



# Municipality of the District of St. Mary's

Regular Council Meeting  
Wednesday, September 17<sup>th</sup>, 2025

*We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.*

## **1. Meeting, Date & Time:**

The Regular Council meeting of the St. Mary's Municipal Council was called to order on Wednesday September 17<sup>th</sup>, 2025, at 6:00pm in the Council Chambers Sherbrooke, N.S.

## **2. Attending:**

Deputy Warden Beulah Malloy  
Councillor Dana O'Connell  
Councillor Scott Beaver  
Councillor Emma Tibbo

## **Absent with Regrets:**

Warden James Fuller

## **Also Attending:**

Marian Fraser, Director of Finance/Acting CAO  
Lesley McFarlane, Incoming CAO – *Virtual Attendance*  
Jadzia Rudolph, Municipal Clerk  
Teddy Stevens, Director of Public Works  
Keren Ruller, Director of Economic Development

## **3. Additions to the Agenda:**

- There were no additions to the agenda.

## **4. Approval of Agenda:**

*On motion of Councillor Beaver and seconded by Councillor O'Connell, Council approved the agenda as presented.*

***Motion approved.***

## **5. Approval of Previous Minutes:**

*On motion of Councillor O'Connell seconded by Councillor Beaver, Council approve the minutes from the Council meeting held July 16<sup>th</sup>, 2025.*

***Motion approved.***

*On motion of Councillor O'Connell seconded by Councillor Beaver, Council approve the minutes from the Emergency Council meeting held July 22<sup>nd</sup>, 2025.*

***Motion approved.***

*On motion of Councillor Beaver seconded by Councillor Tibbo, Council approve the minutes from the Special Council meeting held September 3<sup>rd</sup>, 2025.*

***Motion Approved.***

## **6. Business Arising from the Minutes:**

- There was no business arising from the minutes.

## **7. Recommendations from Committees of Council:**

### **Committee of the Whole - July 16<sup>th</sup>, 2025** (Absent: Councillor Tibbo)

*On recommendation of Councillor Beaver seconded by Councillor O'Connell, Council approve the Flag Policy with the removal of section 5.4 and the non-substantive changes to section 7.1.*

**Motion approved.**

*On recommendation of Councillor O'Connell seconded by Councillor Beaver, Council accept the grant funding from the Federation of Canadian Municipalities and sign the contract for the Climate Ready Plan and Process Fund – Climate Risk Assessment and Adaptation Planning.*

**Motion approved.**

### **Committee of the Whole – September 3<sup>rd</sup>, 2025**

*On recommendation of Councillor O'Connell seconded by Councillor Tibbo, Council approve the attendance of the Warden or designate at the 2025 Provincial Volunteer Awards Ceremony in Halifax, Nova Scotia, on September 29<sup>th</sup>, 2025, with related expenses to be funded from the Council Travel & Professional Development budget.*

**Motion approved.**

*On recommendation of Councillor Tibbo seconded by Councillor Beaver, Council agree to send Warden Fuller, Deputy Warden Malloy, Councillor O'Connell, and Councillor Beaver to attend the NSFM Fall Conference on November 5<sup>th</sup>-7<sup>th</sup>, 2025 in Halifax NS.*

**Motion approved.**

*On motion of Councillor Tibbo seconded by Councillor O'Connell, Council agree to amend the above motion to state, "Council agree to send Warden Fuller, Deputy Warden Malloy, Councillor O'Connell, and Councillor Beaver to attend the NSFM Fall Conference November 4<sup>th</sup> – 7<sup>th</sup>, 2025 in Halifax NS."*

**Motion approved.**

*On recommendation of Councillor Tibbo seconded by Councillor Beaver, Council agree to submit Cameron Road, Bennetts Loop, and Restoration Drive to be double chipped for the 2025-2026 years submission.*

*Councillor O'Connell declared Conflict of Interest and abstained from voting.*

**Motion approved.**

*On recommendation of Councillor Beaver seconded by Councillor Tibbo, Council agree to move forward with option 2, and award Monarch Enterprises with the contract to replace (materials and delivery) and install 4,200 square feet of Recplex flooring at the quoted price of \$56,700 plus HST.*

