



Municipality of the District of St. Mary's

Regular Council Meeting
Wednesday, October 15th, 2025

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

The Regular Council meeting of the St. Mary's Municipal Council was called to order on Wednesday October 15th, 2025, at 5:00pm in the Council Chambers Sherbrooke, N.S.

2. Attending:

Warden James Fuller
Deputy Warden Beulah Malloy
Councillor Dana O'Connell
Councillor Scott Beaver
Councillor Emma Tibbo

Also Attending:

Lesley McFarlane, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance/Treasurer
Jadzia Rudolph, Municipal Clerk

3. Additions to the Agenda:

- a. Addition to #7. Recommendation from Committees of Council item b. Staff Report – Inflow and Infiltration Phase 3 Manhole Cover Replacement which will move item 7.b. to become item 7.c.

4. Approval of Agenda:

On motion of Councillor O'Connell and seconded by Councillor Beaver, Council approved the agenda with the addition.

Motion approved.

5. Approval of Previous Minutes:

On motion of Councillor Tibbo seconded by Councillor Beaver, Council approve the minutes from the Council meeting held September 17th, 2025.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Recommendations from Committees of Council:

- a. **Committee of the Whole – September 17th, 2025** (Absent Warden Fuller)

On motion of Councillor Beaver seconded by Deputy Warden Malloy, Council approve the quote from Cameron Instruments Inc. for the purchase of the Sewerin Aquaphon A200 Pro Canada Kit at a cost of \$13,513.48 plus HST funded through the Housing Accelerator Fund budget.

Motion approved.

On motion of Councillor Tibbo seconded by Councillor O'Connell, Council approve Divcon Diversified Construction to complete the replacement of cross supports of the equalization tank at the Sewer Treatment Plant as specified in their quote at a cost of \$48,880 plus HST funded through the capital grants.

Motion approved.

b. Sewer Inflow and Infiltration Phase 3 – Manhole Cover replacement (added item)

- A quote has been received for the replacement of the manhole covers which was identified had many entry points of ground water into the sewer collection system. Through extensive testing and video inspection, CBCL and Public Works staff have been able to compose a list of areas in need of repair. This has been set out by CBCL in four phases. Repairs/replacement of the manhole covers throughout the Wastewater Collection System are part of Phase Three.

On motion of Deputy Warden Malloy seconded by Councillor Beaver, Council approve the quoted price from Wilson's Cove Excavation to replace manhole covers including all materials and labour required for phase 3 of the Inflow and Infiltration project for the total price of \$28,547.50 plus HST, funded through the Growth and Renewal for Infrastructure Development Program and the Canada Community Building Fund.

Motion approved.

c. Committee of the Whole – October 1st, 2025

On motion of Councillor Beaver seconded by Councillor O'Connell, Council approve the quoted price from IMP Castings to purchase the 16 manhole covers for the phase 3 of the Inflow and Infiltration repairs for the total price of \$8,720 plus HST and delivery funded through the Growth and Renewal for Infrastructure Development Program and the Canada Community Building Fund.

Discussion:

Motion was no longer needed.

Motion defeated.

**Nays: Warden Fuller, Deputy Warden Malloy, Councillor Beaver, and Councillor O'Connell
Councillor Tibbo declared Conflict of Interest.**

On motion of Councillor Beaver seconded by Deputy Warden Malloy Council agree to direct staff, subject to completion by October 9th, 2025 of the 2025-2026 Growth and Renewal for Infrastructure Development Program, to apply to the 2026-2027 Growth and Renewal for Infrastructure Development Program through DMAH for the Replacement and Correction of Filter #1 Backwash Piping Water Treatment project, including analysis by a mechanical consultant to obtain recommendations, and implementation of these recommendations, with a total budget of \$34,000 with the Municipal share funded through the Housing Accelerator Fund or the Canada Building Community Fund.

Discussion:

Motion was no longer needed.

Motion defeated.

Nays: Warden Fuller, Deputy Warden Malloy, Councillor Beaver, Councillor Tibbo and Councillor O'Connell

8. Outside Committee Reports

- a. Eastern region Solid Waste Management – September 25th, 2025
 - Please see the agenda/package for the report.

- b. Port Bickerton & Area Planning Association – September 29th, 2025
 - Please see the agenda/package for the report.

9. Other Matters of Business:

- There were no other matters of business.

10. CAO Report:

- Please see the Agenda/Package for the report.
- Lesley McFarlane, Chief Administrative Officer (CAO) informed Council of the status of the following:
 - HAF
 - Clean
 - Water Distribution Program/Shower Facility
 - Shared Services Agreement (REMO)
 - EV Chargers – Community Kickoff Event
 - Tourism Updates / Promotional analytics
 - Photo Contest over, Contest winners receiving their prizes
 - Business Awards completed
 - November Newsletters being worked on (with strike October's were not mailed)
 - Sewer and Water/Transfer station
 - Flag policy
 - Draft donation acceptance policy coming
 - Municipal Events: (Recreation)
 - Guysborough 55+ games
 - Dec 4th annual volunteer awards
 - Healthcare professionals' appreciation event
 - Capital projects
- Council asked staff to provide solutions in the event of a future postal strike, for how the municipal newsletter could be distributed.
- Council asked if they could be updated and residents communicated how many households are out of water during the drought and how many liters of water the municipality has provided.

11. In-Camera: Legal Advice & Contract Negotiations

On motion of Councillor Tibbo seconded by Councillor O'Connell, Council move In-Camera for Legal Advice and Contract Negotiations at 5:29pm.

Motion approved.

On motion of Councillor Tibbo seconded by Deputy Warden Malloy, Council agreed to reconvene to regular session at 6:18pm.

Motion approved.

- *A complaint was lodged under Section 17 of the Code of Conduct. The Municipality's Code of Conduct investigator recommended no sanctions be imposed.*

On motion of Councillor Tibbo seconded by Deputy Warden Malloy, Council agreed to impose no sanctions.

Motion approved.

Adjournment

On motion of Warden Fuller, there being no further matters of business, the Council adjourned at 6:19pm.

Motion approved.

Jadzia Rudolph.
Recorded By
Jadzia Rudolph, Municipal Clerk

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Approved By
Warden Fuller