



Municipality of the District of St. Mary's

Regular Council Meeting
Monday, December 12th, 2022

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

The Regular Council meeting of the St. Mary's Municipal Council was called to order on Tuesday, December 12, 2022, at 7:00 pm at the Liscomb Legion, 31 Mackinley Point Road, N.S.

2. Attending:

Warden Wier

Councillor Malloy

Councillor Baker

Councillor Zinck

Councillor Mailman

Also Attending:

Marissa Jordan, Chief Administrative Officer (CAO)

Marian Fraser, Director of Finance (DOF)

Mallory Fraser, Municipal Clerk

Absent with Regrets:

Deputy Warden Fuller

Councillor Harpell

3. Additions to the Agenda:

- There were no additions to the agenda.

4. Approval of Agenda:

On motion of Councillor Baker, and seconded by Councillor Mailman, Council approved the agenda as presented.

Motion approved.

5. Approval of Minutes:

On motion of Councillor Baker, and seconded by Councillor Zinck, Council approved the minutes of the Regular Council Meeting held November 14th, 2022.

Motion approved.

On motion of Councillor Malloy, and seconded by Councillor Zinck, Council approved the minutes of the Special Council Meeting held November 28th, 2022.

Motion approved.

6. Business Arising from the Minutes

- There was no business arising from the minutes.

7. Presentations

a. Electoral Boundary Review – Ian Watson, Upland Planning & Design Studios

- See the attached report.
- Council discussed the final boundary recommendations as outlined in the report.

On motion of Councillor Baker, and seconded by Councillor Zinck, be it resolved that the Council of the Municipality of the District of St. Mary's directs staff to forward Electoral Boundary option 9a, as identified in the 'Boundary Review Report' dated December 12, 2022, to the Nova Scotia Utility and Review Board as the preferred electoral boundary configuration for the 2024 and 2028 Municipal Elections and any interim by-elections.

Motion approved.

8. Correspondence:

Eastern Counties Regional Libraries (ECRL) Service Review: Final Report – Justin Huston, Deputy Minister of Communities, Culture, Tourism & Heritage (CCTH)

- Correspondence addressed to representatives of the Municipality and ECRL was received from Justin Huston, Deputy Minister of Communities, Culture, Tourism & Heritage thanking both parties for their engagement and cooperation throughout the review process and that the Department of CCTH has received the final report from the consulting firm Davis Pier.
- The Warden read the entirety of the letter. (See the attached letter)
- Council directed staff to respond to the Provincial Department of CCTH notifying that the Municipality accepts the recommendations from the December 2022 ECRL Service Review Final Report.

9. Recommendations from Internal Committees of Council

Land Development Committee – October 24, 2022

On motion of Councillor Mailman, and seconded by Councillor Baker, Council agreed that the Land Development Committee meetings monthly.

Motion approved.

Committee of the Whole- November 16, 2022 (No absences)

On motion of Councillor Malloy, and Councillor Zinck, Council recommended approving the Rec Master Plan with non-substantive changes including removing the 5-year timeline for the plan.

Motion approved.

Committee of the Whole- December 7, 2022 (Absent – Deputy Warden Fuller)

On motion of Councillor Baker, and seconded by Councillor Mailman, Council agreed to charge \$2.00 per hour for Electric Vehicle charging at both the 16 Main Street and Port Bickerton Fire Department / Community Centre to cover the cost of electricity used during a charging session with administration occasionally monitoring changes to the UARB power rate.

Motion approved.

On motion of Councillor Zinck, and seconded by Councillor Malloy, Council agreed to partner with the Province on the St. Mary's Coastal Flood Line Mapping project and direct staff to award the RFP to the successful consultant provided the project does not exceed the provincial funding.

Motion approved.

Fire Services Committee – December 8, 2022

On motion of Councillor Mailman, and seconded by Councillor Zinck, that the Municipality will pay Workers Compensation Board premiums for municipally registered Volunteer Fire Departments in full without reimbursement from departments, effective from April 1, 2022.

Motion approved.

On motion of Councillor Baker, and seconded by Councillor Malloy, Council directed staff to:

1. Establish services between the Municipality, Volunteer Fire Departments registered with St. Mary's Municipality, and available security firms for this service.
2. Use the Fire Investigation and Fire Scene Security Guideline, the Fire Safety Act, and the Municipal Government Act, to establish a procedure within the Municipal Fire Services Policy for:
 - a. the local assistant to deem a scene suspicious and obtain scene security services;
 - b. the closure of a scene (including forms); and
 - c. to recuperate the associated expenses from the property owner for fire scene security services.

