



NOTICE

MEETING: St Mary's Municipal Council
Committee of the Whole

DATE: Wednesday, September 18th, 2024

TIME: 4:00 pm

PLACE: St. Mary's Municipality
Council Chambers, Sherbrooke, NS

Please advise if unable to attend



Municipality of the District of St. Mary's

Committee of the Whole Meeting Agenda
Wednesday, September 18th, 2024 at 4:00pm

We acknowledge that we are gathering in Mi'kmaqi the traditional unceded territory of the Mi'kmaq people.

1. Call to Order
2. Roll Call
3. Additions to the Agenda
4. Approval of the Agenda
5. Approval of Minutes: COTW held September 4th, 2024
6. Business Arising from Minutes
7. Correspondence:
 - a. From the Cruiser Report- RCMP, Natasha Farrell
 - b. North Nova SPCA - Invitation
8. Presentation:
 - a. The St. Mary's River (Napu'saqnuk) Ecologically Significant Area (ESA) Case Study – Aimee Gromack, Senior Biologist, Integrated Planning
 - b. RCMP – Natasha Farrell, District Commander
 - c. Dana O'Connell & Laura Banks - Sherbrooke Fire Department
9. Other Matters of Business
 - a. Watermain Leak Repair Highway #7 - Verbal
 - b. Recreation Update
 - c. Set October Council Date - Verbal
 - d. Award of Sewer Grating installation at the wastewater facility
 - e. Councillor Orientation

Adjournment



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, September 4th, 2024

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Warden Wier called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, September 4th, 2024, at 4:00 p.m. in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden Greg Wier

Deputy Warden James Fuller

Councillor Courtney Mailman

Councillor Beulah Malloy

Councillor Charlene Zinck

Absent with Regrets:

Councillor Everett Baker

Councillor James Harpell

Also Attending:

Doug Patterson, Chief Administrative Officer (CAO)

Marian Fraser, Director of Finance (DOF)

Jadzia Rudolph, Municipal Clerk

3. Additions to the Agenda:

- Addition to #9. Other Matters of Business item c. Swearing in the new Council.
- Addition to #9. Other Matters of Business item d. Invitation to RCMP apology.

4. Approval of the Agenda:

On the motion of Councillor Malloy and seconded by Deputy Warden Fuller the Council approved the agenda with the additions.

Motion approved.

5. Approval of Minutes:

On the motion of Councillor Zinck and seconded by Deputy Warden Fuller the Council approved the minutes of the COTW Meeting held July 31st, 2024.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Correspondence:

a. RCMP – From the Cruiser Report

- From the Cruiser Report is a report from the RCMP about what all they did for the month. ...

b. Municipal Council – Code of Conduct

- The Code of Conduct was part of the Council package for all council members wanted to return to review.
- Updates to the Code of Conduct were completed in January 2022 by the Code of Conduct Working Group with 25 recommendations implemented into the new Code of Conduct.
- The framework for the Code of Conduct will be coming into effect following the October 19th, 2024 Municipal Elections.

8. Presentation:

- Hospital Administration – Lindsay Stevens & Andrew Heighton - **CANCELLED**
- The hospital administration cancelled their presentation and would like to reschedule.

9. Other Matters of Business:

- Review Community First: Guysborough Housing RFA
 - See the Agenda/Package for the report.
 - Warden Greg Wier requested Council to hold off assisting monetarily until the Community First: Guysborough Housing Association has more information available. Council would like to hear a timeline on the project.
- Swearing in New Council:
 - Deputy Warden Fuller proposed to Council of setting a date of October 30th, 2024 at 4:00 p.m. to swear in the new council.

On recommendation of Deputy Warden Fuller, and seconded by Councillor Malloy, Council agree to set the date of October 30th, 2024, at 4:00 p.m. to swear in the new Council.

Recommendation adopted.

- Invitation to RCMP Apology:
 - Warden Greg Wier informed Council of the RCMP apology taking place in Preston on September 7th, 2024, that any council member wanting to attend can.

On recommendation of Deputy Warden Fuller, and seconded by Councillor Mailman, Council agree to send members of Council to the RCMP apology in Preston on September 7th, 2024, and be able to expense their mileage.

Recommendation adopted.

Adjournment

On motion of Councillor Malloy and seconded by Councillor Zinck there being no further matters of business, Council adjourned at 4:18 p.m.

Motion approved.

Recorded By
Jadzia Rudolph, Municipal Clerk

Approved By
Warden Wier

FROM THE CRUISER

GUYSBOROUGH COUNTY DISTRICT RCMP-GRC

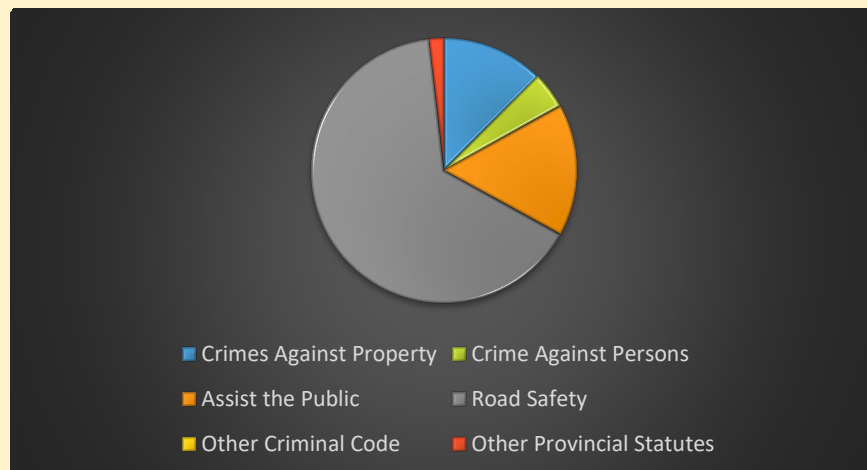
August 2024



Giants Lake

The Month in Review

Guysborough County District RCMP responded to 116 calls for service during the month of August, 2024. Below is a chart showing the nature of those calls:



****Some calls of a sensitive nature are not included in the above chart***

News Stories

On August 8th, at 6:30 PM, Guysborough District RCMP received a complaint of a missing person from Little Dover. The fifty-year-old man was last seen leaving the area in a boat two days prior. Guysborough RCMP, in partnership with the Marine Security Operations Centre (MSOC), Coast Guard, and Ground Search & Rescue, initiated a search for the man. His vessel was located on the evening of August 8th. The man was located deceased the following morning on a local island. Foul play is not suspected. Our thoughts are with the family.



MSOC vessel that assisted in the search

Guysborough District RCMP responded to a complaint of suspicious activity on Crown land in Cameron Settlement during the month. Upon arrival officers located drug paraphernalia and unsecure firearms. RCMP is working with DNR on this investigation. Firearms have been seized. Anyone with information can contact Crime Stoppers at www.crimestoppers.ns.ca or calling 1-800-222-8477, or by using the P3 mobile app.



Crime Prevention

As our children return to school, have conversations with them about who they are hanging out with at school, & who they are talking to online. Re-enforce what healthy friendships and relationships look like. Is anyone pressuring them to do something that makes them uncomfortable? Have they sent a photo to someone and now regret it? There are websites that can help navigate difficult conversations.

