



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, February 5th, 2025

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Warden Fuller called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, February 5th, 2025, at 6:00 p.m. in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden James Fuller
Deputy Warden Beulah Malloy
Councillor Dana O'Connell
Councillor Scott Beaver
Councillor Emma Tibbo

Also Attending:

Doug Patterson, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance (DOF)
Jadzia Rudolph, Municipal Clerk
Teddy Stevens, Director of Public Works
Mallory Fraser, Director of Community Development and Recreation

3. Additions to the Agenda:

- Addition to #9 Other Matters of Business, item D. Nova Scotia Federation of Municipalities (NSFM) Attendance.

4. Approval of the Agenda:

On the motion of Councillor O'Connell and seconded by Councillor Beaver Council approved the agenda with the addition.

Motion approved.

5. Approval of Minutes:

Hearing no correction or omissions to the previous minutes, Council approved the minutes of the COTW Meeting held January 15th, 2025.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Correspondence:

- a. Smart-Go – Council Board Member
 - Please see the Agenda/Package for the correspondence.
 - A letter to Mayors, Warden's and CAO's was sent from Smart-Go requesting a Council board member to strengthen the collaboration between Smart-Go and Council.
 - Council will review appointing a member to Smart-Go Board at a future Committee of the Whole meeting.

- b. Department of Emergency Management – ECC Activation
- Please see the Agenda/Package for the correspondence.
 - A letter was received via email regarding the activation of the provincial coordination centres (PCC). Emergency management requires a common tiered response across all levels of government to ensure roles and accountabilities are clear.
 - When the PCC activates at a level 2, Municipalities in the affected area should activate their local emergency coordination centres to ensure that the province and municipalities are well positioned to respond.
 - The letter also states that over the coming months, the department will be opening a Regional Emergency Operations Centres (REOC) which will support municipal Regional Emergency Management Office (REMO) through collaborative planning, training, exercising, and community outreach.

8. Presentation: N/A

9. Other Matters of Business:

- a. Construction & Demolition Service Planning Update
- Please see the Agenda/Package for the report.
 - Council has committed to a renewed residential Construction and Demolition (C&D) service to be launched in the spring of calendar year 2025.

On recommendation of Deputy Warden Malloy, seconded by Councillor O'Connell, Council Repeal the current Transfer Station Recovery Policy.

Recommendation adopted.

On recommendation of Councillor Beaver and seconded by Councillor Tibbo, Council direct continued municipal efforts on the completion of a residential C&D public service for launch in spring 2025 coupled with ongoing public service updates during the development work and a final cost and service plan to be approved by council when the service is ready.

Recommendation adopted.

- b. Fourth Quarter Department of Community Development & Recreation Update
- Please see the Agenda/Package for the report.
 - Mallory Fraser, Director of Community Development and Recreation provided Council with an update report of events, activities, and work completed in the fourth quarter.
- c. 3D Coast Flood Mapping Vendor Award
- Please see the Agenda/Package for the report.
 - Doug Patterson, Chief Administrative Officer (CAO) informed Council that the Municipality received \$75,000 in funding from the DMAH to support a project focused on 3D visualization of flood hazards. This initiative will translate complex flood mapping data into an interactive and accessible format to help municipal decision-makers, funding agencies, and the public better understand potential flood risks. The Municipality has until June 2025 to utilize the funding, and the contribution agreement is currently awaiting signature.

On recommendation of Councillor Beaver and seconded by Councillor O'Connell, Council award the proposed 3D mapping work to Steven Solutions & Design Inc to conduct 3D flood mapping for selected zones of the municipality for a cost of \$74,999.99 plus HST funded primarily by grants from the Department of Municipal Affairs and Housing.

Recommendation adopted.

d. Nova Scotia Federation of Municipalities (NSFM) Spring Conference Attendance

- Nova Scotia Federation of Municipalities (NSFM) is in Truro Nova Scotia, traditionally 2 people from Council are sent to attend. Council will discuss and decide which 2 are going to attend.

Adjournment

On motion of Warden Fuller, there being no further matters of business, Council adjourned at 6:29 p.m.

Motion approved.

Jadzia Rudolph.

Recorded By
Jadzia Rudolph, Municipal Clerk



Approved By
Warden Fuller