Motion approved.

10. External Board / Committee Reports

a. Eastern Region Solid Waste-Resource Management Committee – Councillor Malloy

- See the attached report.

b. May Guysborough Adult Learning Association – Deputy Warden Fuller

- See the attached report.

c. October Guysborough Adult Learning Association – Deputy Warden Fuller

- See the attached report.

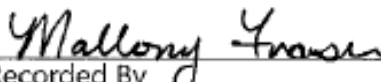
11. CAO Report:

- The CAO highlighted ongoing projects including the approval of the Municipal Planning Strategy and Land Use By-Law, both documents were approved as submitted. The documents will come into effect as soon as it can be published in a newspaper ad. A tax sale will be held on March 7th, 2023. The list of accounts will be advertised in the newsletter and online. The purchase order for Fitness Center swipe card equipment has been submitted.

Adjournment:

On motion of Councillor Malloy, and seconded by Councillor Mailman, there being no further matters of business, Council adjourned at 7:37 pm.

Motion approved.


Recorded By
Mallory Fraser, Municipal Clerk


Approved By
Warden Wier



Report to Council

Member of Council: Beulah Malloy

Board/Agency/Organization: Solid Waste

Date Attended: Oct/27th and Nov.24/2022

Guys. Municipal Office

Location:

Oct 27/2022

Reviewed Eastern Region Solid waste-Resource management Terms of Reference.

Accepted Resignation of Chair Warden Vernon Pitts.

ERSWM Meeting – Thursday, November 24th, 2022

ERSWM Committee - Terms of Reference

- The Terms of Reference were approved by the Committee.
- Tanya will email a copy of the Terms of Reference to each CAO of the 5

Municipalities to be signed by the CAO and the Warden/Mayor and have the copy mailed back to her.

Election of New Chair

- The election of the New Chair will be determined at the next ERSWM Committee meeting.

Regional Coordinator Job Description / Evaluation

- The Regional Coordinator Job Description and Evaluation will be discussed at the next ERSWM Committee meeting once a new Chair is elected.

- The 2023-2024 Draft Budget was approved by Committee and Tanya will email each CAO the Draft Budget for approval.

- Tanya will email David Gray the CAO of Mulgrave to inform him that a zoom option will be available to attend future meetings.

Next regular ERSWM meeting will be held on January 26th, 2023



Report to Council

Member of Council: James Fuller

Board/Agency/Organization: GALA (Guysborough Adult Learning Assoc.)

Date Attended: 31 May 2022 **Location:** Guysborough

Agenda Items Discussed:

See attached Minutes of meeting.

Key Highlights:

**Guysborough County Adult Learning Association
Board Meeting GALA Office & via Zoom
Tuesday, May 31st, 2022**

Present: Edmund LeBlanc – *Chairperson* (via Zoom)
Barry Potter – *Secretary/Treasurer* (via Zoom)
Reverend Heather Manuel – *Vice-chair* (GALA office)
Donna Jackson – *Adult Learner Rep* (GALA office)
Sandi Potter – *Community Market Manager* (via Zoom)
Rob Haywood – *Member at Large*
Fin Armsworthy – *Municipality of the District of Guysborough*
Liz MacIntosh – *Schools Plus Facilitator for Guysborough County*
James Fuller – *Deputy Warden for the District of St. Mary's*

Non – Voting: Natalie Brenson, Donna Casey (GALA office)

Regrets: Donna Hochman – *NS Works Career Practitioner*

Call to order: Edmund called the meeting to order at 10:05 a.m.

Approval of Agenda: Agenda circulated. Fin made motion to accept agenda as presented. Seconded by Donna J. Motion carried.

Approval of Previous Minutes: Minutes of April 26th, 2022 meeting circulated. Heather made motion to accept minutes as circulated. Seconded by Rob. Motion carried.