NeedHelpNow.ca

Cybertip.ca



As the weather changes seasonal residences start getting used less frequently, the RCMP would like to remind cottage owners of the following safety tips for keeping thieves away from your property over the winter months:

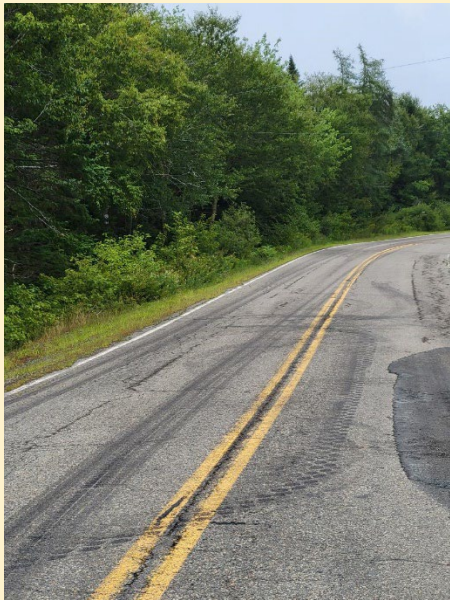
- Keep properties well lit even when you aren't there; Install motion lights;
- Check on the property regularly or ask someone that lives close by to do so;
- Remove valuables, and take inventory of what is left behind, take photos;
- Secure windows and doors;
- Security cameras can assist in identifying anyone that should not be on the property.

Safe Roadways

On August 2nd Guysborough District RCMP responded to a vehicle in the ditch on Highway 316 near Larry's River. RCMP, Fire and EHS arrived on scene and located a male in the driver's seat sleeping. RCMP read the roadside demand for a breath sample, and later arrested the driver for failing to provide a breath sample and issued a 90-day driving suspension. The driver will appear in Antigonish Provincial Court on September 11, 2024 at 9:30 AM to enter a plea.

On August 29th, just before 3 AM Guysborough District RCMP were called to the scene of a single vehicle crash in Queensport. Upon arrival, officers located an 18-year-old man in the pickup truck with minor injuries. The male was transported to hospital for medical care. RCMP read the man the alcohol screening blood demand as part of their investigation. This investigation is continuing.

There have been multiple complaints regarding speeding vehicles throughout the District, as well of breaking which is causing marks on the pavement in communities, and at times, loss of control of these vehicles on the road, making it dangerous for motorists. Stunting is an offence under subsection 163(1) the Motor Vehicle Act of Nova Scotia. The definition of a "stunt" is as follows:



- a. Attempting to lift all or some of a vehicle's tires from the surface of the highway, other than when using left axles on a commercial motor vehicle;
- b. Attempting to spin or circle a vehicle without maintaining control of the vehicle;
- c. Driving on the portion of the highway designated for use by oncoming traffic for longer than necessary to overtake 1 or more other vehicles;
- d. Driving with a person in the trunk of the vehicle;
- e. Driving from a position in a vehicle other than the designated driver's seat;
- f. Driving 50 km/hr or more above the lawful rate of speed;
- g. Driving without due care or attention, reasonable consideration for others on the highway or in a manner that may endanger other persons, including any of the following:
 - (i) Driving in a manner that indicates an intention to prevent another vehicle from passing safely,
 - (ii) Stopping or slowing in a manner that indicates an intention to interfere with the movement of another vehicle;
 - (iii) Driving as close as possible to another vehicle, pedestrian or fixed object,
 - (iv) Making a left turn at an intersection controlled by traffic control signals immediately after the signal facing the vehicle changes to solid green and before a vehicle that was stopped facing a red light in the opposite direction is able to proceed straight through the intersection.

If you witness someone "stunting", call the police. If you can provide any of the following information, it is helpful to investigators:

- Vehicle description; Color, make, model, identifying features;
- The license plate;
- Identity or description of driver or occupants;
- Video or photographs for evidence.

In Our Community

RCMP Members and Detachment Assistants hosted the 24th annual Bike & Scooter Rodeo at the Canso Arena on August 14th in memory of Kaila Feltmate. 25 children took part in the Rodeo, learning road safety while navigating courses to practice control, steering, emergency stopping, hand signals, looking both ways & helmet fitting. Each child received a certificate of completion. Pictured are DA Melissa Richards (Canso Det), DA Denise Wood (Guysborough Det), Cst. Tammy Hudak, Cst. Antony Fink, Sgt. Natasha Farrell.



Cst. Veinot attended the parade in Whitehead

Cst. Fink attended the Route 16 Thunder Rally in support of Canso Minor Hockey & Figure Skating



Cst. Fink attended the Erinville Come Home Days beanbag tournament.

Cst. Fink attended the Seaman's Memorial Service in Canso, laying wreath on behalf of the RCMP



Cst. Veinot attended the Regatta Softball tournament.



Cst. Fidler & Cst. Veinot made patrols through Larry's River & Port Felix during the Bike Race

Cpl. Michon and Cst. Fidler attended St. Mary's River Days Cardboard Boat Race at Sherbrooke Village.



Cst. Veinot lead the Canso Regatta Parade



Did You Know.....

Nova Scotia's RCMP goes beyond the officers you see in your community each day



The Marine Operations Security Centres consist of partnerships between federal agencies that support a national response to perceived and real marine security threats to the country. The agencies that comprise the MSOCs are:

- 1) Canada Border Services Agency (CBSA)
- 2) Canadian Coast Guard (CCG)
- 3) Department of National Defence (DND)
- 4) Royal Canadian Mounted Police (RCMP)
- 5) Transport Canada (TC)

There are 3 MSOC Centres – Halifax (East), Niagara (Great Lakes/St. Lawrence Seaway), and Esquimalt (West) - each Centre co-locates the staff of their respective government agencies to work together and share intelligence, surveillance and reconnaissance in support of Marine Domain Awareness. The area covered by MSOC-East

includes all of the Atlantic and Arctic Oceans, and the RCMP is the only MSOC partner that has a combined law enforcement and national security mandate.

Coastal/Airport Watch/Border Integrity

The RCMP team based in Halifax has two 9m Rigid Hull Inflatable Boats that conduct coastal patrols throughout Nova Scotia with a focus on gathering intelligence, and has taken on the roles and activities including those of National Ports Enforcement, Border Integrity, Coastal Watch and Shiprider. The team also develops intelligence through Airport Watch pertaining to the use of aircraft and landing sites to facilitate smuggling of people and contraband.

Shiprider

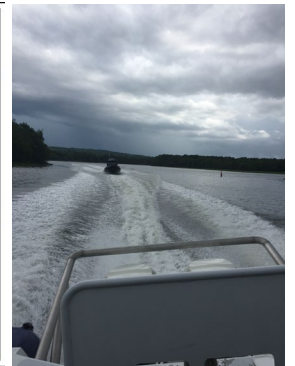
MSOC-E RCMP members are part of a unique Canadian/US cross-border law enforcement program known as Shiprider. The program involves the use of law enforcement vessels and planes that are jointly crewed by specially trained and designated Canadian and U.S law enforcement officers. These officers are authorized to enforce the law on both sides of the international boundary line. Working together, armed Canadian and U.S law enforcement officers are able to transit back and forth across the border to help secure it from threats to national security, as well as prevent cross-border smuggling and trafficki



MSOC Watch Floor



Coverage area of each MSOC



MSOC vessels on Pictou waters

You're Invited!

