



# Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting  
Wednesday, November 3, 2021

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## 1. Meeting, Date & Time:

The COTW Meeting of the St. Mary's Municipal Council was called to order on Wednesday, November 3 2021 at 4:00pm in the Council Chambers Sherbrooke, N.S.

## 2. Attending:

Warden Wier	Councillor Mailman
Deputy Warden Fuller	Councillor Malloy
Councillor Baker	Councillor Zinck
Councillor Harpell	

## Also Attending:

David Hutten, CAO  
Marian Fraser, Director of Finance  
Donna-lynn Provost, Municipal Clerk & Special Projects Coordinator

## 3. Additions to the Agenda:

- 6d-admentment to the Covid-19 Vaccination Policy

## 4. Approval of the Agenda:

*On motion of Councillor Harpell and seconded by Deputy Warden Fuller, Council approved the agenda with addition.*

***Motion approved.***

## 5. Approval of Minutes:

*On motion of Councillor Zinck and seconded by Councillor Harpell, Council approved the minutes of the COTW Meeting held Wednesday, October 20, 2021*

***Motion approved.***

## 6. Business Arising from the Minutes:

### a. Health and Wellness Policy:

- CAO asked Council if there were any changes or amendments they would like to see in the policy.

*On recommendation of Deputy Warden Fuller and seconded by Councillor Baker, Council accepted the Workplace Health and Wellness Policy as presented.*

***Recommendation approved***

### b. Amendment to free equipment rental:

The current wording of the recommendation is "On recommendation of Councillor Baker and seconded by Councillor Zinck, Council agreed to free equipment rental during Covid-19," Staff presented the amended to add "while maintaining the damage deposit." The current recommendation from the COTW on October 20, 2021

*On recommendation of Councillor Baker and seconded by Councillor Zinck, Council agreed to free equipment rentals during Covid-19, while maintain the damage deposit.”*

Recommendation approved

c. Old Fashioned Christmas:

- Councillor Malloy had taken Council’s offer to commemorate the 25<sup>th</sup> Anniversary of Old Fashioned Christmas to the committee, the members decided they would like a new tree.
- Keith Gallant agreed to speak with The Commission as to were is the best placement of the new tree, Old Fashioned Christmas can not afford an archaeologist to find the best placement, and are waiting on clarification to move forward.
- Deputy Warden Fuller stated this subject was discussed at the Commissions last meeting, and believes a spot has found a spot that does not require and archaeological survey.
- CAO upon confirmation from the Old Fashioned Christmas will arrange for the planting.

*On recommendation of Councillor Baker and seconded by Deputy Warden Fuller, Council agreed that they would plant a tree in recognition of the 25<sup>th</sup> Anniversary of Old Fashioned Christmas.*

Recommendation approved

d. Amendment to the Covid-19 Vaccination Policy:

- Upon reading the policy, the Warden would like to have and amendment to add elected or acclaimed officials.

*On recommendation of Councillor Harpell and seconded by Councillor Malloy, Council agreed to amend the Covid-19 Vaccination Policy to include elected or acclaimed officials.*

Recommendation approved

## **7. Correspondence:**

a. Active communities Fund Grant – Culture, Tourism and Heritage:

- Grant Funding was approved for \$13,615 towards active community programs and facility access initiatives.

## **9. Other Matters of Business:**

a. Equipment Rental Policy:

On recommendation of Councillor Zinck and seconded by Councillor Baker, the Council accept the Equipment Rental Policy as it stands.

Recommendation approved

b. Use of PDC equipment Policy:

- New Equipment Rental Policy replaces this policy.

*On the recommendation of Deputy Warden Fuller and seconded by Councillor Baker, Council agreed to repeal the old policy of the PDC Policy.*

Recommendation approved



c. Update on 16 Main Paving along sidewalks:

- CAO, David Hutten provided Council with an update, work was slated to start this week, there was an onsite consultation with the province, contractors and staff from the Municipality, when an issue with the drainage was realized, by replacing the pipe it could significantly improve the issue prior to paving. The province's suggestion is we look into replacing the pipe before closing everything off.
- Looking for authorization to delay the project until spring, fix the drainage issue then pave.
- Warden Wier asked if there is any chance of losing funding or price increases
- Director of Finance, Marian Fraser, spoke on behalf of the Economic Developer, who has confirmed that after speaking with the province, they did not mention anything to that.

*On recommendation of Councillor Baker and seconded by Councillor Malloy, Council agreed to postpone the Main Street paving and sidewalk, including drainage issues until the spring.*

*Recommendation approved*

d. Extended Producer Responsibility Recommendation letter:·

- CAO has reached out to Ms. Haverkort asking for the structure she would like to have as well as details or any particular addressing that could help support. We are waiting on that feed back and the letter will be provide to Council at that time.
- Warden Wier asked for pre approval to send the letter to Extended Producer Responsibility once the CAO and Staff have composed it.

*On recommendation of Councillor Malloy and seconded by Councillor Harpell, Council when the information comes in from Extended Producer Responsibility, the CAO and staff will get the letter out as quickly as possible.*

*Recommendation approved*

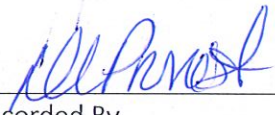
*On motion of Councillor Malloy and seconded by Councillor Baker, Council moved to in-camera session at 4:15pm.*

*On motion of Councillor Harpell and seconded by Councillor Mailman, Council returned to regular session at 4:23pm.*

## **10. Adjournment**

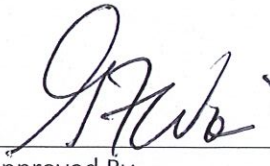
*On motion of Councillor Malloy and seconded by Councillor Mailman there being no further matters of business, council adjourned at 4:24.*

*Motion approved.*



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Recorded By  
Municipal Clerk/Special Projects Coordinator



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Approved By  
Warden Wier