**Motion approved.**

*On Motion of Councillor O'Connell seconded by Councillor Beaver, Council approve the ZZAP Architecture & Planning to complete St. Mary's Housing Policy recommendations (2A, 2E, 4B, 4C, 4D AND 4E) as outlined in the quoted proposal for a cost of \$13,500 plus HST funded through the Housing Accelerator Fund (HAF).*

**Motion approved.**

## **8. Outside Committee Reports**

- a. Guysborough Adult Learning Association (GALA) – May 2025

- Please see the agenda/package for the report.
- b. Guysborough Adult Learning Association (GALA) – August 2025
- Please see the agenda/package for the report.
- c. Port Bickerton & Area Planning Association – July 2025
- Please see the agenda/package for the report.

**9. Other Matters of Business:**

- a. 2024-2025 Approval of Audited Financial Statements
- Marian Fraser, Director of Finance/Acting CAO informed Council of the consolidated, non-consolidated, and water utility financial statements.

*On motion of Councillor O'Connell seconded by Councillor Beaver, Council accept the 2024 2025 Audited Financial Statements for the Municipality of the District of St. Mary's and Sherbrooke Water Utility.*

***Motion approved.***

- b. Committee of the Whole/Council Meeting Time Change
- Council discussed a time change in Council/COTW Meetings, Council wishes to have the COTW and Council meetings at 5:00pm.

*On motion of Councillor O'Connell seconded by Councillor Tibbo Council motion to set the Committee of the Whole meeting time to 5:00pm on the first Wednesday and the third Wednesday of each month set the regular council meeting at 5:00pm with COTW immediately following, change to begin at the next COTW meeting.*

***Motion approved.***

*On motion of Councillor Tibbo seconded by Councillor O'Connell Council motion to move the Committee of the Whole date from Wednesday, November 5th to Monday, November 3<sup>rd</sup> due to a conflict with the Nova Scotia Federation of Municipalities Conference.*

***Motion approved.***

**10. CAO Report:**

- Please see the Agenda/Package for the report.
- Marian Fraser, Director of Finance/Acting CAO informed Council of some key highlights in the CAO report which include EMO, the water assistance program has been well utilized and the Recplex shower facility is open and has been utilized and appreciated by residents as well.
- Some events such as Business Awards are coming up on October 2<sup>nd</sup>, the Tourism Photo Contest runs until September 30<sup>th</sup>, and the second annual First Responders Appreciation Awards has wrapped up.
- Public Works staff have completed the Inflow & Infiltration project.
- Lastly, in the Recreation department, summer day camp has ended and baseball programs for all ages has had a great turnout.

**11. In-Camera: Contract Negotiations**

*On motion of Councillor Tibbo seconded by Councillor O'Connell, Council move In-Camera for contract negotiations at 6:35pm.*

***Motion approved.***

On motion of Councillor O'Connell seconded by Councillor Tibbo, Council agreed to reconvene to regular session at 7:32pm.

**Motion approved.**

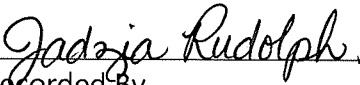
On motion of Councillor Tibbo seconded by Councillor O'Connell, Council have completed the contract negotiations with Community First Guysborough Housing Association for property PID 37503422 relating to seed funding approved by Council on October 9<sup>th</sup>, 2024, and accept the return of \$5,000 and forgive \$3,000 in related expenses for the Canadian Mortgage and Housing Corporation funding application.

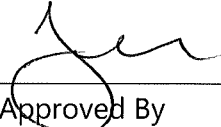
**Motion approved.**

### **Adjournment**

On motion of Deputy Warden Malloy, there being no further matters of business, the Council adjourned at 7:34pm.

**Motion approved.**

  
Recorded By  
Jadzia Rudolph, Municipal Clerk

  
Approved By  
Deputy Warden Malloy