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*We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.*

#### **1. Meeting, Date & Time:**

Warden Fuller called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, July 2<sup>nd</sup>, 2025, at 5:00pm. in the Council Chambers, Sherbrooke, N.S.

#### **2. Attending:**

Warden James Fuller  
Deputy Warden Beulah Malloy  
Councillor Dana O'Connell  
Councillor Scott Beaver  
Councillor Emma Tibbo

#### **Also Attending:**

Marian Fraser, Director of Finance/Acting CAO  
Keren Ruller, Director of Economic Development

#### **3. Additions to the Agenda:**

- There were no additions to the agenda.

#### **4. Approval of the Agenda:**

*On the motion of Councillor O'Connell and seconded by Councillor Tibbo Council approved the agenda as presented.*

***Motion approved.***

#### **5. Approval of Minutes:**

*The Warden called for errors or missions, hearing none, Council approved the minutes of the COTW Meeting held June 18<sup>th</sup>, 2025.*

***Motion approved.***

#### **6. Business Arising from the Minutes:**

- There was no business arising from the minutes.

#### **7. Correspondence:**

- a. CBDC – Guysborough County's Annual Report 2024-2025
- Please see the Agenda/Package for the correspondence.

#### **8. Other Matters of Business:**

- a. Transfer Station Policy
  - Please see the Agenda/Package for the report.
  - An overview of a new policy for the Municipal Transfer Station Policy for the Municipality of the District of St. Mary's.

- The policy aims to establish procedures and regulations for the acceptance, handling, and transfer of various waste materials at the St. Mary's Municipal Transfer Station located at 150 Cape Gegogan Road, Goldenville, Nova Scotia.
- The policy clarifies access requirements, accepted and prohibited materials, introduces public safety and enforcement measures.
- Councillor O'Connell asked about hours of operation. Staff are monitoring and reviewing the transfer station usage and will keep council updated if any changes are required.

*On recommendation of Deputy Warden Malloy seconded by Councillor Beaver Council adopt the Municipal Transfer Station Policy as presented at the Committee of the Whole on July 2<sup>nd</sup>, 2025.*

**Recommendation adopted.**

b. Water Treatment Plant Heating & Cooling System – Capital Project

- Please see the Agenda/Package for the report.
- It has been identified by Public Works that the heating system within the Sherbrooke Water Plant is reaching the end of life.
- It has also been identified that that level of humidity within the water plant in the summer months could cause damage to the sensitive instruments which the water plant relies on to operate.

*On recommendation of Councillor Beaver seconded by Councillor Tibbo, Council approve Leading Technology to supply and install all components the heating and cooling system at the Sherbrooke Water Treatment Plant as outlined in their quote at the cost of \$15,850 plus HST funded through the Canada Community Building Fund.*

**Recommendation adopted.**

## 9. In-Camera: Contract Negotiations

*On motion of Councillor O'Connell seconded by Deputy Warden Malloy, Council agree to move In-Camera for Contract Negotiations at 5:15pm.*

**Motion approved.**

*On motion of Councillor Tibbo seconded by Deputy Warden Malloy, Council agree to reconvene to regular session at 5:20pm.*

**Motion approved.**

## Adjournment

*On motion of Warden Fuller, there being no further matters of business, Council adjourned at 5:20pm.*

**Motion approved.**



Recorded By  
Marian Fraser, Director of Finance/Acting CAO



Approved By  
Warden Fuller