Status of Strategies: a) **ED's Report:** Natalie gave this report. Programs will be wrapping up the end of June. Scaling Up project ended last week and report is being completed. DCS has requested a partnership for the fall. Year 3 for this contract. Instructors duties have increased (LaMPSS) but not their hours. NSSAL is giving them 32.5 hrs. per week. GALA has been paying them 2.5 hrs. per week to make 35 hrs. per week. Distributed almost 100 FLIEF kits. Donna and Natalie attended an Early Years meeting with MLAs Greg Morrow and Michelle Thompson. James has offered to find GALA a space to deliver their programs in the fall. Fin moved to accept report as presented. Seconded by Liz. Motion carried.

Community Engagement: Donna and Natalie attended the Community Welcome event on May 26th @ CLC Shiny Rink. Gave out 50 bags. Generated interest in our programs by perspective learners. GALA has nominated Donna Jackson for the NS Literacy Award.

Policies: Summer Policy Development Work for Laptop Lending Library – Natalie.

5 laptops purchased. Natalie researched policy for this. Policy committee to meet in August. Natalie will continue with curriculum development, LaMPSS and plans to reorganize office.

Financial Stewardship: (a) **Barry Update of Financials** – Barry gave this update. Financial statements current to end of April 2022. Investments total \$30,000. Have applied for HST Rebate. Expect next installment of NSSAL money in July. Our proposal is being evaluated this week. GALA is doing fine financially. Income Statement shows negative amount but that will be covered in July. Rent is increasing. Applying for community rent. Discussed possible locations to hold classes. Barry moved financial statement be accepted as presented. Donna J seconded. Motion carried.

Human Resources: N/A.

Board Education: a) **Stewardship – Welcome Councilor James Fuller** – Welcome to Sherbrooke councilor James Fuller.

Old Business: Library AGM is Monday, June 6th @ 6 pm in Mulgrave. Public is welcome.

New Business: a) **Next board meeting date** – Tuesday, September 27th @ 10 am. (Tentative)
b) **Safe Zone Training Request for Kids First Staff** – Kids First has made a request for Safe Zone training – Natalie may do this over the summer.
c) **End of Session Celebration – Open House** – Discussion around plans for end of year learner celebrations. Barry moved that we have an Open House and have GOALS cater a meal for learners, staff and board. Will be held June 27th from 11 am – 2 pm @ CLC. Seconded by Heather. Motion carried. Small committee formed to help – Barry & Sandi.
d) **Shawn’s Celebration of Life Service** – will be held September 3rd in New Harbour hall from 2 – 4 pm – board and staff are invited.

Adjournment: Consensus to adjourn at 11:10 am.



Report to Council

Member of Council: James Fuller

Board/Agency/Organization: GALA (Guysborough Adult Learning Assoc.)

Date Attended: 11 Oct. 2022 **Location:** Guysborough

Agenda Items Discussed:

See attached Minutes of meeting.

Key Highlights:

**Guysborough County Adult Learning Association
Board Meeting GALA Office & via Zoom
Tuesday, October 11th, 2022**

Present: Edmund LeBlanc – *Chairperson* (via Zoom)
Barry Potter – *Secretary/Treasurer* (via Zoom)
Reverend Heather Manuel – *Vice-chair* (GALA office)
Donna Jackson – *Adult Learner Rep* (GALA office)
Sandi Potter – *Community Market Manager* (GALA office)
Rob Haywood – *Member at Large* (GALA office)
Fin Armsworthy – *Municipality of the District of Guysborough* (GALA office)
Liz MacIntosh – *Schools Plus Facilitator for Guysborough County* (via Zoom)
James Fuller – *Deputy Warden for the District of St. Mary's* (GALA office)
Donna Hochman – *NS Works Career Practitioner* (GALA office)

Non – Voting: Natalie Brenson, Donna Casey (GALA office)

Regrets: None.

Call to order: Edmund called the meeting to order at 10:010 a.m. Edmund announced plans to resign as board chair.

Approval of Agenda: Agenda circulated. Fin made motion to accept agenda as presented. Seconded by Sandi. Motion carried.

Approval of Previous Minutes: Minutes of May 31st, 2022 meeting circulated. Barry made motion to accept minutes as circulated. Seconded by Rob. Motion carried.