Building Safe Futures

Unleashing the
North Nova SPCA!



We hope you'll join us
on September 17 at
15 Heritage Ave,
Stellarton at 11 am.

Please let us know if you can
attend by emailing rsvp@spcans.ca.

This is a private event.



50TH ANNIVERSARY CERTIFICATE

THIS CERTIFIES THAT

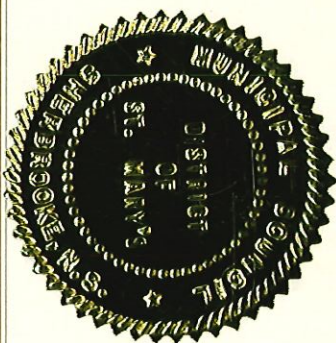
"RICHIE & KELLY BURNS"

50th Year Anniversary from the Municipality of
the District of St. Mary's

SEPTEMBER 21ST 2024



Warden, Greg Wier





CAO, Doug Patterson

Sherbrooke

Antique & Classic Car Show

P.O. Box 118
Sherbrooke, Nova Scotia
B0J 3C0

Call Jim: (902) 328-7306
Email: j_importer@hotmail.com

Municipality of the District Of St. Mary's
PO Box 296
Sherbrooke, NS B0J 3C0

September 16, 2024

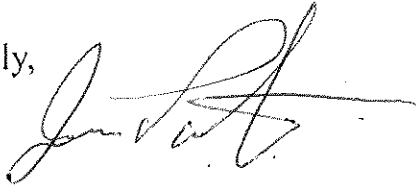
Dear Friend of Sherbrooke Antique & Classic Car Show,

I would like to take this opportunity to thank you for your continued support towards the Sherbrooke Antique & Classic Car Show under it's new management.

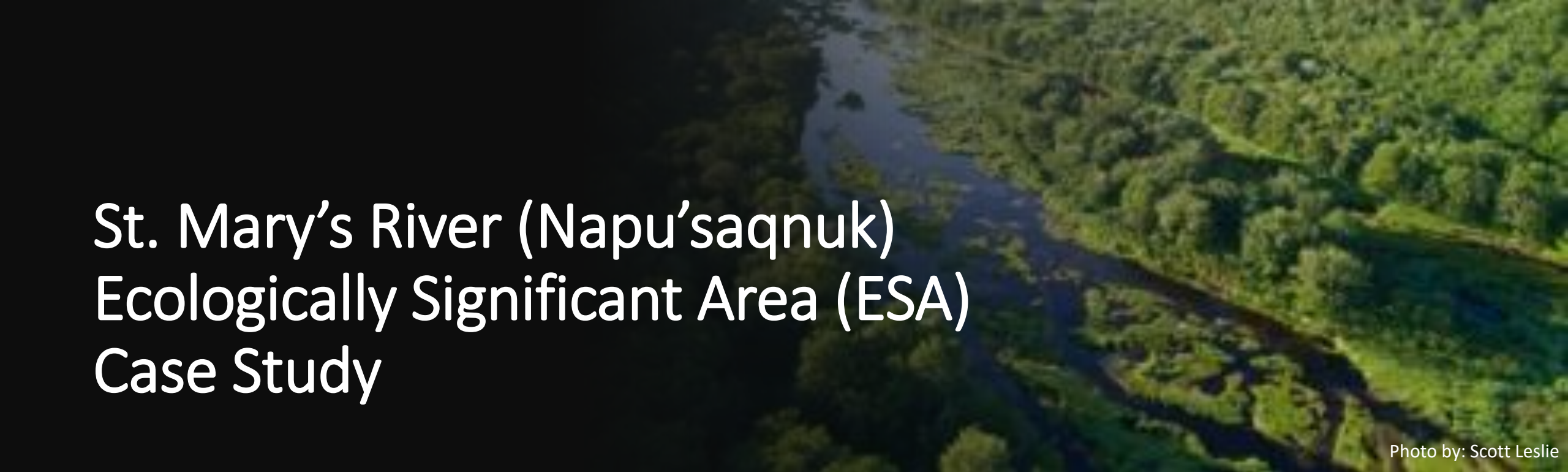
The generosity and community spirit of our sponsors allows us to continue to offer this event. Your unwavering support is the cement that holds this event together and gives the volunteers the incentive to keep working as a team to make it a reality year after year.

Although the show was rescheduled this year due to heavy rains on Saturday we still had a great turnout of cars and spectators on Sunday .

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Porter', with a stylized flourish extending from the end.

Jim Porter
Sherbrooke Antique Car Show Organizer



St. Mary's River (Napu'saqnuk) Ecologically Significant Area (ESA) Case Study

Photo by: Scott Leslie

18 September 2024

**Municipality of the District of St. Mary's Council
Meeting**

Aimee Gromack

**Integrated Planning, Fish and Fish Habitat Protection
Program, Fisheries and Oceans Canada**



Photo by: Nick Hawkins

Habitat Protections under the *Fisheries Act*

- Works, undertakings, and activities (i.e., projects) are reviewed by DFO's Fish and Fish Habitat Protection Program (FFHPP). Under the *Fisheries Act* it is prohibited to cause the following unless an authorization is granted:
 - **Harmful alteration, disruption, or destruction – HADD – of fish habitat**
 - **Death of fish – DOF**
 - **Barriers to fish passage**
- If avoidance and mitigation measures can effectively avoid HADD and DOF, a **letter of advice** is issued to the proponent by DFO with mitigation measures identified.
- If prohibited effects can't be avoided or mitigated (e.g., a HADD, DOF will occur) a ***Fisheries Act Authorization*** is required (accompanied by a habitat offsetting plan approved by DFO). Authorization decisions are made on a case-by-case basis.

Ecologically Significant Areas (ESA) Overview

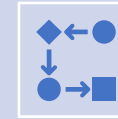
Photo credit: Scott Leslie (for Nova Scotia Nature Trust)



ESAs are defined geographic areas with regulations made under Canada's *Fisheries Act* for the protection of fish and fish habitat. Regulations can set specific project requirements or effectively prohibit activities.



ESAs can apply in freshwater, estuarine, and marine environments, and can include riparian zones.



ESAs provide certainty to proponents on projects that DFO would normally review outside of an ESA, by providing clear rules in advance of project proposals.



ESAs are not intended to regulate fishing.



