



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, March 20th, 2024

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Warden Wier called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, March 20th, 2024, at 4:00 p.m. in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden Greg Wier

Councillor Charlene Zinck

Councillor Beulah Malloy

Councillor Everett Baker

Councillor Courtney Mailman

Absent with Regrets:

Deputy Warden James Fuller

Councillor James Harpell

Also Attending:

Doug Patterson, Chief Administrative Officer (CAO)

Marian Fraser, Director of Finance (DOF)

Jadzia Graham, Interim Municipal Clerk

3. Additions to the Agenda:

- Addition to #9 c. Nova Scotia Coastal Buoy Awards

4. Approval of the Agenda:

On the motion of Councillor Baker, and seconded by Councillor Mailman, Council approved the agenda with the addition.

Motion approved.

5. Approval of Minutes:

On the motion of Councillor Malloy, and seconded by Councillor Zinck, Council approved the minutes of the COTW Meeting held March. 6th 2024.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Correspondence:

- There was no correspondence.

8. Oath of Staff Municipal Election Officials

9. Presentation: Charlene Porter – St. Mary's Trails Association

- See the attached presentation.

- St. Mary's Trails Association is requesting the Municipality help fund the expansion of the Trans Canada Trail from Aspen to New Town. The project is going to cost around \$10,000. Their goal is to have a shared-use nature trail along the abandoned rail line in the Municipality. They currently maintain 6.2km of Trans Canada trail between Aspen and Country Harbour.

Presentation: Chris O'Brien – Ridgeback Security

- See the attached presentation.
- Ridgeback Security offers a wide range of security options such as personal security, physical security, and education and training.

Nova Scotia Coastal Buoy Awards Dinner and Gala

- Councillor Charlene Zinck brought up that she would like to have the opportunity to go to the Coastal Nova Scotia Buoy Awards dinner and gala, it is a great opportunity to do networking.

On recommendation of Councillor Mailman, and seconded by Councillor Baker, Council agree to send Councillor Charlene Zinck to attend the Coastal Nova Scotia Buoy Awards Dinner and Gala.

Recommendation adopted.

10. In-Camera: Personnel, Legal, and Contract Negotiations

On motion of Councillor Malloy, and seconded by Councillor Baker, Council agree to move In-Camera for Personnel, Legal and Contract Negotiations at 4:40 p.m.

Motion approved.

On motion of Councillor Malloy, and seconded by Councillor Baker, Council agree to reconvene to regular session at 5:45 p.m.

Motion approved.

11. Other Matters of Business:

a. 2024-2025 Draft #2 Municipal Operating Budget

- See the attached report.
- All revenue remains the same in draft #2 from draft #1, the street light area rates will still be reviewed with the Council before the AGM.
- Some changes to the Municipal Operating budget from Draft 1 are General Government Services (Council, Election, and Insurance) decreased by \$7,346, Protective Services (EMO, Fire services) by \$8,200, Transportation Services (Roads, Street Lights) at \$0, Environment Health Services (Public Works, and Transfer Station) decreased by \$12,181, Environmental Development Services (Economic Development) decreased by \$14,350, and Recreation and Cultural Services (Grants to Organizations, and Equity Diversity Inclusion and Accessibility) increased \$25,348.

b. 2024-2025 Draft #1 Capital and Canada Community Building Fund Budgets

- See the attached report.
- Projects include but are not limited to:

- Sewer Inflow and Infiltration – upgrades to sewer infrastructure to reduction of ground water access.
- Replacement and installation of Sewage lagoon grating at Sewer Treatment Plant.
- Accessibility upgrades doorways at both the Recplex and the local library.
- Completing the second half of Recplex Siding Repairs and installing a new walking track/flooring.
- Upgrades to the Water Treatment Plant automated programmable control system and aeration system for water distribution.
- Housing project focusing on developing a neighborhood concept plan on Municipal Land as identified through the Municipal Land Development Committee.
- Active transportation project based on recommendations from the Active Transportation Plan for the Municipality developed in 2023/24.
- Installation of two additional Dry hydrants within the Municipality for fire protection.
- Upgrades to fire and security systems on Municipal properties.

c. Joint Council Meeting Items with the Municipality of the District of Guysborough and the Town of Mulgrave

- See the attached report.
- The Municipality of the District of Guysborough (MODG) is hosting a joint council meeting with the Municipality of the District of St. Mary's and the Town of Mulgrave. Each municipality is expected to have 3-4 Agenda items.
- Council discussed what items they would like to add to the MODG agenda.
- The items Council agreed on are the Tourism Levy, Community First Guysborough County Housing Association, and Wind Project Overview.

d. Election Tariff of Fees, Expenses, and Service Plan Options

- See the attached staff report.

On recommendation of Councillor Baker, and seconded by Councillor Mailman, Council approves the service package plan for an electronic election via touch tone phone and internet enabled devices for the 2024 municipal election.

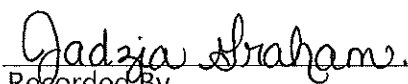
Recommendation adopted.

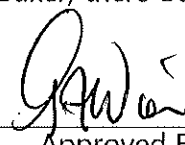
On recommendation of Councillor Malloy, and seconded by Councillor Zinck, Council approves the award of providing electronic voting services for our residents to use in the 2024 municipal election to Intelivote Systems Incorporated for a cost of \$4,950.00 Plus HST.

Recommendation adopted.

Adjournment

On motion of Councillor Mailman, and seconded by Councillor Baker, there being no further matters of business, Council adjourned at 6:35 p.m.


Recorded By
Jadzia Graham, Interim Municipal Clerk


Approved By
Warden Wier

Motion approved.