



Municipality of the District of St. Mary's

Inaugural Council Meeting
Wednesday, October 30th, 2024

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

The Inaugural Council meeting of the St. Mary's Municipal Council was called to order by the Municipal Clerk, Jazdia Rudolph on Wednesday, October 30th, 2024 at 4:00 pm in the Council Chambers Sherbrooke, N.S.

Municipal clerk Jazdia Rudolph chaired agenda items one through six until the completion of the selection of a warden.

Attending:

Doug Patterson, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance (DOF)
Jazdia Rudolph, Municipal Clerk

2. Results of Election:

- Jazdia Rudolph, Municipal Clerk read the results of the 2024 Municipal Election.

| District | Candidate | Elected | Vote Count |
|----------|----------------|-----------|------------|
| 1 | Emma Tibbo | Elected | 139 |
| 1 | Everett Baker | | 96 |
| 2 | Dana O'Connell | Acclaimed | |
| 3 | Beulah Malloy | Acclaimed | |
| 4 | Scott Beaver | Elected | 149 |
| 4 | Greg Wier | | 60 |
| 5 | James Fuller | Elected | 114 |
| 5 | Clarence Dort | | 53 |

3. Oaths of Office & Code of Conduct (S. 9.1.1 Council Procedural Policy)

- Each Councillor elect read their oath of office outloud and signed their municipal code of conduct.

4. Roll Call

Councillor Emma Tibbo
Councillor Dana O'Connell
Councillor Beulah Malloy
Councillor Scott Beaver
Councillor James Fuller

5. Terms of Warden & Deputy Warden (S. 5.3.6 Council Procedural Policy)

- The Municipal Clerk stated that the typical length of term for each position to serve is 4 years, but as per the Municipal Government Act and the Municipal Council Procedural Policy, the length of the terms can be discussed and decided by the council at the inaugural meeting. The floor was opened up for the council's discussion.

On motion of Councillor O'Connell and seconded by Councillor Malloy Council adopted a two-year term for the Warden and Deputy Warden positions.

Motion approved.

6. Warden Selection (S. 5.3.1 Council Procedural Policy)

- Councillor Malloy nominated Councillor Fuller for Warden, seconded by Councillor O'Connell. Councillor Fuller accepted the nomination.
- The Clerk called 3 times for other nominations.
- Councillor James Fuller has been selected by council for Warden.

On motion of Councillor Malloy and seconded by Councillor O'Connell, Council closed nominations for Warden.

Motion approved.

Change of meeting Chair: Warden James Fuller assumed Chair of the meeting.

7. Deputy Warden Selection (5.3.9 Council Procedural Policy)

- Councillor Tibbo nominated Councillor Malloy for Deputy Warden, seconded by Councillor O'Connell. Councillor Malloy accepted.
- Councillor Scott nominated Councillor O'Connell for Deputy Warden. Councillor O'Connell respectfully declined.
- The Warden called 3 times for other nominations.
- Councillor Beulah Malloy has been selected by council for Deputy Warden.

On motion of Councillor O'Connell and seconded by Councillor Tibbo, Council closed nominations for Deputy Warden.

Motion approved.

8. Signing Authority for Municipal Banking

- Marian Fraser, Director of Finance (DOF) informed Council of the Municipal banking signing authority needs to be appointed by Council.

- Marian Fraser, Director of Finance informed Council that two members of council are best to have in the case that one is not available.
- Council discussed and decided on appointing Councillor Dana O'Connell and Deputy Warden Beulah Malloy to be signing authorities for municipal banking.

On motion of Councillor Beaver, seconded by Councillor Tibbo, Council agree to appoint Councillor O'Connell, and Deputy Warden Malloy as signing authorities and to remove the previous Warden, Greg Wier.

Motion approved.

9. Council Procedural Policy

- Review of Internal/External Committees
 - The Internal/External Committees chart was provided to all members of council to take home and decide at the next meeting which committees they would like to sit on.
- Schedule of Council/COTW Meeting Dates & Times
 - Council was informed that Council and Committee of the Whole (COTW) dates are set out by Council, the floor was opened for council's discussion.
 - Council discussed and decided to keep the frequency of the meetings and the dates. The frequency of the meetings will remain the same and the time changed from 4:00 pm to 6:00 pm.

