Attended: Oct. 26,2020

Location: Port Bickerton

Agenda Items Discussed:

- Adoption of Agenda & Minutes from the last mtg., March 2nd, 2020
- Treasurer's Report – Due to the Pandemic, the Lighthouse Museum did not open this season, so there was no gift shop sales, USA Cottage rentals had to be cancelled, a fundraising concert cancellation, no ticket sales for various events, etc. We were denied a summer student this year until MP Shaun Fraser assisted with getting us a student for a 6 week period. This was a great help getting the working Light building painted. The Bell Aliant Wi-Fi will be cancelled. The modem will be removed from the lighthouse and reinstalled in the Spring.
- Discussion on the New Horizons Grant for Seniors which was finished after a few postponements because of COVID issues. Don Dodge did a final report 2 weeks ago to close off this grant.
- Discussion on some of the work completed this year which included new boardwalk, benches, signage, gravel pathway, painted the working light bldg. Some upcoming projects that would require funding are Roofing on the working Light bldg, and vinyl shingles for the bungalow that would match the Interpretive building.
- Wilda Kaiser gave an update on the Artist Retreat bungalow. Artist, Wayne Boucher recently finished his Artist-In-Residence retreat and he was extremely impressed with the entire facility and is quite well renowned and said he would tell many people about his stay at the Lighthouse bungalow. There were 6 bookings, with an unexpected cancellation due to a family death, and one from the USA (border). Applications are already coming in for next year.
- Bruce George gave an update on the film crew who arrived last week to film the lighthouse for a Winterwhite Productions documentary. They were there for 5-6 hours and interview Don Dodge and Wilda Kaiser.
- Round table
- Meeting adjourne



MUNICIPALITY OF THE DISTRICT OF ST.MARY'S
P.O. BOX 296, SHERBROOKE, NOVA SCOTIA, B0J 3C0

CAO Report – November 9, 2020

CAO:

- Prepared material and attended COTW meetings October 7th and November 4th, Inaugural Council Meeting on October 28th and Emergency Meeting of Council on October 30th
- Startup meeting with CBCL and staff for the Sherbrooke Sanitary Sewage I&I Study
- Small Business Week event at the Lions Hall with special speaker Tareq Hadhad, Peace by Chocolate
- Held Staff meeting on October 28th
- Warden and I consulted with solicitor on legal matters
- The Warden and I met with representatives from the Green Renewable Energy Group of Atlantic Gold Ltd to hear their plans regarding carbon neutrality at their sites
- Met with Strait Engineering and Tate Construction to discuss the Sewer Treatment Plant Upgrades & Ultraviolet Treatment System project
- Telephone meeting with Mark van de Weil from Atlantic Canada Opportunities Agency regarding potential Streetscape project funding
- Worked with Municipal Clerk and Director of Finance on preparing Council Orientation Package
- Met with Property Assessor for this area from PVSC
- Telephone / email correspondence with Nova Scotia Department of Lands & Forestry regarding Crown Land Lease
- Worked with staff on projects and tasks as listed under each department summary below

Finance:

- Meetings – Oct 7th COTW, Regular Council Meeting, Oct 14th, Oct 28th Inaugural Council Meeting
- Taxes Collected by fiscal year as of October 31st, 2020
 - 2020-2021 Taxes – 91.03% Collected
 - 2019-20 Taxes – 96.11% Collected
 - 2018-19 Taxes – 97.66% Collected
- Tax Arrears/Tax Sale - Tax Arrears notices have been run and sent out the first week of November. Any property over three years in arrears that have not been making payments received a stamp on the invoice of “potential tax sale”. This is the first step in the next formal tax sale process. Formal letters will be sent the first week of December to begin for a tax sale in late spring/early summer.
- Sealed Tax Sale Tender – completed tax sale tender process for AAN 00991082. Began sealed tax sale process for AAN 01026712.

- Human Resources – Completed bi-weekly and monthly payroll procedures, including a monthly STATS-can survey. Assisted with interviews for Recreation and letter of offer.
- NSFM Group Benefits Roadshow – virtual meeting to review Blue Cross plans/changes, this is an annual updated provided by service carrier. Due to COVID-19 and the reduction of claims on health and dental plans, the company is offering a “holiday month” in December and are not charging premiums for health and dental coverage.
- Small Business Week Event – assisted the Project Development Coordinator in the set up for the event
- New Councillor Orientation - Together with Municipal Clerk completed new councillor’s orientation binders, including an in-depth review of 2nd quarter financials.
- Municipal Election – supported Returning Officer as needed and attended advance polls and election
- HST – Completed and submitted the 2nd quarter HST Remittance for HST paid on invoices and HST collected from services provided.
- Audit – completed interim follow up requests for current year invoices from MNP, external auditors.

