



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, September 17th, 2025

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Deputy Warden Malloy called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, September 17th, 2025, at 7:39pm. in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Deputy Warden Beulah Malloy
Councillor Dana O'Connell
Councillor Scott Beaver
Councillor Emma Tibbo

Absent with Regrets:

Warden James Fuller

Also Attending:

Marian Fraser, Director of Finance/Acting CAO
Lesley McFarlene, Incoming CAO – *Virtual Attendance*
Jadzia Rudolph, Municipal Clerk
Teddy Stevens, Director of Public Works
Keren Ruller, Director of Economic Development

3. Additions to the Agenda:

- There were no additions to the agenda.

4. Approval of the Agenda:

On the motion of Councillor Beaver and seconded by Councillor O'Connell, Council approved the agenda as presented.

Motion approved.

5. Approval of Minutes:

On the motion of Councillor Beaver and seconded by Councillor O'Connell, Council approved the minutes of the COTW Meeting held September 3rd, 2025.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Correspondence:

- a. Royal Canadian Mounted Police (RCMP) – 2024 Annual Review
- Please see the agenda/package for the correspondence.
 - b. Eastern Counties Regional Library (ECRL) – 2025-2026 Strategic Operational Plan
- Please see the agenda/package for the correspondence.

8. Other Matters of Business:

- a. Strait Engineering Water & Wastewater Feasibility Report
 - Please see the agenda/package for the report.
 - The feasibility study has been completed by Strait Engineering Ltd. to assess the impact of the proposed Old Road Hill neighborhood expansion and other potential private developments on the municipal water and wastewater infrastructure.

- b. Staff Report - Priority Improvements from Water & Wastewater Study
 - Please see the agenda/package for the report.
 - The priority improvements recommended by Strait Engineering Ltd. for the water utility are; purchasing leak detecting equipment, construct a water tower to help feed the water utility, ensuring all connections are monitored, and replace the filter #1 backwash piping.
 - Priority improvements for the waste water (sewer) utility identified were; purchasing time lapse meters for pump stations, pump station #4 would require a complete upgrade, pump station #2 would require a complete upgrade, continue inflow and infiltration improvements, continue monitoring for non-approved connections discharging to the waste water utility, and upgrades to the sanitary plant with V-notch weir replacements, secure grating, support beams on the EQ tank, and general building repairs.
 - Public Works staff are currently researching grant opportunities that will help aid financially to complete the priority improvements.

On recommendation of Councillor O'Connell seconded by Councillor Beaver, Council approve the quote from Cameron Instruments Inc. for the purchase of the Sewerin Aquaphon A200 Pro Canada Kit at a cost of \$13,513.48 plus HST funded through the Housing Accelerator Fund budget.

Recommendation adopted.

- c. Staff Report – Sewer Utility Cross Support – Capital Project
 - Please see the agenda/package for the report.
 - During recent inspections, staff have identified that the cross supports in the equalization (EQ) tanks have deteriorated and require replacing. The EQ tank is the first step to receive waste water at the plant, if this were to fail there would be no flow through the wastewater treatment facility.

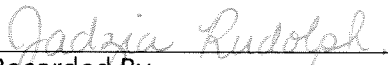
On recommendation of Councillor Beaver seconded by Deputy Warden Malloy, Council approve Divcon Diversified Construction to complete the replacement of cross supports of the equalization tank at the Sewer Treatment Plant as specified in their quote at a cost of \$48,880 plus HST funded through the capital grants.

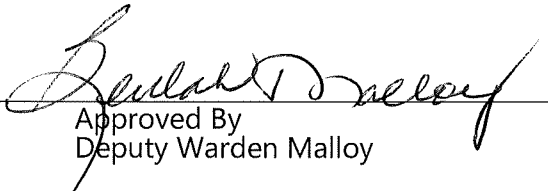
Recommendation adopted.

Adjournment

On motion of Deputy Warden Malloy, there being no further matters of business, Council adjourned at 7:54pm.

Motion approved.


Recorded By
Jadzia Rudolph, Municipal Clerk


Approved By
Deputy Warden Malloy