



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, November 1st, 2023

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Warden Wier called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, November 1st, 2023, at 4:00 p.m. in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden Wier

Deputy Warden Fuller

Councillor Baker

Councillor Mailman

Councillor Malloy (virtual attendance)

Councillor Zinck

Absent with Regrets:

Councillor Harpell

Also Attending:

Doug Patterson, Chief Administrative Officer (CAO)

Marian Fraser, Director of Finance (DOF)

Jadzia Graham, Interim Municipal Clerk

Teddy Stevens, Director of Public Works

Tyler MacLaughlin, Active Living Coordinator

3. Additions to the Agenda:

- There were no additions to the agenda.

4. Approval of the Agenda:

On the motion of Deputy Warden Fuller, and seconded by Councillor Baker, Council approved the agenda as presented.

Motion approved.

5. Approval of Minutes:

On the motion of Councillor Baker, and seconded by Councillor Malloy, Council approved the minutes of the:

-Special COTW Meeting held Wednesday, October 10th, 2023.

-COTW Meeting held Wednesday, October 18th, 2023.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Presentation: Lydia Broderick – Uplands – Active Transportation Project- (Virtual attendance)

- See attached presentation.

- Lydia Broderick, from Uplands provided a presentation to Council about the Active Transportation Project
- Lydia Broderick gave highlights of the Active Transportation Project such as the benefits Active Transportation has on our community, and the strengths and weaknesses that people in our community face whether they were going to work or school.
- Active Transportation is about people using their own bodies as a way of travel whether it be bicycling, hiking, or running/walking.
- Tyler gave his updates on the Active Transportation project and urged people to share and give their thoughts on the project. Public consultation is essential for learning what our community needs, and the barriers people may face.

Tyler MacLaughlin left the meeting at 4:28 p.m.

8. Correspondence:

- There was no correspondence.

9. Other Matters of Business:

a. 2nd Quarter Finance Report 2023/2024

- See attached report.
- Marian Fraser, Director of Finance (DOF) gave updates on the 2nd Quarter Finance Report.
- Staff highlighted items in the Municipal Operating budget such as Deed Transfer Tax and Deficit for the Regional Housing Authority.
- Items brought up for the Department of Community Development and Recreation were the Senior Games, Active Transportation Plan, the Before and After Program, Equipment Loan Out Program, and House League Hockey.
- Staff highlighted the Main Street project, Climate Change for the Economic Development Budget.
- Items emphasized in the Department of Public Works were General Operating Budget, Scrap Metal Revenue, C&D Pile Burial, Hazardous Household Waste Disposal Fees, and Sewer Maintenance/Supplies.
- Chemicals and Public Works Maintenance were highlighted for the Sherbrooke Water Utility budget.
- A summary of the Non-consolidated Summary of Revenue and Expenditures Over/Under Budget was highlighted and a summary of the capital project was reviewed.

b. Water System Planning

- See attached report.
- Director of Public Works, Teddy Stevens provided updates on the Water Plant System such as the DAF System needs updating and there was recommendations made to renew the filter media.
- Teddy Stevens, Director of Public Works is going to look into the recommendations made and send them to the Provincial Ministry of Environment.

c. EMO Emergency Shelter ACOA Grant Application

- See attached report.
- The EMO Emergency Shelter ACOA Grant Application has been completed.
- The Municipality currently has three municipally registered comfort centers, which are community halls within the municipality but no emergency shelter for residents.

- To complete the conversion of the Recplex into an Emergency Shelter the following enhancements and capital upgrades would be required:

Item	Cost Breakdown Detail	Total
<i>Washrooms and Shower Upgrades/enhancements</i> – The Recplex currently has two showers. As part of the upgrade both showers would be redone, and three additional showers would be added. Upgrade would include all associated costs with upgrades and additions, including supplies for shower stalls, plumbing, etc.	5 Showers at \$6,000 per shower plus \$10,000 for plumbing	\$40,000
<i>Kitchen Facility Upgrades</i> – Enhancement kitchen facility by adding a commercial-grade stove, range hood and two commercial-grade dishwashers. Upgrade would include stove, range hood, dishwashers, electrical, plumbing, flooring and counter repairs.	Stove/Range Hood \$16,000 Electrical/Plumbing \$7,000 Flooring/Counter Repairs \$3,000 2 Dishwashers (\$4K each) \$8,000	\$34,000
<i>Generator</i> - Installation and associated electrical preparation of a backup 24KW Generac Generator with automatic switchover to operate the full facility (except for the ice plant). Installation of propane tanks to support the generator.	Propane tanks \$3,000 Generator and electrical requirements \$37,000	\$40,000
<i>Cots/Bedding</i> – purchase of cots and bedding for 50 units to support the emergency shelter	\$300 per cot/bed – 50 units	\$15,000
Total		\$129,000

- Council requested that staff look into other building options and bring them back to Council for the final pick of what building is to be used as an Emergency Shelter Station.

Adjournment

On motion of Councillor Mailman, and seconded by Councillor Zinck, there being no further matters of business, Council adjourned at 5:08 p.m.

Motion approved.

Jadzia Graham
Recorded By
Jadzia Graham, Interim Municipal Clerk

Wier
Approved By
Warden Wier