



# Municipality of the District of St. Mary's

Regular Council Meeting  
Monday, December 9<sup>th</sup>, 2024

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*We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.*

## **1. Meeting, Date & Time:**

The Regular Council meeting of the St. Mary's Municipal Council was called to order on Monday, December 9<sup>th</sup>, 2024 at 6:00 p.m. in the Council Chambers Sherbrooke, N.S.

## **2. Attending:**

Warden James Fuller  
Deputy Warden Beulah Malloy  
Councillor Emma Tibbo  
Councillor Dana O'Connell  
Councillor Scott Beaver

## **Also Attending:**

Doug Patterson, Chief Administrative Officer (CAO)  
Marian Fraser, Director of Finance (DOF)  
Jadzia Rudolph, Municipal Clerk

## **3. Additions to the Agenda:**

- There were no additions to the agenda.

## **4. Approval of Agenda:**

*On motion of Councillor O'Connell and seconded by Deputy Warden Malloy Council approved the agenda as presented.*

***Motion approved.***

## **5. Approval of Minutes:**

*On motion of Councillor Beaver and seconded by Councillor Tibbo, Council approved the minutes from the Regular Council meeting held November 12<sup>th</sup>, 2024,*

***Motion approved.***

*On motion of Deputy Warden Malloy and seconded by Councillor O'Connell, Council approved the minutes from the Special Council meeting held November 18<sup>th</sup>, 2024,*

***Motion approved.***

## **6. Business Arising from the Minutes:**

- There was no business arising from the minutes.

## **7. Recommendations from the Committee of the Whole:**

**Committee of the Whole – Wednesday November 20<sup>th</sup>, 2024.**

On motion of Councillor O'Connell and seconded by Councillor Beaver, Council direct staff to continue work to provide a cost-effective residential C&D service and to identify the lowest cost option for the final disposal of the existing C&D waste still on hand at the transfer station.

**Motion approved.**

On motion of Councillor O'Connell and seconded by Councillor Beaver Council agree to send all of council and CAO to attend NSFM Code of Conduct training.

**Motion approved.**

On motion of Councillor O'Connell and seconded by Councillor Beaver Council repeal the Code of Conduct Policy adopted on June 10th, 2019.

**Motion approved.**

On motion of Councillor O'Connell and seconded by Councillor Beaver Council approve the Municipal Code of Conduct Policy as presented.

**Motion approved.**

On motion of Councillor O'Connell and seconded by Councillor Beaver Council agree to appoint Warden Fuller to the Fire Services Advisory Committee.

**Motion approved.**

**Committee of the Whole – Wednesday December 4<sup>th</sup>, 2024**

On motion of Deputy Warden Malloy and seconded by Councillor Beaver, Council recommend that the Municipality of the District of St. Mary's on behalf of the Sherbrooke Water Utility, apply to the Nova Scotia Utility and Review Board for changes in its rates for the water and water services and changes to its rules and regulations for customers serviced by the Utility, as set out in the Water Rate Study prepared by G.A Isenor Consulting Ltd in association with Blaine S. Rooney Consulting Ltd.

**Motion approved.**

On motion of Deputy Warden Malloy and seconded by Councillor Beaver Council agree to direct staff to apply to the Growth and Renewal for Infrastructure Development Program through DMAH for the Sherbrooke Sewer Utility Inflow and Infiltration Phase 3 project including, repair by chemical grouting and remedy of manhole deficiencies of lateral connections located on Sonora R./Hwy 7 with the Municipal share funded through the 2025/26 Capital Budget.

**Motion approved.**

On motion of Deputy Warden Malloy and seconded by Councillor Beaver Council agree to direct staff to apply to the Growth and Renewal for Infrastructure Development Program through DMAH for a Wastewater Treatment Plant Automatic Screen at the Sherbrooke Sewer Plant with the Municipal share funded through the 2025/26 Capital Budget.

**Motion approved.**

On motion of Deputy Warden Malloy and seconded by Councillor Beaver Council approve Eastern Trenchless Ltd. the I&I Chemical Grouting Tender in the amount of \$90,000 + HST, being funded through the 2024/2025 capital budget with confirmed 50% cost share between the Municipal Capital Growth Fund and the Canada Community Building Fund.

**Motion approved.**

On motion of Deputy Warden Malloy and seconded by Councillor Beaver, Council supports the business strategy of creating a three-to-five-year service agreement with an engineering firm for municipal engineering design needs subject to council's approval of the proponent business award.

**Motion approved.**

On motion of Deputy Warden Malloy and seconded by Councillor Beaver Council agreed to reschedule the COTW meeting from January 1, 2025, to January 2nd, 2025.

