



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, July 16th, 2025

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Warden Fuller called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, July 16th, 2025, at 5:24pm. in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden James Fuller
Deputy Warden Beulah Malloy
Councillor Dana O'Connell
Councillor Scott Beaver

Absent with Regrets:

Councillor Emma Tibbo

Also Attending:

Marian Fraser, Director of Finance (DOF) & Interim CAO
Jadzia Rudolph, Municipal Clerk
Mallory Fraser, Director of Community Development and Recreation

3. Additions to the Agenda:

- Addition to #7. Correspondence item D. Thank You Card - Shelby Hayne.

4. Approval of the Agenda:

On the motion of Councillor Beaver and seconded by Councillor O'Connell, Council approved the agenda with the addition.

Motion approved.

5. Approval of Minutes:

The Warden called for errors or omissions to the previous minutes, hearing none, Council approved the minutes of the COTW Meeting held July 2nd, 2025.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Correspondence:

- Department of Justice – Comprehensive Policing Review
 - Please see the Agenda/Package for the correspondence.
- Emergency Services Provider Fund - Regional Fire Fund
 - Please see the Agenda/Package for the correspondence.
- Thank You Card – SMECA Scholarship - Ursula Riviera
 - Please see the Agenda/Package for the correspondence.

- d. Thank You Card – SMECA Scholarship - Shelby Hayne
- Please see the Agenda/Package for the correspondence.

8. Presentation: Provincial Library Funding Update - Laura Emery, Executive Director Eastern Counties Regional Library

- Please see the Agenda/Package for the presentation.
- Laura Emery informed Council of the financial situation, on-going staffing challenges, and the need for improving services that the Sherbrooke Library is currently facing.
- Laura Emery informed Council that quarterly reports will be provided to ensure Council stays aware of the Sherbrooke Library services.
- Laura asked for a letter of support emphasizing the library's critical role as a foundational asset in the Municipality of St. Mary's contributing significantly to education, access to information, and community engagement. Council agreed to provide a letter of support.

9. Other Matters of Business:

- a. Staff Report – Proposed Flag Policy Amendments
 - Staff provided an overview of the amendments to the Flag Policy as outlined in the attached staff report.
 - Staff requested that Council review the flags listed in Appendix A – Approved Flags and consider if any flags should be added or removed.
 - Council directed staff to remove Section 5.4.
 - Council highlighted an administrative error in Section 7.1.

On recommendation of Councillor Beaver seconded by Deputy Warden Malloy, Council approve the Flag Policy with the removal of section 5.4 and the non-substantive changes to section 7.1.

Recommendation adopted.

- b. Staff Report – Guysborough County Regional Emergency Management Office (REMO)
 - Please see the attached staff report.
 - Marian Fraser, Director of Finance & Interim CAO informed Council of the new requirements for municipalities to become a part of a Regional Emergency Management Organization (REMO) for Guysborough County.
 - This will require the Municipality of the District of St. Mary's to join with the Municipality of Guysborough and the Municipality of Mulgrave and create an intermunicipal agreement for the shared service

10. In-Camera: Contract Negotiations

On motion of Councillor O'Connell seconded by Deputy Warden Malloy, Council agree to move In-Camera for Contract Negotiations at 6:26pm.

Motion approved.

On motion of Councillor O'Connell seconded by Deputy Warden Malloy, Council agree to reconvene to regular session at 7:22pm.

Motion approved.


On recommendation of Councillor Beaver seconded by Deputy Warden Malloy, Council accept the grant funding from the Federation of Canadian Municipalities and sign the contract for the Climate Ready Plan and Process Fund – Climate Risk Assessment and Adaptation Planning.


Recommendation adopted.

Adjournment

On motion of Warden Fuller, there being no further matters of business, Council adjourned at 7:23pm.

Motion approved.


Recorded By
Jadzia Rudolph, Municipal Clerk


Approved By
Warden Fuller