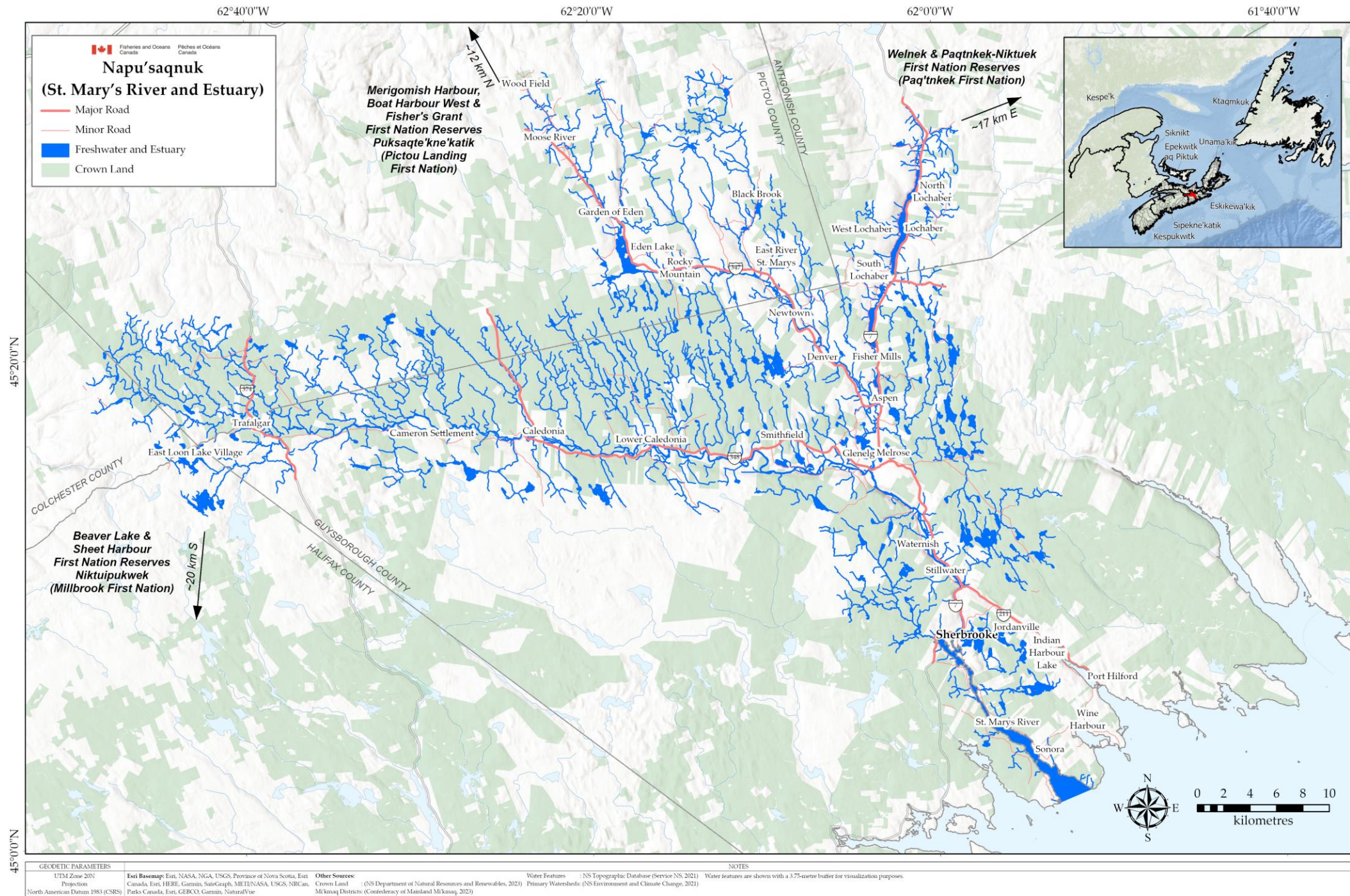
There are currently no ESAs designated in Canada.



The National Framework for Identifying, Establishing, and Managing ESAs was published in April 2023.

The Role of ESAs in Fish Habitat Protection

- Many fish, particularly freshwater and anadromous species, have cultural importance to the Mi'kmaq and Nova Scotians broadly.
- Fish are a critical component of the freshwater and marine ecosystems and rely on healthy habitats.
- However, in many places fish habitat is under threat from pollution, habitat loss, invasive species and climate change.
- ESAs are a new tool available to protect and conserve fish habitat to proactively address some of these threats, particularly filling a gap in the freshwater environment.
- ESAs can complement other tools and provide ecosystem connectivity between existing protected and conserved areas.
- The St. Mary's River and estuary is an ideal site to pilot this new tool for the protection and conservation of fish habitat.



Why Napu'saqnuk (St. Mary's)?

ESA Criteria:

- Sensitive
- Highly Productive
- Rare/Unique



Photo by: Scott Leslie



Photo by: Nick Hawkins



SMRA



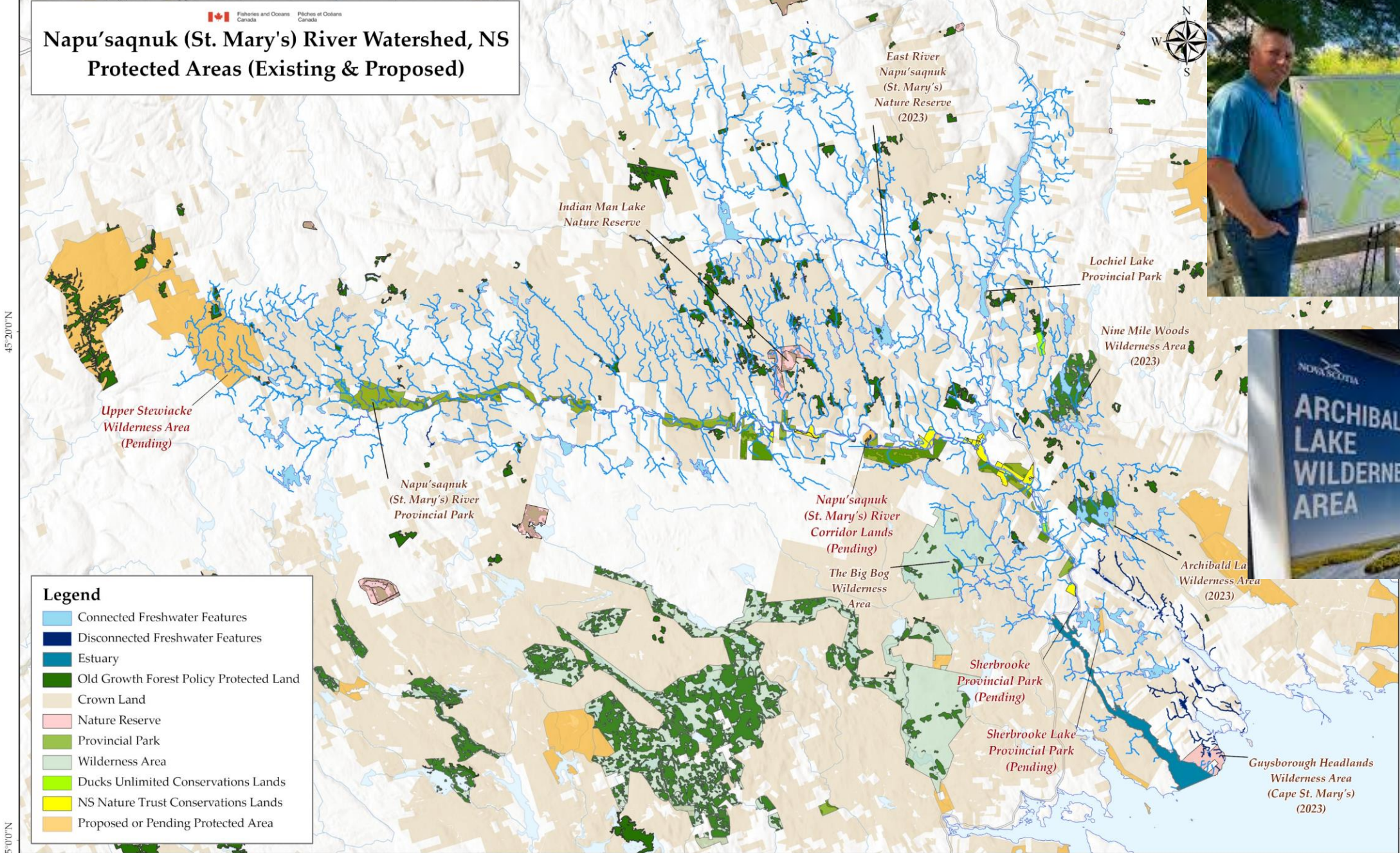
SMRA



Photo by: Urs Ritter

Napu'saqnuq (St. Mary's) River Watershed, NS

Protected Areas (Existing & Proposed)



Aaron Beswick - Saltwire





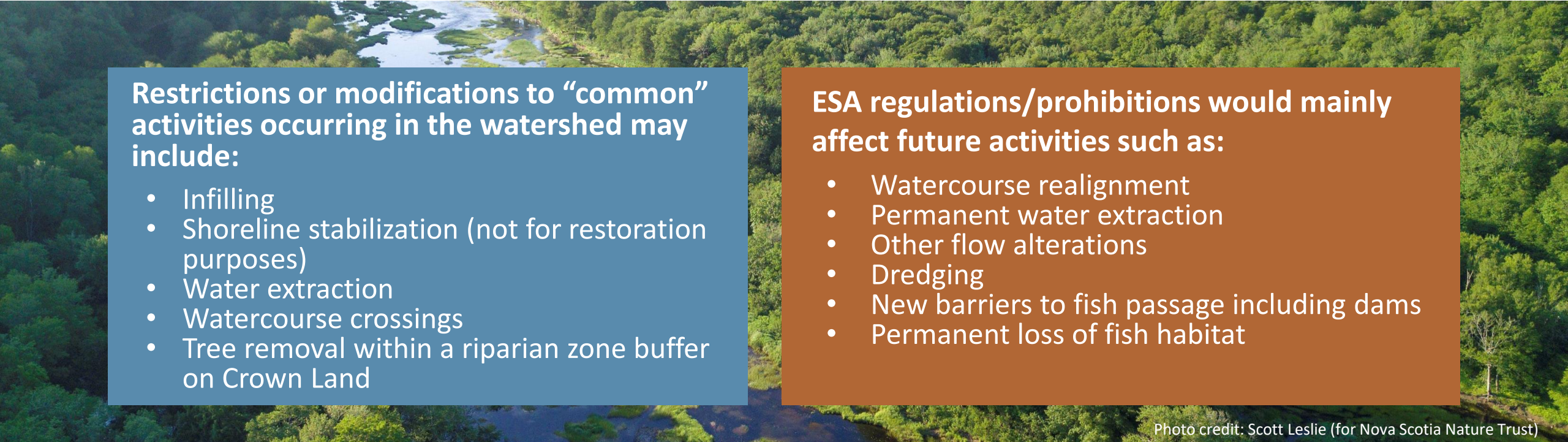
Photo from field visit in November 2022 with Indigenous Habitat Participation Program recipients and others, the St Mary's River Association, and the Nova Scotia Salmon Association. Field visit coordinated in collaboration with the Atlantic Salmon Federation.

About the St. Mary's ESA Case Study

- The St. Mary's River is the only ESA case study in Nova Scotia.
- The St. Mary's River represents a strong potential ESA candidate site.
- DFO is collaborating with multiple partners to advance this case study including the St. Mary's River Association, Nova Scotia Nature Trust, St. Mary's Trail Association, Canadian Parks and Wilderness Society-Nova Scotia Chapter, Nova Scotia Salmon Association, and the Atlantic Salmon Federation.
- DFO is collecting detailed ecological and human use information (e.g., forestry, mining, agriculture) and will continue working with the NS government on this.
- Engagement and consultation with the Mi'kmaq is underway.

Potential Scope of ESA Protections for the St. Mary's

- There could be zones within the watershed that receive a higher level of protection.
- There are few activities currently impacting fish habitat, most current activities would continue.



Restrictions or modifications to “common” activities occurring in the watershed may include:

- Infilling
- Shoreline stabilization (not for restoration purposes)
- Water extraction
- Watercourse crossings
- Tree removal within a riparian zone buffer on Crown Land

ESA regulations/prohibitions would mainly affect future activities such as:

- Watercourse realignment
- Permanent water extraction
- Other flow alterations
- Dredging
- New barriers to fish passage including dams
- Permanent loss of fish habitat

Photo credit: Scott Leslie (for Nova Scotia Nature Trust)

- ESA regulations will be determined based on conservation and protection objectives and risk assessment.
- Restoration in the St. Mary's requires in- and near-water works similar to those above - an ESA will allow for restoration as part of a restoration plan.

NAPU'SAQNUK ESA TIMELINE



Napu'saqnuq ESA Case Study (Feasibility Analysis)

1 Year+

- Develop vision
- Identify conservation interests
- Collect information
- Develop engagement strategy
- Include Mi'kmaq Knowledge - (e.g., MEKS)
- Complete feasibility analysis (e.g., regulatory gap analysis, compliance considerations)

Ongoing relationship building and consultation with the Mi'kmaq

Engagement/collaboration: Share information, visioning, determine roles and responsibilities of key partners



Planning and Development

2-6 Years+

Planning:

- Complete overview and assessment report and socio-economic analysis
- Develop a management plan including:
 - conservation and protection objectives (CPOs)
 - restoration planning
 - cultural/governance objectives
 - non-regulatory management measures
 - monitoring plans
- Complete Risk assessment

Complete regulatory documents →
publication in Canada Gazette I and II →

ESA Designation

Consultation and targeted engagement to inform decision making



ESA Management

Ongoing

- Implement non-regulatory management measures with partners (stewardship, education)
- Conduct scientific and compliance monitoring against CPOs / indicators
- Implement restoration plan (partners)
- Review and approval of activities
- Report on ESA management
- Manage adaptively