Community Development & Recreation/ Active Living Coordinator Report:

Community Playbox

We are very happy with how the playbox turned out and we have been very excited to see it in use in its first of many locations- Pioneer Park. The Recreation staff has been checking it twice a week and thoroughly cleaning it weekly. We are very impressed with how users are sanitizing and treating equipment. We will be creating a yearly schedule on where the playbox will be each month (Community Centres, Playgrounds, green spaces, Fire Halls, etc.)



Active Communities Fund

This grant is completed every fall for funding for the upcoming year. This year we are applied for funding for girls group ages 12-18, recreation programming in the Recplex such as free skates, rec hockey, learn to play hockey and learn to skate. We also applied for new equipment to be rented ,we are hoping to receive funding for two, maybe three paddle boards- and all the necessary supplies, and we are looking into starting a community walking challenge. This grant has been completed and we are asking for \$8,920.

Pioneer Park Sign

We have sent off Enya Sawlor’s design from the Pioneer Park Community Design Challenge to Doug Acker to have a sign created for Pioneer Park. The design was chosen by the community through an online poll. As soon as the sign is completed we will have public works take down the old one and put the new one in place.

October Programming Overview

Spin Class- Great participation and overall talk in the community, 2 nights a week, 2 hours per night. 20+ participants.

Open Gym- 2 nights as week, 1 hour per night, approximately 8 kids reached, average participation.

Tball/ Softball- Great participation, 1 afternoon per week, 1.5 hours, 26 children reached.

Soul Sisters- 1 afternoon per week, 1.5 hours, 9 girls (ages 12-18) in the group so far. Will continue in November.

Trail Blazers for kids-1 afternoon a week, 1.5 hours, 8 kids- average participation. Will continue in November.

Trail Blazers-1 afternoon a week, 1.5 hours, 6 kids- low participation from the last couple years. Will continue in November.

Art Night- One night a month (October 20th), 2 hours, 12 spots were available and filled very fast.

Virtual Book Club- We have 6 people registered, we will choose a book from the 4 potential options so far and will begin on November 6th.

Sinister Story Night- Received great feedback that everyone enjoyed themselves. We had 8 individuals attend.

Halloween Party- 1 afternoon, 4 hours, great participation, 30 participants.

Halloween Fright Night (Partnered with Sherbrooke Village)- This event was a huge success. There were approximately 150-200 children and parents.

Halloween Free Skate- This event was successful as well. We had a pre-registration list of 50 participants. People did well following the Covid-19 guidelines at the Recplex.

Looking into November Programming

Trail Blazers for kids, Trail Blazers, Men's Hockey, Curling, Soul Sisters (Girls Group), House League, Virtual Book Club, Free Skates, Art Nights, Fit4Women-partnering with Sherbrooke Village.

St. Mary's Garden Club

Ordered a sign on behalf of the Garden Club to state the re-naming of the community garden. It is renamed Riverview Garden.

Community Food Connections Advisory Committee

Mallory has joined this advisory committee. The (Mulgrave and Area Medical Centre (MAMC) was provided funding through the Federal Government, New Horizon Program and the Nova Scotia Community, Culture and Heritage, and lastly, the Department of Seniors, for this project. The project is intended to support Older Persons and other vulnerable adults in Guysborough County, experiencing challenges related to food security.

To be eligible, the recipient must:

- Be an older adult- 55 years and over
- Be a resident of Guysborough County

In addition to the above... a participant will have one of the following barriers:

- Be considered isolated (have few people to access support; or have difficulty getting to a grocery store due to health or transportation challenges)
- Lack sufficient means of mobility (confined to home due to health or access)
- Have access to limited financial resources (this is not meant for publication so much but intended as guidance when working with partners to identify participants)

- Personal circumstances do not qualify you for the programs offered by Continuing Care, but, a case coordinator deems you suitable.
- Persons with long term stays in hospitals that may be home but require assistance
- Couples can participate if deemed necessary
- A caregiver of someone if it is deemed necessary

The program will be offered until the end of February 2021 and depending on the number participants, they will receive three meals per week.

BAP

Tim Campbell was hired as BAP Supervisor. He is great with the kids. He is a great asset.

Wellness Fund Application

An application was submitted to the Guysborough Community Health Board. In the application we asked for \$10 000 to clean up the horse stable site and build a community vegetable garden.

Recplex Monitor

Tim Campbell was hired as Recplex Monitor. His first day is Monday, November 2nd for Curling.

St. Mary's Community Centre Guide to Re-Opening

Many of the community centres in the municipality have remained closed. When contacted to ask if they would like funding for senior's socials this year they indicated that they needed help re-opening their centres. I asked if a guiding document was drafted if it would be a help, and they really liked this idea. The rough draft is currently out for edits.

