



Municipality of the District of St. Mary's

Committee of the Whole (COTW) Meeting

Wednesday, June 3rd, 2026

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Warden Fuller called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, June 3rd, 2026, at 5:03pm in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden James Fuller
Deputy Warden Beulah Malloy
Councillor Dana O'Connell
Councillor Scott Beaver
Councillor Emma Tibbo

Also Attending:

Lesley McFarlane, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance/Treasurer
Janelle Fleet, Interim Municipal Clerk

3. Additions to the Agenda:

- There were additions to the agenda
- Item 7.c. Letter from Strait Area Chiefs, Mayors and Wardens re: Cell Service in Strait Region
- Item 8.f. Letter to Sherbrooke Village re: General Government Grants Funding Allocation

4. Approval of the Agenda:

On the motion of Deputy Warden Malloy and seconded by Councillor O'Connell, Council approved the agenda as amended.

Motion approved.

5. Approval of Minutes:

On the motion of Warden Fuller, hearing no errors or omission to the previous minutes, Council approved the minutes of the COTW Meeting held May 6th, 2026.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Correspondence:

- a. Letter of Support for Additional NSCC Strait Campus Student Residence
 - Council reviewed this correspondence.
 - Council directed staff to include the Municipality's name in support of the letter.

- b. Seamen's Memorial
 - Council reviewed this correspondence.

On recommendation of Councillor Beaver, seconded by Deputy Warden Malloy, Council authorize Warden Fuller to attend the 50th Annual Provincial Seamen's Memorial Service in Canso on August 9, 2026, as a representative of the Municipality of the District of St. Mary's, with mileage and related expenses reimbursed in accordance with the Municipality's Travel and Expense Policy.

Recommendation adopted.

- c. Strait Area Chiefs, Mayors and Wardens re: Cell Service in Strait Region
 - Council reviewed this correspondence.
 - Council directed staff to include the Municipality's name in support of the letter.

8. Other Matters of Business:

- a. Staff Report – REMO Shared Service Agreement
 - Please see distributed meeting materials for staff report.
 - CAO, Lesley McFarlane presented the REMO shared Service Agreement staff report.

On recommendation of Deputy Warden Malloy, seconded by Councillor Beaver, Council approve entering into the Guysborough County Regional Emergency Management Organization Shared Services Agreement as presented.

Recommendation adopted.

On recommendation of Councillor Beaver, seconded by Councillor Tibbo, Council give First Reading to the Regional Emergency Management Organization By-law and direct staff to provide notice in accordance with the Municipal Government Act.

Recommendation adopted.

- b. Staff Report – Diamond Finance System End of Life
 - Please see distributed meeting materials for staff report.
 - CAO, Lesley McFarlane presented the Diamond Finance System End of Life staff report.
 - Council inquired about the reasons for the Diamond Finance System reaching end-of-life status.
 - Council expressed support for moving to a system utilized by other municipalities to facilitate training, collaboration, and access to additional support resources during the transition period.

On recommendation of Deputy Warden Malloy seconded by Councillor Beaver, Council recommend that the CAO to be authorized to enter into an agreement with Naviline Central Square Solutions for the Municipal Finance System.

Recommendation adopted.

- c. Staff Report – Rezoning Request
 - CAO, Lesley McFarlane presented the Rezoning Request Staff Report.

On recommendation of Councillor O'Connell, seconded by Deputy Warden Malloy, the Committee of the Whole acting in the capacity of the Planning Advisory Committee recommend that Council authorize staff to schedule a public hearing for the Rezoning request for PID #37529856 at 5pm on July 15th, 2026, prior to the meeting of Council.

Recommendation adopted.

d. IDEAA Citizen Member Appointments

On recommendation of Deputy Warden Malloy seconded by Councillor Tibbo, Council appoints applicant 1, applicant 2, applicant 3 & applicant 4 to the Inclusion, Diversity, Equity, Anti-Hate & Accessibility Advisory Committee.

Recommendation adopted.

- e. Staff Report – Pride Weekend Flag Raising Ceremony
- CAO, Lesley McFarlane presented the Pride Weekend Flag Raising Ceremony staff report.

On recommendation of Deputy Warden Malloy, seconded by Councillor Tibbo, Council recommend hosting a flag raising ceremony to kick off Pride Weekend celebrations on June 12–14, 2026, and annually in years when Pride Weekend celebrations are held.

Recommendation adopted.

- f. Letter to Sherbrooke Village re: General Government Grant Funding Allocation
- Council directed staff to send this letter to York Lethbridge, Sherbrooke Village Executive Director.

Adjournment

There being no further matters of business, Warden Fuller declared the meeting adjourned at 5:45pm.

Motion approved.



Recorded By
Janelle Fleet, Interim Municipal Clerk



Approved By
Warden Fuller

