



# Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Monday, November 3<sup>rd</sup>, 2025

*We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.*

## 1. Meeting, Date & Time:

Warden Fuller called the COTW Meeting of the St. Mary's Municipal Council to order on Monday, November 3<sup>rd</sup>, 2025, at 5:02pm in the Council Chambers, Sherbrooke, N.S.

## 2. Attending:

Warden James Fuller  
Deputy Warden Beulah Malloy  
Councillor Dana O'Connell  
Councillor Scott Beaver  
Councillor Emma Tibbo

## Also Attending:

Lesley McFarlane, Chief Administrative Officer (CAO)  
Marian Fraser, Director of Finance/Treasurer  
Jadzia Rudolph, Municipal Clerk  
Mallory Tibbo, Director of Community Development and Recreation  
Keren Ruller, Director of Economic Development

## 3. Additions to the Agenda:

- Addition to #7. Correspondence item h. Email received regarding Sherbrooke Village Old Fashioned Christmas.

## 4. Approval of the Agenda:

*On the motion of Councillor O'Connell and seconded by Deputy Warden Malloy, Council approved the agenda as presented.*

***Motion approved.***

## 5. Approval of Minutes:

*On the motion of Warden Fuller, hearing no errors or omission to the previous minutes, Council approved the minutes of the COTW Meeting held October 15<sup>th</sup>, 2025.*

***Motion approved.***

## 6. Business Arising from the Minutes:

- a. A letter of support in response to the St. Mary's Hospital society has been drafted and all council members have reviewed and signed; the letter will be sent to the appropriate personnel.

## 7. Correspondence:

- a. Thank You – Antique and Classic Car Show
  - Please see the Agenda/Package for the correspondence.
- b. Halton Region Ontario - Public Safety Requirements to Protect Our Communities
  - Please see the Agenda/Package for the correspondence.

- c. Property Valuation Service Corporation (PVSC) – 2026-2027 Funding Requirements
  - Please see the Agenda/Package for the correspondence.
- d. Department of Municipal Affairs – John A. MacDonald – Welcome/Introduction
  - Please see the Agenda/Package for the correspondence.
- e. Association of Municipal Administrators of Nova Scotia (AMANS) – Professional Service Fee
  - Please see the Agenda/Package for the correspondence.
- f. Email received regarding Sherbrooke Village Old Fashioned Christmas
  - The municipality was copied on an email from Heather Laybolt regarding the concerns and disappointment regarding the admission fees to attend the Sherbrooke Village Old Fashioned Christmas. Council discussed.

## 8. Other Matters of Business:

- a. Staff Report – Staff Report – Recplex Overview – Director of Community Development and Recreation
  - Please see the Agenda/Package for the staff report.
  - Mallory Tibbo, Director of Community Development and Recreation provided Council with the booking process for the use of the St. Mary’s Recplex.
  - Email: [recreation@saint-marys.ca](mailto:recreation@saint-marys.ca) Call: 902-522-2049 all bookings must be made 24 hours in advance and 4pm Thursday at the latest, if for the weekend. Payment can be made at the municipal office, St. Mary’s Recplex or online by adding the municipal office as a payee and sending it through a bill payment.
- b. Staff Report – St. Mary’s Drought Update
  - Please see the agenda/package for the staff report.
  - Lesley McFarlane, Chief Administrative Officer (CAO) informed Council of the amount of water provided to residents up to October 29<sup>th</sup>.
  - The municipality has offered the St. Mary’s Recplex as a shower facility and will be available for use until Friday November 8, and starting on November 12<sup>th</sup>, the SMECA Community wing, Fitness Centre will be replacing the facility. Residents will need to put a \$20 deposit on a key fob to get access to the fitness centre shower facility.

## 9. In-Camera: Contract Negotiations

*On motion of Councillor O’Connell seconded by Councillor Beaver, Council agree to move In-Camera for Contract Negotiations at 5:17pm.*

***Motion approved.***

*On motion of Councillor Tibbo seconded by Deputy Warden Malloy, Council agree to reconvene to regular session at 6:18pm.*

***Motion approved.***

## Adjournment

*On motion of Warden Fuller there being no further matters of business, Council adjourned at 6:18pm.*

***Motion approved.***

*Jadzia Rudolph.*  
Recorded By  
Jadzia Rudolph, Municipal Clerk

  
Approved By  
Warden Fuller