Potential co-management and partnership arrangements throughout ESA management

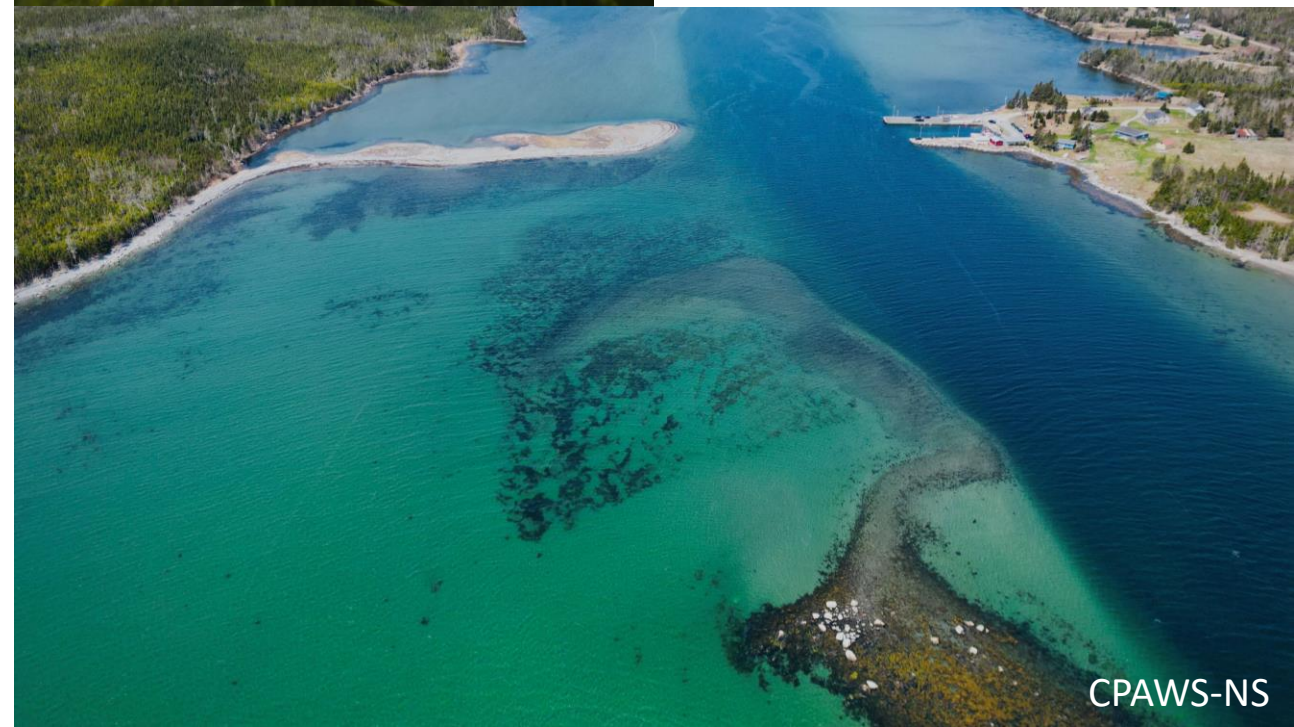


Next Steps

- Collect and incorporate Mi'kmaw knowledge into the case study
- Continue scientific data collection
- Continue socio-economic data collection and analysis
- Develop conservation and protection objectives collaboratively with partners
- Continue engagement with the Mi'kmaq, NS government, municipalities, industry, stakeholders, ENGOS
- Anticipate moving into the planning and development phase as an ESA candidate before the end of 2024



Canadian Parks and Wilderness Society-Nova Scotia Chapter snorkel surveys



In Summary

The St. Mary's River, Napu'saqnuk, is a strong potential ESA candidate that could be one of Canada's first.

This initiative is an opportunity to work together, from an early stage, with the Mi'kmaq and the local community to achieve common goals for fish and fish habitat protection.

Please contact us if you have further questions :

Aimee.Gromack@dfo-mpo.gc.ca

Jennifer.MacDonald@dfo-mpo.gc.ca

Photo by Nick Hawkins





A Way Forward – RCMP's Approach

Sgt. Natasha Farrell – Guysborough County District RCMP



The Mass Casualty Commission is the most significant review of the RCMP in decades. It calls for sweeping changes across many areas, such as managing crisis, documenting and publishing policies and procedures, and communicating with the public throughout an incident.





Immediate changes made after April 2020

- Doubling the number of full-time resources on Nova Scotia's emergency response team;
- Expanding the use of the Alert Ready system across Canada, including implementing national and divisional RCMP policies on public alerting;
- Equipping all partner police agencies in Nova Scotia with capable radio communication encryption and ensuring preparedness through regular testing;
- Rolling out Blue Force Tracking across Nova Scotia to track the locations of police officers in real time and enhance situational awareness;
- Launching a new course on intimate partner violence.



The analysis confirmed that the RCMP has a role to play in advancing all 130 recommendations.

However, the nature of that role varies across the recommendations. Specifically, the RCMP has categorized the recommendations as follows:

RCMP lead (33 recommendations)

The RCMP has the mandate to implement the recommendation.

RCMP contributor (55 recommendations)

The RCMP plays an important role, but is not able to advance the work on its own.

RCMP impacted (20 recommendations)

The RCMP will be impacted by some initiatives being led by other partners (for example, changes to legislation) and will need to adapt to and apply any resulting changes.

RCMP supporter (22 recommendations)

These recommendations are outside the RCMP's authorities and mandate, but there could be opportunity for the RCMP to support this work.



Provincial Initiatives

- **1. Managing crisis** - This includes pre-incident planning, training and exercising, incident roles and inter-jurisdictional collaboration, as well as post-incident response, including support for those impacted.

What this looks like: *Alert Ready* messaging to keep citizens informed and safe, numerous press conferences to keep all Canadians informed, to the extent possible, about the unfolding situation and the results of the investigation.

What are we doing in Guysborough District: We have access to 24/7 Risk Managers at OCC and senior management to activate the Alert Ready system when needed, as well as on-call media. All officers are being sent on critical incident training where they have to lead a table top exercise through a crisis. For events we have time to plan for, an operational plan is made ahead of time.

- **2. Governance** - Focus on the need for improved RCMP governance structures, such as improving oversight of the implementation of recommendations from major external reviews, and implementing the advice of the Management Advisory Board for the RCMP.

What this looks like: External reviews and inquests, one being the Desmond Fatality Inquiry in Guysborough.

What are we doing in Guysborough District: H Division (Nova Scotia) has a criminal operations unit that reviews all recommendations and provides guidance / information / policy changes to Detachment Commanders that review the information & share it with their detachment members.



Continued

- **3. Gender-based and intimate partner violence** - While recognizing that the RCMP is not necessarily the primary lead on many community safety and gender-based violence-related recommendations, there is still a need for the organization to actively engage with its partners to support implementation. The RCMP must also review and update its policies, procedures and engagement with support services to ensure members are responding to these types of crimes through a trauma-informed and victim-centric approach.

What this looks like: The RCMP is currently working with experts to examine the use of supportive reporting centers for members of the public across the country to provide a safe, discreet place for victims to report instances of gender-based or intimate partner violence.

What are we doing in Guysborough District: All of our District members & Public Servants are trained in Gender Based Analysis, Consent Law & Common Sexual Assault Myths, United Against Racism, Using a Trauma Informed Approach, Sexual Offence Investigations, among others (min. one mandatory course per mbr per month)



Continued

- **4. Firearms** - The Final Report includes a number of recommendations related to improvements to firearms enforcement and prevention initiatives. As stewards of the Canadian Firearms Program, the RCMP has a role to play to enhance awareness surrounding firearms regulations, as well as the prevention of firearms violence.

What this looks like: The Canadian Firearms Program is updating its website to include more guidance on firearm transfers from estates, including proper disposal of firearms following the death of the owner. Once this is rolled out, the RCMP can assist with educating the public as they have been doing and answering questions, storing firearms for safe keeping until transfer.