Status of Strategies: a) **ED's Report:** Natalie gave this report. July/August Natalie worked on completing reports for NSSAL but due to a glitch in the system it would not allow them to be completed but we did receive first allotment of money. Natalie completed a lit review for GALA's lending library and worked on policy to go to the committee. Hoping to have the lending library set up for January for learners who are enrolled with us. Natalie worked on a program guide as part of her NSSAL committee work. Natalie is currently working on an online course. Donna is doing bookkeeping support and working on doing an online accounting refresher course. Discussion about bookkeeping support. John is not back to work yet due to medical issues but does plan to come back. Louise was hit hard by Hurricane Fiona but is back at the library location – very busy. Natalie is meeting with DCS – planning a program in Canso – will request an increase in funding – uncertain of start date at this time. We are keeping all Covid precautions in place – barriers, etc. Will be getting a site monitor and financial monitor – didn't have one last year. Conversation about Early Years meeting in the spring with The Honorable Michelle Thompson and The Honorable Greg Morrow.

Community Engagement – Referrals: LaMPSS is focusing on referrals. Natalie will create a

more formal referral form to help identify this.

Policies: **Summer Policy Development Work for Laptop Lending Library – Natalie.**
Has not met since before June. Policy committee consisted of Barry, Heather, Edmund, Natalie and Kaytland. Since Kaytland has left we need to add someone else. Natalie will send out a draft by October 25th and committee will meet the week of November 1st.

Financial Stewardship: **(a) Barry Update of Financials – Barry** gave this update. Financial statements sent out – as of September 30, 2022. Will be applying for HST Rebate. Barry went over the Balance Sheet and Income Statement. Will have Chelsa from DeCorp Software do the year end audit. Heather moved financial statement be accepted as presented. Donna J seconded. Motion carried. Discussed fundraising. Barry explained about Rafflebox. Would need a volunteer to take on this fundraiser. Fundraising will not impact our NSSAL funding. Fundraising money is not earmarked. Sandi, with help from Barry and Natalie will take a look at this. Natalie will contact Allison @ ANSCLO before they do any work on this.

Human Resources: N/A.

Board Education: a) **Stewardship – N/A.**

Old Business: Lending Library - Already discussed Lending Library. Louise is doing classes in Sherbrooke library. Discussion about space and possible locations. Natalie will connect with the new school principal – Trevor MacIsaac this week.

New Business: a) **Next board meeting date – Tuesday, November 8th @ 10 am.**

Adjournment: Consensus to adjourn at 11:30 am.

ADMINISTRATION DEPARTMENT

2022 Municipal Electoral Boundary Review:

In November consultants hosted three public meetings throughout the Municipality to review the proposed boundary options and get feedback on the preferred approach. The meetings were very productive, and consultants came out of them with a clear direction. The public engagement period is now closed, and consultants are working to finalize the Boundary Options Report. Consultants will present the Boundary Options Report to Council on December 12th. Once Council has voted on a preferred boundary option, consultants will then collate all of the reports into one "Final Report" to be submitted to the NSUARB before year-end.

Land Development Committee:

The Land Development Committee held their second meeting on November 21, 2022. The committee heard feedback from three (3) Key Stakeholders in the Business Community and Health and Wellness Community as per the Land Development Committee Policy regarding perspectives considered in land development decisions. Staff are entering into a project with Dalhousie University, School of Planning's Dr. Eric Rapport, and his upcoming master's in planning student group to create tools to assist the Land Development Committee in decisions regarding municipal owned land. The Committee has decided to increase the meeting frequency to two (2) per month in January and February to allow additional time for receiving feedback and perspectives from communities identified in the Land Development Committee Policy.

Guysborough County Housing Network (GCHN):

The GCHN has two members on the board of the newly forming Nova Scotia Non-Profit Housing Association (NSNPHA). The interim NSNPHA will be laying the groundwork for a strong member-based organization. They will hold 1-2 meetings per month with some tasks to complete between meetings. Smaller committees may also form to take on particular tasks. A preliminary workshop was held with collaborative team members and the interim board to develop concrete action plans for the next five and half months on, Friday, November 18 via Zoom. Staff expect to hear more about the plans at the December 21, 2022 GCHN meeting.

Nova Scotia Housing Needs Assessment survey is now live until December 31, 2022. This survey is part of a province-wide housing needs assessment that will help identify gaps in current and projected housing requirements and guide future housing policy and initiatives. All members of public, service providers, businesses and municipal government are requested to complete this survey. [Nova Scotia Housing Needs Assessment \(nshousingneeds.ca\)](https://nshousingneeds.ca). [Please share this link widely.](#)

Sherbrooke Streetscaping:

The Streetscapes project started on October 17, 2022 and was expected to continue for 4-6 weeks. The new redesigned storm water infrastructure is complete, grading and preparations for paving are complete and the sidewalks and curbing are 95% complete (with only the joining of private

and commercial walkways to sidewalk remaining). Paving of Main Street and 16 Main Street Parking Lot will commence on December 5-8, 2022, as will the final stages of beautification to the parking lot and the Sherbrooke Public Library. All work is weather dependant and dates can shift slightly.