Seniors Socials

Six organizations have received funding for seniors socials.

- Liscomb Legion
- Goshen Community Centre
- Greenfield Oldsters Club
- Maple Manor
- Sonora Community Centre
- Indian Harbour Lake and Jordanville Community Centre

Recplex Advertisement Campaign

Letters have been sent to businesses throughout St. Mary's, west as far as Sheet Harbour and east as far as Antigonish. To date there are five new businesses interested in joining the campaign

Public Works:

- Installed wiring and concrete bases for new light poles at 16 Main Street Parking lot
- Worked with CBCL locating manholes and conducting visual inspections for the Sanitary Sewage I&I study
- C&D material, brush, and creosote timber piles at Transfer Station buried and the site graded to allow continued operations of the facility
- Metal materials recycler on site, crushed and removed the metals
- Continued operations at water and sewer treatment plants
- Received the Ground Water Quality Monitoring report for the Transfer Station dated Oct 30th. There was no significant change to water quality at the facility this year.

Municipal Clerk & Special Projects Coordinator:

Attended Regular Meetings:

- Committee of the Whole Meeting- October 7th, 2020
- JOHS Meeting- October 7th, 2020
- Regular Council Meeting- October 14th, 2020
- Staff Meeting- October 28th, 2020
- Inaugural Council Meeting- October 28th, 2020
- Emergency Council Meeting- October 30, 2020

Prepared the agendas and supporting documentation for all above meetings, recorded minutes throughout the meetings and posted the appropriate agendas and minutes online to the Municipal Website.

Municipal Elections:

-Worked the Help Desk Line during the Election period from October 10th to October 17th. Was present at the following poll locations for assistance to the DRO and Poll Clerk and to answer help line:

- Advance Poll Day- October 10, 2020- noon-8pm
- Advance Poll Day- October 13, 2020- noon-8pm
- Regular Poll Day- October 17, 2020- 8am-7pm

- Conducted the Official Addition of Votes on October 20th, 2020.

New Council Preparation:

Worked with the Director of Finance and CAO to put together information for the Councillor Orientation Package. Information in the package included, council roles and responsibilities, staff roles and responsibilities, water and sewer utility, civic addressing & building, accessibility plan/committee, etc. Coordinated change over of all IT related services, programming and devices for new councillors.

Supporting Meeting Webinar- Part 2- October 7th, 2020:

Attended part one of a webinar series hosted by AMANS where Bernie White, a Registered Parliamentarian, spoke on supporting meetings including tips on preparing agendas, reports and briefing notes, advising on meeting procedures and producing minutes. The focus was centered around:

- Preparing agendas for open and closed meetings
- Crafting resolutions and decision-making options
- Advising on meeting procedures, motions, amendments, etc.
- Clarifying and establishing respect for support staff's roles

Regular Office Duties:

- NSCAF editing & updating
- Municipal newsletter submissions
- Updating municipal website and municipal Facebook page with current content
- Water Utility work orders, arrears, and invoicing.
- Filing

Economic Development & Planning:

Municipal Planning Strategy & Land Use By-Law - Fathom Studios

- First Draft 80% completed the updated documents
- Staff reviewing and providing feedback to Fathom
- Anticipate Fathom presentation to CoTW in December

Small Business Appreciation Event

- Attended by 10 businesses, 6 councilors and 2 municipal employees
- Heard lots of wonderful comments about Tareq Hadhad and the event itself

Accessibility Advisory Committee

- Audits have been completed
 - Recplex and Fitness Centre
 - Library, 16 Main Washrooms, and Municipal Office
 - Port Bickerton lighthouse and trails
 - Pioneer Park and Stonewall Park
- Compiling all the recommendations together and putting them into a draft plan
- Going to schedule a meeting to go over the recommendations and discuss the audits

Age Friendly Grant

- Emailed checking in on the progress of the grant application – no response to date
- Staff planning still underway for our in-kind contributions and at least have some type of special Christmas social for the seniors even if we are not successful in receiving the funding

Report to Council



Member of Council: Debbie Findlay

Board/Agency/Organization: Sherbrooke Village Commission

Date October 15, 2020

Location: Tearoom

Agenda Items Discussed:

Prior to the meeting a workshop was held to discuss the ACOA application with the matching of funds from the stimulus funding.

The minutes of the previous meeting on Aug 26, 2020 were approved.

The Financial Statements as of September 30, 2020 were presented and accepted.

The executive Director's report was presented and accepted.

There was not any correspondence.

It was reported at the last meeting that "The Commission received verbal approval of three members and there are another three waiting for approval". Written approval has still not been received.

An update was given on the work which has been completed through the stimulus package.

The updating of the policy manual has begun.

Meeting adjourned

Debbie Findlay