What are we doing in Guysborough District: Keeping up to date on firearms legislation, enforcing firearms regulations, seizing firearms used in an offence or in violent crimes (ex. IPV), storing firearms for families when the sole FAC holder is deceased, and destroying firearms when signed over by persons.

- **5. Information sharing** - RCMP and its partners improve information sharing. This will ensure all partners have timely access to critical information to ensure effective decision making, and provide every opportunity to prevent an incident from occurring. The Mass Casualty Commission also recommends the RCMP improve its data management and system interoperability to better support evidence-based decision making.

What this looks like: Creating bulletins to share information with neighbouring detachments & police agencies.

What are we doing in Guysborough District: Supervisors are reviewing files to ensure important information / officer & public risk is assessed & shared as needed. New positions developed in NEN for oversight of high risk investigations.



Continued

- **6. Culture and accountability:** critical gaps that, compounded with previous high-profile reviews of RCMP culture, have eroded public confidence in the organization. Issues around diversity and inclusion, as well as its management culture impact employees' abilities to effectively do their jobs. These issues also harm the organization's ability to recruit a large pool of diverse and qualified applicants.

What this looks like: Awareness, apologies, cultural training to specific groups we serve, building relationships with the communities we serve.

What are we doing in Guysborough District: Attending community events, fostering relationships, distributing “From the Cruiser” to local government to share on their social media pages with the community so the residents get to know their RCMP members, have confidence in the work their RCMP are doing, education & crime prevention.

- **7. Training:** The RCMP recognized the need to improve its training delivery at Depot, its training academy, as a result of numerous internal and external reviews. The RCMP will work towards improving both its basic cadet training and continuous learning regime for all of its employees.

What this looks like: Depot has been engaged in a significant modernization effort for several years, in response to reviews such as the Management Advisory Board's Cadet Training Program Report. Depot is working closely with academics at the University of Regina and the First Nations University of Canada to achieve this goal.

What are we doing in Guysborough District: Ensuring new members & existing mbrs are getting adequate training, both through academics & on the job. Specialized training for supervisors at every level.



Continued

- **8. Partnerships and engagement:** The Mass Casualty Commission's recommendations impact not only the RCMP, but also our partners at the federal, provincial, territorial, municipal, and community level, as well as our Indigenous partners. It is therefore critical that the RCMP continue to work collaboratively with these partners, as it implements recommendations, and communicates its progress. The RCMP will also work across its divisions to ensure that proposed initiatives are supported and applicable in specific divisional contexts and environments.

What this looks like: Working with other agencies, local government, Police Advisory Boards.

What are we doing in Guysborough District: A Police Advisory Board has been appointed in MODG, we are hoping to also have one formed in St. Mary's, as well as attendance at municipal council meetings.

- **9. Resourcing and recruitment:** Finding diverse and capable candidates for this challenging profession. The RCMP faces challenges with vacancies, recruitment and retention that impacts every aspect of the organization. That is why the Commissioner has made recruiting one of his top three priorities, with a broad range of actions underway to modernize this critical function.

What this looks like: The RCMP launched its Diverse and Inclusive Pre-Cadet Experience, which is a new RCMP recruitment and retention initiative focused on removing systemic barriers that impact racialized and underrepresented persons who aspire to join the RCMP.

What are we doing in Guysborough District: Positive interactions with youth, having recruitment information available at detachments, members available to talk to anyone interested in joining.



Questions





Sherbrooke Volunteer Fire Department Presentation

Fire Hall Members
Dana O'Connell
Laura Banks

Presentation to District of the Municipality of St Mary's
Council 18 September 2024

The purpose of today's presentation is to:

Firstly - bring Council up to date on Sherbrooke's Volunteer Fire Department: who we are, what we do and the importance of having a volunteer fire department;

Secondly - to inform council of some pressures facing the Department and how we are dealing with one of these pressures; and

Thirdly - request financial commitment and administrative support in the procurement of a new Pumper Truck.

Notes: throughout the presentation:

"Department" refers to Sherbrooke Volunteer Fire Department; and

"Committee " refers to the Sherbrooke Volunteer Fire Department advisory committee assessing the Fire Department's Fleet of Vehicles

Who we are and What we do

Who we Are

- 35 Volunteer Members (some retired mostly working)

What We Do

- Fire Protective Services
- Vehicle Accidents
- Forest Fire Management
- Medical First Responders
- Water Rescue
- Life Flights
- Mutual Aid

Sherbrooke Fire Hall



Apparatus

Pumper Truck #2



Pressures Facing the Department

1. **A lack of young recruits:**

Recruitment numbers for young volunteers are low. The majority of the Department is made up of Fire Fighters/MFRs (Medical First Responders) who are over 50 years of age and have served more than 20 years.

If this trend continues our fire fighter capability could become critical as many of the current fire fighters will be retiring in the coming years.

P r e s s u r e s C o n t i n u e d

2. Response Times:

Within 10 minutes of a 911 call the first fire truck is en route to the site of the emergency.

In some cases a full response to a structure fire (12 members) is not always achievable within 10 minutes. This is not unusual in a rural community where most of the fire fighters are either at work or out of the area or just not available to respond.

P r e s s u r e s C o n t i n u e d

3. **Mutual Aid:**

Recently mutual aid calls have increased.

As responses to mutual aid increase the likelihood of an emergency in Sherbrooke at the same time also increases.

In the event that this happens Sherbrooke protective services could be compromised.

Pressures Continued

4. **An Aging Fleet of Vehicles:**

Every F/T in the department's fleet is over 20 years old.

The National Fire Protection Association has set the maximum service age for front line fire fighting vehicles at 15 years but there is a process in place to extend the life to 25 years.

An advisory committee within the department was formed to assess the Fleet of vehicles and determine it's operational capability and report these findings to the Department members with options to proceed.

Committee Findings

Tanker #1 is 38 years old - it is still considered reliable and should perform well for the foreseeable future.

Pumper Truck # 1 is 29 years old..... it will need to be retired within the next 10 years;

Pumper Truck # 2 is 37 years old. It's reliability is questionable and will need to be retired within the next 18 -36 months.

As a result of Pumper Truck #2's condition the Committee assessed the operational capability of the department 's Fleet as **Yellow.** (operationally capable with concerns)

In view of the status of Pumper #2 the Committee submitted **3 options** as a way ahead:

Recommendations

Option 1 “Status Quo” Do Nothing

“Status Quo” would see the Department Retiring Pumper # 2 within the next 2 -3 years.

This would see the Department operating only #1 Pumper Truck. This level of operation would decrease the Department’s Fleet capability rating to **Red.** (operational capability severely limited) requiring other departments to be on standby

Note #1 Pumper truck is 29 years old and will be retiring in the coming years.

Committee Findings and Recommendations

Option 2 “Buy a Used Pumper Truck”

It is almost impossible to find a newer Fire Truck (10 - 15 years old) F/Ds are simply not retiring vehicles that early many departments are adding years to the vehicle life cycle as most departments are facing the same procurement issues. Long lead Times and increasing prices.