EV Charging Stations:

Cost-shared funding from NRCAN - ZEVIP (Zero Emission Vehicle Incentive Program) has been received to install two Level 2 Electric Vehicle Charging Stations in St. Marys. Agreements are in place, the units have been received and installation has been completed at locations in Sherbrooke and Port Bickerton. The Charging Stations will be available for use after final decision on the charging rate is determined and issued with the signed service agreement.

Accessibility Plan

The Accessibility Advisory Committee provides advice to the municipal council on identifying, preventing, and eliminating barriers to people with disabilities in municipal programs, services, initiatives, and facilities. The committee plays a pivotal role in helping the Municipality of Saint Mary's to become an accessible community that complies with Nova Scotia's Accessibility Act.

- An application was submitted for Funding to the Enabling Accessibility Fund – Small Projects Component to upgrade to accessible doors within the St. Mary's Recplex & Sherbrooke Public Library.
- Meetings were held with SHOPS staff to plan information gathering from participants and care givers.

Fire Services Committee

As per the MGA (Part 10, Section 293) the Municipality may maintain and provide fire and emergency services by providing the service, assisting others to provide the service, working with others to provide the service or a combination of means.

- Staff reports were prepared for Volunteer Fire Fighters Workers Compensation Coverage & Fire Scene Security
- Reminders were sent to Departments to submit their fire map order form.

FINANCE DEPARTMENT

Property Taxation:

Tax sale accounts have been sent to legal to have title searches completed. The tax sale date has been set for March 7th, 2023, the public listing of tax sale accounts will be advertised in the January 2023 newsletter and available on the municipal website. An upcoming change to municipal tax sale accounts is the new provincial deed transfer tax, it does not appear that tax sale accounts are exempt from this tax. Legal option to confirm will be obtained. A reminder to council and residents that the provincial and municipal low-income property tax rebate program for 2022 ends December 31st, 2022.

Taxes Collected:

By fiscal year as of November 30th, 2022:

- 2022-2023 Taxes – 94.38% Collected
- 2021-2022 Taxes – 97.11% Collected
- 2020-2021 Taxes – 98.58% Collected

Financial Statements and Reporting:

Monthly bank reconciliations/ financials were completed and reports were prepared along with processed accounts payable as required. Preliminary budget work has begun for the 2023-2024 capital and operating budget. A budget information gathering tool was developed and meetings began with municipal directors to discuss the upcoming budget. A reminder to council and community organizations that the 2023-2024 grants to organization application will be available on the municipal website before the end of December and will be advertised in the municipal newsletter.

Committee/Policy Work:

The 2nd quarter finance report was presented to the Audit Committee and the Committee of the Whole. Staff participated in the first of a series of webinars for training on asset retirement obligations in relation to the Municipal ARO policy developed and provincially mandated.

Human Resources:

Bi-weekly and monthly payroll procedures and remittances were completed. Staff schedules, timesheet summaries and ROE's as needed were completed as required. Some staff also participated in workplace mental health training.

PUBLIC WORKS DEPARTMENT

Human Resources:

Continuing training for staff in the water utility and wastewater sections with the intention that staff obtain additional certificates/credentials in the field.

Sherbrooke Water Utility:

Public works has been working diligently to try to increase the efficiency of the Water Treatment Facility. Public works has installed a new hot water line for mixing of chemicals. With the colder temperatures, staff have found that the mixing of powdered chemicals has been very difficult resulting in wasted chemical. With the addition of the hot water line, mixing is completed at top efficiency to ensure proper water chemistry. Public Works is also in the process of repairing an existing turbidimeter which leaves the DAF tank. This turbidimeter will be a critical part in monitoring how the water treatment process is working to ensure the plant is operating as efficiently as possible.

Sherbrooke Sewer Treatment:

Public Works continues to monitor the equalization pumps at the sewer treatment facility. The pumps have been tripping on overloads daily due to the extensive number of rags/debris that are being introduced to the plant from improper disposal by utility customers. Public works has also pumped out the hospital road lift station to ensure it is clean of any debris and working properly leading into the winter months.