On motion of Deputy Warden Malloy, and seconded by Councillor Tibbo, Council agreed to set the regular council meetings to the second Monday of every month at 6:00 pm and the COTW meetings to the first and third Wednesday of every month at 6:00 pm.

Motion approved.

- Seating Arrangements
 - Council discussed the seating arrangements, Council decided the seating arrangements are going to go as follows; (from left to right) Councillor Emma Tibbo, Deputy Warden Beulah Malloy, Councillor Dana O'Connell, CAO, Warden James Fuller, and Councillor Scott Beaver.

10. Outside Events Attendance

- Provincial Orientation (November 4th and 5th)
 - Doug Patterson, Chief Administration Officer (CAO) informed Council of the Provincial Orientation held by Department of Municipal Affairs and Housing (DMAH) taking place November 4th and 5th in Halifax.

On motion of Deputy Warden Malloy, and seconded by Councillor Tibbo, Council agree to send all five Council members and CAO to attend the Council Orientation and Training on November 4th to 5th in Halifax.

Motion approved.

b. NSFM

- Doug Patterson, Chief Administration Officer (CAO) informed Council of the NSFM Conference taking place in November 26th to 30th. It was advised that all council members should attend as well as the CAO.

On motion of Councillor O'Connell and seconded by Deputy Warden Malloy, Council agreed to send all Council members that are able to go and the CAO to attend the NFSM Conference on November 26th to 29th in Halifax.

Motion approved.

11. In-House Councillor Orientation

- Doug Patterson, Chief Administration Officer (CAO) informed Council of the Councillor Orientation that takes place in-house for Council to learn about the different departments and the role and responsibilities of each.
- Council discussed what dates and times worked best for them to attend, November 18th, 2024 at 6:00 p.m. is what council unanimously decided on.

Adjournment

On motion of Deputy Warden Malloy, and seconded by Councillor Beaver, there being no further matters of business, the Council adjourned at 4:50 p.m.

Motion approved.

I **James Fuller**, swear (or solemnly affirm) that I will be faithful and bear true allegiance to His Majesty King Charles the Third, His heirs and successors according to law; (the name of and reference to the sovereign to be changed as occasion requires.)

And that I am duly qualified as required by law for the office of the **Municipality** of the **District of St. Mary's**.

And that I will truly, faithfully and impartially execute the duties of the office to which I have been elected to the best of my knowledge and ability.

And that I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or other undue execution of the duties of my office.

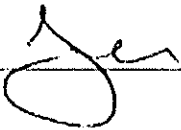
Sworn (or affirmed) at **St. Mary's**
in the County of **Guysborough**
this **30th** day of **October**,
2024, before me

Jadzia Rudolph.
Municipal Clerk

ATTACHMENT A


STATEMENT OF COMMITMENT TO COUNCILLORS' CODE OF CONDUCT

I, (Full Name) James Fuller declare that as a Councillor of the
Municipality of the District of St. Mary's I acknowledge and support
the Councillors' Code of Conduct.

Signed: 

Declared this 30 day of OCTOBER, ~~2008~~ ²⁰²⁴

Before me:


Chief Administrative Officer/Clerk/Treasurer

Marian Fraser
A Commissioner of the
Supreme Court Of Nova Scotia

I **Beulah Malloy**, swear (or solemnly affirm) that I will be faithful and bear true allegiance to His Majesty King Charles the Third, His heirs and successors according to law; (the name of and reference to the sovereign to be changed as occasion requires.)

And that I am duly qualified as required by law for the office of the **Municipality** of the **District of St. Mary's**.

And that I will truly, faithfully and impartially execute the duties of the office to which I have been elected to the best of my knowledge and ability.

And that I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or other undue execution of the duties of my office.

Sworn (or affirmed) at **St. Mary's**
in the County of **Guysborough**
this **30th** day of **October**,
2024, before me


Municipal Clerk

ATTACHMENT A

STATEMENT OF COMMITMENT TO COUNCILLORS' CODE OF CONDUCT

I, (Full Name) BEULAH AGNES MALLA declare that as a Councillor of the

District of St. Marys I acknowledge and support

the Councillors' Code of Conduct.

