



# Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, October 1<sup>st</sup>, 2025

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*We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.*

## **1. Meeting, Date & Time:**

Warden Fuller called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, October 1<sup>st</sup>, 2025, at 5:00pm. in the Council Chambers, Sherbrooke, N.S.

## **2. Attending:**

Warden James Fuller  
Deputy Warden Beulah Malloy  
Councillor Dana O'Connell  
Councillor Scott Beaver  
Councillor Emma Tibbo

## **Also Attending:**

Lesley McFarlane, Chief Administrative Officer (CAO)  
Marian Fraser, Director of Finance (DOF)  
Jadzia Rudolph, Municipal Clerk  
Teddy Stevens, Director of Public Works

## **3. Additions to the Agenda:**

- There were no additions to the agenda.

## **4. Approval of the Agenda:**

*On the motion of Deputy Warden Malloy and seconded by Councillor Tibbo, Council approved the agenda as presented.*

***Motion approved.***

## **5. Approval of Minutes:**

*On the motion of Warden Fuller, hearing no amendments or omission to the previous minutes, Council approved the minutes of the COTW Meeting held September 17<sup>th</sup>, 2025.*

***Motion approved.***

## **6. Business Arising from the Minutes:**

- There was no business arising from the minutes.

## **7. Correspondence:**

- a. Nova Scotia Federation of Municipalities – AGM & Proposed By-law Changes
  - Correspondence was received regarding the Annual General Meeting taking place on November 6, 2025, at 1:30pm in the Commonwealth Board Room, at the Westin Nova Scotian Hotel (1181 Hollis Street, Halifax, Nova Scotia), and the new proposed by law changes to the NSFM by law.

## 8. Other Matters of Business:

- a. Staff Report – Sewer Utility Inflow & Infiltration Manhole Covers - Capital Project
- It was identified by Public Works staff along with CBCL in the Inflow and Infiltration study conducted in 2021 that the Sherbrooke Sewer Plant had points of ground water entering the collection system.
  - The results of the study which was published to the Municipality of St. Mary's in April 2021, discovered many entry points of ground water into the sewer collection system. Through extensive testing and video inspection, CBCL and Public Works staff have been able to compose a list of areas needed of repair. This has been set out by CBCL in four phases.
  - In phase three, Public Works will be focusing on the repairs of the Sonora Road, Highway 7 and Court Street branches. Public Works are requesting the funding to have watertight manhole covers installed on 16 manholes to stop the influx of ground water during rain events.
  - Phase 3 has multiple components, and this report is the third staff report related to the Phase 3 - I&I capital project, staff report number one was presented and approved at the COTW meeting on May 21<sup>st</sup>, 2025, and the second was presented at the COTW on June 18<sup>th</sup>, 2025.

*On recommendation of Councillor Beaver seconded by Councillor O'Connell, Council approve the quoted price from IMP Castings to purchase the 16 manhole covers for the phase 3 of the Inflow and Infiltration repairs for the total price of \$8,720 plus HST and delivery funded through the Growth and Renewal for Infrastructure Development Program and the Canada Community Building Fund.*

***Recommendation adopted.***

- b. Staff Report – Growth and Renewal for Infrastructure Development Program – New Application
- Department of Municipal Affairs and Housing (DMAH) has recently announced a call for applications under the Growth and Renewal for Infrastructure Development Program (GRID).
  - GRID supports investment in priority municipal infrastructure projects that address critical capacity issues, build more accessible and adaptable communities and enable the preservation and expansion of services to support housing. GRID is an application-based program, which supports provincial priorities and provides municipalities with increased flexibility in leveraging funding.
  - Applications are accepted From August 12<sup>th</sup>, 2025, until October 9<sup>th</sup>, 2025, and must include a resolution of Council supporting the submission of the project and detailed cost estimates. If successful the project must be completed by March 31<sup>st</sup>, 2027.
  - Eligible projects include:
    - Water, Wastewater and Stormwater - Construction, expansion and/or renewal of: • Facilities for the treatment and disposal of sanitary sewage, sanitary sewage collection systems • Water intake, treatment, pumping and storage facilities • Water transmission and distribution systems • Construction, expansion and /or renewal of storm sewers • Infrastructure which reduces/eliminates combined sewer overflows
    - Climate Change Adaptation - Capital Project Recommendations from Climate Hazard/Risk Assessments and Coastal and Inland Flooding Adaptations.
    - Accessibility projects - Capital projects required to comply with Accessibility, supported by accessibility plans and improvements to municipal infrastructure including sidewalks and active Transportation (excluding fleet).

- This project will only be submitted for GRID funding if the sewer inflow and infiltration manhole covers project is completed by October 9<sup>th</sup>, as there cannot be two GRID projects open at the same time.

*On recommendation of Councillor Beaver seconded by Deputy Warden Malloy, Council agree to direct staff, subject to completion by October 9<sup>th</sup>, 2025 of the 2025-2026 Growth and Renewal for Infrastructure Development (GRID) Program, to apply to the 2026-2027 Growth and Renewal for Infrastructure Development Program through DMAH for the Replacement and Correction of Filter #1 Backwash Piping Water Treatment project, including analysis by a mechanical consultant to obtain recommendations, and implementation of these recommendations, with a total budget of \$34,000 with the Municipal share funded through the Housing Accelerator Fund and the Canada Building Community Fund.*

**Recommendation adopted.**

## **9. In-Camera: Legal**

*On motion of Councillor Tibbo seconded by Councillor O'Connell, Council agree to move In-Camera for Legal matters at 5:12pm.*

**Motion approved.**

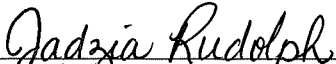
*On motion of Councillor Tibbo seconded by Councillor Beaver, Council agree to reconvene to regular session at 6:01pm.*

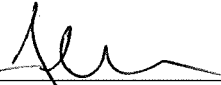
**Motion approved.**

## **Adjournment**

*On motion of Warden Fuller, there being no further matters of business, Council adjourned at 6:01pm.*

**Motion approved.**

  
Recorded By  
Jadzia Rudolph, Municipal Clerk

  
Approved By  
Warden Fuller