Recplex Facility:

Public Works staff are currently working within the Recplex to ensure the ice is at the best quality possible. Public works are also planning to repair the exit pathway out of the arena for the Zamboni with a concrete pad. The existing exit pathway is composed of recycled asphalt and is diminishing quickly which is resulting in the removal of the Zamboni tire studs.

Transfer Station:

Public Works staff has barricaded off two buildings at the Transfer Station as a result of severe damage which occurred during hurricane Fiona. Public Works is still working with the public to ensure that normal operation of the facility occurs while we await further direction for repairs.

Department of Environment Annual Directives:

Staff continues to work on submitting directives to the DOE. Over the past month the Wastewater Annual report and the Operator Transition Plan has been submitted to DOE. The Annual Report for the Transfer Station, Cross Connection Control Plan and Source Water Protection Plan is nearing completion.

COMMUNITY DEVELOPMENT & RECREATION DEPARTMENT

Recreation Master Plan:

After many months of work by consultants with UPLAND Planning and Design and REConsulting Group, a draft of the St. Mary's Recreation Master Plan was presented to council at a Committee of the Whole meeting on November 16th, 2022. Council made a recommendation to adopt the plan. Once the recommendation is made into a motion at the December council meeting, the plan will be available to the public. An annual work plan will be developed based on recommendations from the document.

Before and After Care Program:

The Before and After Program (BAP) is a provincially funded program offering childcare in the after-school time period. BAP continued to run smoothly in the month of November and averaged around 10-12 children per day. Staff continue to participate in Before and After Training that is being provided by the province. The Municipality is only offering after care services at this time; there has been no demand for the before care option.

Seeds of Literacy & Tech Savvy Seniors Program:

The Seeds of Literacy program is a mobile literacy program for youth. The Tech Savvy Seniors program is designed to give seniors throughout St. Mary's an opportunity to access technology and learn more about using different forms of technology. These two programs will be held at the same time on a rotating schedule throughout St. Mary's by a program coordinator. To help promote these programs, a table was set up at the "Christmas on the 211" event on November 19th and 20th. Brochures were handed out and the program coordinator was on hand to answer questions. Sessions within communities began in November as well and will continue into the winter. Attendance numbers will be tracked.

Fitness Centre Accessibility Project:

A purchase order for the equipment needed for the new entry system at the St. Mary's Fitness Centre and the company installing the system is booking into January for installs. In the meantime, staff are working on the procedures and policies that will go along with this new system.

Recplex Programming:

Recplex Programs began in November, with the season opening on November 8th. Programs currently being offered are: Drop in curling, Curling Club Games, Adult Hockey League, House League Hockey, 55+ Hockey, Adult Hockey Drop in, Learn to Skate and Community Free Skates. Some additional programs will begin in January such as Junior Curling, After School Hockey and Adult Only Skates.

Volunteer Recognition Program:

The Municipality's Volunteer Recognition event took place on November 9th at the Sherbrooke Village Exhibit Centre. There were roughly 30-40 people in attendance. The event featured some light refreshments, live music and great conversation. A thank you gift was presented to Volunteer of the Year, Ruth Legge. Staff will be working on a presentation for council in the future to discuss the Municipality's Volunteer Recognition Program moving forward.

Program Delivery:

The Community Development and Recreation Department offered the following programs in November (in addition to Recplex Programs):

- Kickboxing
- Yoga
- Seeds of Literacy
- Tech Savvy Seniors

Sherbrooke Village Old Fashioned Christmas 2022

The Department supported the Sherbrooke Village Old Fashioned Christmas event through the organization of the "Adopt a Door/Window" program and the Parade of Lights. There were

CAO Report

November 2022



roughly 28 windows and doors booked, although not all doors were returned in time for the event. There were 19 entries in the Parade of Lights.

Active Transportation Plan:

A draft of the Active Transportation Plan Request for Proposals was developed, with staff working towards a final document in December.

Age Friendly Communities Project:

Planning with community organizations continues for the Age Friendly Communities project in St. Mary's. Each community organization that hosts socials have been contacted and coordination for what will take place in each community is underway.

December 12, 2022

Date

A handwritten signature in blue ink, appearing to read "M. Jordan", is written over a horizontal line.

Marissa Jordan, CAO