**Motion approved.**

*On motion of Deputy Warden Malloy and seconded by Councillor Beaver Council directs staff to execute the following actions regarding construction and demolition (C&D) service management:*

- 1.) To tender the removal of the existing C&D material on site at the transfer station to a suitable long-term storage facility.*
- 2.) To coordinate with and receive applicable approvals from the department of the environment.*

***Motion approved.***

### **8. Signing of Municipal Code of Conduct Policy**

- All members of Council have signed the new Municipal Code of Conduct Policy.

### **9. Outside Committee Reports**

- a. Port Bickerton & Area Planning Association – November 25<sup>th</sup>, 2024
  - Please see the Agenda/Package for the report.
  
- b. Sherbrooke Restoration Commission – November 27<sup>th</sup>, 2024
  - Please see the Agenda/Package for the report.

### **10. Other Matters of Business**

- There was no Other Matters of Business.

### **11. CAO Report:**

- See the Agenda/Package for the report.
- Doug Patterson, Chief Administrative Officer (CAO) informed the Council of the highlights included in the report. Doug Patterson, CAO updated Council on enhanced messaging to the public to make it easier to book time and events at the Recplex.

### **Adjournment**

*On motion of Warden Fuller, there being no further matters of business, the Council adjourned at 6:15 p.m.*

***Motion approved.***

*Jadzia Rudolph*

Recorded By

Jadzia Rudolph, Municipal Clerk

*[Signature]*

Approved By

Warden Fuller



**SCHEDULE B-CODE OF CONDUCT STATEMENT OF COMMITMENT**

**COUNCIL MEMBER NAME** Emma Tibbo

**DECLARED DATE** December 9<sup>th</sup> / 2024

**DISCLOSURE**

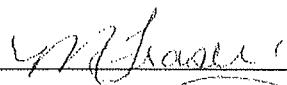
I declare that as a Councillor for the Municipality of the District of St. Mary's, I acknowledge that I have read and support the Council's Code of Conduct Policy in its entirety.

**SIGNATURE** Emma Tibbo

Emma Tibbo  
Name Printed

Emma Tibbo  
Signature

Witnessed Before me:

  
CAO, Clerk or Treasurer



**SCHEDULE B-CODE OF CONDUCT STATEMENT OF COMMITMENT**

**COUNCIL MEMBER NAME**

DANA O'CONNELL

**DECLARED DATE**

9 Dec 2024

**DISCLOSURE**

I declare that as a Councillor for the Municipality of the District of St. Mary's, I acknowledge that I have read and support the Council's Code of Conduct Policy in its entirety.

**SIGNATURE**

D O'Connell  
Name Printed

[Signature]  
Signature

Witnessed Before me:

[Signature]  
CAO, Clerk or Treasurer



**SCHEDULE B-CODE OF CONDUCT STATEMENT OF COMMITMENT**

**COUNCIL MEMBER NAME**

*James Follier*

**DECLARED DATE**

*9 December 2024*

**DISCLOSURE**

I declare that as a Councillor for the Municipality of the District of St. Mary's, I acknowledge that I have read and support the Council's Code of Conduct Policy in its entirety.

**SIGNATURE**

*James Follier*

Name Printed

*[Handwritten Signature]*

Signature

Witnessed Before me:

*[Handwritten Signature]*

CAO, Clerk or Treasurer



## SCHEDULE B-CODE OF CONDUCT STATEMENT OF COMMITMENT

### COUNCIL MEMBER NAME

*Deputy Warden Deborah Malloy*

### DECLARED DATE

*December 9/2024*

### DISCLOSURE

I declare that as a Councillor for the Municipality of the District of St. Mary's, I acknowledge that I have read and support the Council's Code of Conduct Policy in its entirety.

### SIGNATURE

*DEBORAH Malloy*  
Name Printed

*Deborah Malloy*  
Signature

Witnessed Before me:

*W. J. [Signature]*  
CAO, Clerk or Treasurer



**SCHEDULE B-CODE OF CONDUCT STATEMENT OF COMMITMENT**

**COUNCIL MEMBER NAME** Scott Beaver

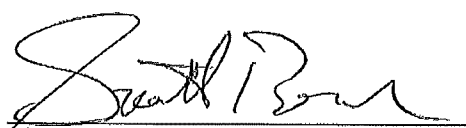
**DECLARED DATE** Nov 09 2024

**DISCLOSURE**

I declare that as a Councillor for the Municipality of the District of St. Mary's, I acknowledge that I have read and support the Council's Code of Conduct Policy in its entirety.

**SIGNATURE**

Scott Beaver  
Name Printed

  
Signature

Witnessed Before me:

  
CAO, Clerk or Treasurer