Signed: Beulah A. Malla

Declared this 30 day of October, 2024 ^{AM}

Before me:

Jadzia Rudolph
Chief Administrative Officer / Clerk Treasurer

I **Emma Tibbo**, swear (or solemnly affirm) that I will be faithful and bear true allegiance to His Majesty King Charles the Third, His heirs and successors according to law; (the name of and reference to the sovereign to be changed as occasion requires.)

And that I am duly qualified as required by law for the office of the **Municipality** of the **District of St. Mary's**.

And that I will truly, faithfully and impartially execute the duties of the office to which I have been elected to the best of my knowledge and ability.

And that I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or other undue execution of the duties of my office.

Sworn (or affirmed) at **St. Mary's**
in the County of **Guysborough**
this **30th** day of **October**,
2024, before me


Municipal Clerk

ATTACHMENT A

STATEMENT OF COMMITMENT TO COUNCILLORS' CODE OF CONDUCT

I, (Full Name) Erica Lynn Hoke declare that as a Councillor of the

Hampton, Virginia I acknowledge and support

the Councillors' Code of Conduct.

Signed: Erica Lynn Hoke

Declared this 28 day of October, 2008.

Before me:

Jadzia Rudolph
Chief Administrative Officer / Clerk / Treasurer

I **Scott Beaver**, swear (or solemnly affirm) that I will be faithful and bear true allegiance to His Majesty King Charles the Third, His heirs and successors according to law; (the name of and reference to the sovereign to be changed as occasion requires.)

And that I am duly qualified as required by law for the office of the **Municipality** of the **District of St. Mary's**.

And that I will truly, faithfully and impartially execute the duties of the office to which I have been elected to the best of my knowledge and ability.

And that I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or other undue execution of the duties of my office.

Sworn (or affirmed) at **St. Mary's**
in the County of **Guysborough**
this **30th** day of **October**,
2024, before me

Jadzia Rudolph
Municipal Clerk

ATTACHMENT A

STATEMENT OF COMMITMENT TO COUNCILLORS' CODE OF CONDUCT

I, (Full Name) Scott Bauer declare that as a Councillor of the
District 4 I acknowledge and support

the Councillors' Code of Conduct.

Signed: [Signature]

Declared this 30 day of October, ~~2008~~ 2024

Before me:

[Signature]
Chief Administrative Officer/Clerk/Treasurer

Marian Fraser
A Commissioner of the
Supreme Court Of Nova Scotia

I Dana O'Connell, swear (or solemnly affirm) that I will be faithful and bear true allegiance to His Majesty King Charles the Third, His heirs and successors according to law; (the name of and reference to the sovereign to be changed as occasion requires.)

And that I am duly qualified as required by law for the office of the Municipality of the District of St. Mary's.

And that I will truly, faithfully and impartially execute the duties of the office to which I have been elected to the best of my knowledge and ability.

And that I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or other undue execution of the duties of my office.

Sworn (or affirmed) at St. Mary's
in the County of Guysborough
this 30th day of October,
2024, before me

Jadzia Rudolph.
Municipal Clerk

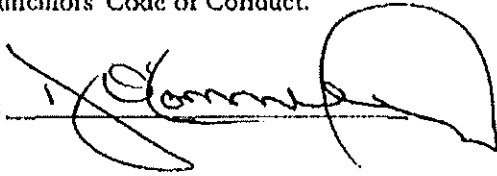
ATTACHMENT A

STATEMENT OF COMMITMENT TO COUNCILLORS' CODE OF CONDUCT

I, (Full Name) DATA J.C. O'Connell declare that as a Councillor of the

Municipality of the District of St. Mary's I acknowledge and support

the Councillors' Code of Conduct.

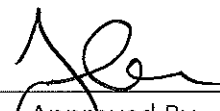
Signed: 

Declared this 30 day of October, 2024.

Before me:

Jadzja Rudolph
Chief Administrative Officer/Clerk/Treasurer

Jadzja Rudolph
Recorded By
Jadzja Rudolph, Municipal Clerk


Approved By
Warden Fuller