



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, April 16th, 2025,

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Warden Fuller called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, April 16th, 2025, at 6:30pm. in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden James Fuller
Councillor Dana O'Connell
Councillor Scott Beaver
Councillor Emma Tibbo

Absent with Regrets:

Deputy Warden Beulah Malloy

Also Attending:

Doug Patterson, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance (DOF)
Jadzia Rudolph, Municipal Clerk

3. Additions to the Agenda:

- Addition to #8 Other Matters of Business item c. Council/COTW meeting times.

4. Approval of the Agenda:

On the motion of Councillor O'Connell and seconded by Councillor Tibbo Council approved the agenda as presented.

Motion approved.

5. Approval of Minutes:

Warden Fuller called for errors and/or omissions to the previous minutes, hearing none, Council approved the minutes of the COTW Meeting held April 2nd, 2025.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Correspondence:

- a. Attorney General Justice – Additional Officer Program (AOP)
 - Please see the Agenda/Package for the correspondence.
- b. Province of Nova Scotia - 2025-2026 Roads Cost Share Program for J-Class Roads
 - Please see the Agenda/Package for the correspondence.
 - Council asked how many kilometres of J Class roads the municipality maintains. 4.5 kms of road are maintained by the municipality.

c. Council/COTW Meeting Times

- Council decided that the Council and COTW meetings are not efficient and that the COTW meetings should directly follow the Council meetings on the third Wednesday.

On recommendation of Councillor Tibbo seconded by Councillor Beaver, Council agree to hold the COTW meeting immediately after the Council meeting on the third Wednesday of the month.

Recommendation adopted.

8. Other Matters of Business:

a. Extended Producer Responsibility (EPR) Update

- Please see the Agenda/Package for the report.
- Doug Patterson, Chief Administrative Officer (CAO) provided an update to explain the choices on how St. Mary's can receive EPR funding and what type of role the municipality will have in curbside recycling collection and service for our residents.
- Municipalities have been asked to respond by May 2025 to how they wish to participate in the Extended Producer Responsibility (EPR) program in Nova Scotia managed by Circular Materials.

b. Municipal Vehicle Policy

- Please see the Agenda/Package for the report.
- This policy will provide clear guidelines and expectations for the use of municipal vehicles by staff, ensuring the efficient, cost-effective, and responsible management of the municipal vehicle while maintaining safety and compliance with all laws and regulations.

On recommendation of Councillor O'Connell seconded by Councillor Beaver Council adopts the Municipal Vehicle Use policy as presented.

Recommendation adopted.

c. Council/COTW meeting times

- Council decided to hold the second Committee of the Whole (COTW) meetings directly after the Council meetings.

On recommendation of Tibbo and seconded by Councillor Beaver, Council agree to hold the second COTW meeting immediately following the Council meeting.

Recommendation adopted.

9. In-Camera: Contract Negotiations

On motion of Councillor O'Connell seconded by Councillor Tibbo Council agree to move In-Camera for contract Negotiations at 6:46pm.

Motion approved.

On motion of Councillor O'Connell seconded by Councillor Tibbo Council agree to reconvene to regular session at 7:10pm.

Motion approved.


On recommendation of Councillor O'Connell seconded by Councillor Tibbo, Council approve the vendor award contract for the new municipal Construction & Demolition waste removal bin service via bin collection to Eastern 2.0 Waste Systems for a price of \$475 plus HST for bin transportation per trip to and from the disposal facility and a tipping fee of \$55.00 per tonne plus HST.

Recommendation adopted.

Adjournment

On motion of Warden Fuller, there being no further matters of business, Council adjourned at 7:11p.m.

Motion approved.


Recorded By
Jadzia Rudolph, Municipal Clerk


Approved By
Warden Fuller