Any newer vehicle for sale would have a price tag between 200 - 250K with no guarantee or warranty and would potentially have to retrofit it to meet the departments needs

Committee Findings and Recommendations

Option 3 “Buy a New Pumper Truck to Replace Pumper Truck #2”

Although Option 3 is the most costly it is considered the most cost effective and fiscally prudent use of funds.

The purchase of a new Pumper Truck to replace Pumper Truck #2 would put the department's Fleet capability at **Green.** (operationally capable)

Note * Pumper Truck #1 will need to be replaced within the next 10 years

R e c o m m e n d a t i o n

Option 1 - “Status Quo” was considered the least favorable option as it would result in the continued decline of the Department’s capability.

Option 2 - buying a used F/T was considered both unachievable and subject to too much risk as purchasing second hand vehicles has dependability and reliability issues.

Option 3 - purchasing a new F/T was considered the best option as it achieves the department’s main objectives: Serviceability; Reliability and Longevity and operationally capable.

By a unanimous vote the Department members voted in favor of proceeding with Option 3 “Buy a New Pumper Truck” replacing Pumper #2

Discussion - Rationale For New” Procurement

Purchasing a new F/T is not something that can be done “off the shelf” All new F/Ts are custom built to each Department’s specific needs

The lifespan of a F/T can vary widely depending on several factors including the type of truck it’s usage, maintenance and the environment which it operates. Generally F/Ts are designed to last between 15 - 30 years.

Older F/Ts may be retired earlier due to advancements in technology or safety standards. Many F/Ds also assess their fleet regularly to determine when it is time to replace vehicles based on performance and **reliability**.

Reliability is the Departments biggest concern. Pumps are aging, valves and other parts are getting hard to source and the frame of the F/T is also wearing with age.

Discussion Continued

Its not only a matter of wear and tear. Newer models are simply better than the older models. At some point it is a more responsible use of the tax payers dollars to replace an old truck than spend money retro fitting it to current needs and standards.

As previously mentioned the National Fire Protection Association has set the maximum service age for front line fire fighting vehicles at 15 years but there is a process in place to extend the life to 25 years.

Discussion Continued

The committee narrowed it's decision down to 2 companies quotes; METALFAB from New Brunswick and a company from Manitoba. Through an assessment process the committee recommended procurement proceed with METALFAB.

METALFAB requires a 10% down payment as soon as it receives the Chassis (approx 8 months after the initial order). Full cost of the F/T is required on delivery.

The next slide is a picture of the F/T chosen



Discussion Continued

As mentioned the Fire Pumper Truck chosen meets all the departments requirements and comes in at a full cost of 725K (today's price). In considering the cost of Fire Pumpers this particular configuration is on the low side. Most new Pumper Trucks cost well over \$1 million

The Committee determined that prices of F/Ts are increasing at a very high rate. In 1 year the price of this F/T has risen by over 100K. In view of this trend it would seem likely that the 725K cost will increase. The committee considered tendering the procurement of a F/T but determined that this would only add time to the process.

Procurement Notes

Ideally the ordering of the the F/T will occur within the next 6 months. If that is achieved delivery could happen 12 months after the order date.

An amortization of 10 years with an interest rate of 4% is our goal however, any amortization beyond 10 years would impact the Department's ability to procure a pumper truck needed to replace Pumper #1

Presently the Department is committing 100K of our capital account towards the purchase of the new F/T. Prior to the placement of the order the Department intends to raise an additional 50K through various fund raising activities.

The Department is also actively sourcing grants and soliciting local businesses and donors for funding. Today's presentation to council is part of this process.

Procurement Strategy

The placement of the order for our new F/T will occur when a minimum commitment of 400K of the 725K purchase price is achieved.

The Fire Services Levy may need to be increased to help pay any loan. *
Note By increasing the Levy by \$30 an additional 18K/year (approximately) could be used to service the loan.

If the Department has a loan it will request the loan be guaranteed and administered through the municipality with the Department making the required payments.

The following slide shows depicts our fund raising strategy;

Sherbrooke Fire Department Fund Raising Goal

Over the next 18 months the Goal of the Department is to raise an additional 625K to purchase a New Pumper Truck (note * the 725K purchase price could increase before the order is placed) Sources include:

100K	Fire Department Current Commitment; (from capital account)
50K	Fire Department Future Fund Raising;
??K	Municipal Contribution;
??K	Provincial / Federal Grants;
25K	Major Businesses and Stake Holders within the area; and Private donations.
??K	Sale of Pumper Truck #2

Annual Operating Budget

*note The Department has 150K Capital Account

Revenues

Fire Services Levy	40,852.333300	
Municipal Grant	5,2734.00	
Total		46,126.00

Expenses

Operating Expenses	580.00	
New Equipment /Protective Clothing	8,500.00	
Building Utilities Power/Propane/Water/Electricity	7,290.00	
Training	1,000.00	
Vehicles Maintenance	5,000.00	
Fuel -Vehicles	2,500.003	
Insurance Vehicles/Building	12,000.00	
Total		*4,870.00
Surplus		11,256.00 (capital account)

Procurement options - 4% - 10 year term (725K)

- Down Payment / Loan / Monthly Payment

• 100K	625K	\$6320
• 125K	600K	\$6065
• 175K	550K	\$5560
• 275K	450K	\$4550
• 325K	400K	\$4040
• 375K	350K	\$3540
• 475K	250K	\$2530
• 525K	200K	\$2020
• 575K	150K	\$1515
• 625K	100K	\$1010
• 675K	50K	\$505

Importance of Maintaining a High Level of Capability within the Sherbrooke Fire Department

Sherbrooke Fire Department is located near many of the essential services within the Municipality. The loss of any of these services due to a fire could have a serious impact on the entire area. These services include:

St Mary's Hospital/Nursing Home
School/ Municipal Centre
Drug Store;
Water Treatment/Sewage Facility;
RCMP Station;

Recreation Centre
Museum/Grocery Store
Banking/Postal Services
DoT/DoF/DNR
Seniors Complex

Conclusion

In conclusion, I hope this presentation has brought to Council's attention some pressures facing Sherbrooke F/D. Most importantly the serious nature and continuing degradation of its Fleet's operational capability and the need to purchase a new F/T.

It is a challenge to maintain fire apparatuses, they are expensive, require continued maintenance and need extensive performance inspections. Lead times for procurement have increased and costs are rising at a very high rate. Our apparatuses are old and although the Department has maintained them at a high level of operational capability they need to be retired at some point.

Conclusion

Through prudent use of our operating revenue we have made provisions to replace them. Unfortunately with escalating prices, the Department is not in a position to fund the procurement of a new Pumper Truck on its own.

As mentioned the Department is in the early stages of fund raising for a new F/T. Before the order is placed, a minimum commitment of 400K is needed. We anticipate this milestone can be achieved in 6 months time. As delivery times are at best 1 year after an order is placed expenditure of funds would be required in 12 to 18 months.

Conclusion

The Department needs to assure it's residents and local businesses that there is adequate fire protective services ready and operationally capable to effectively manage fire emergencies.

Therefore, the Department is requesting Council consider the commitment of 250K in support of the procurement of a new pumper truck and further request municipal support guaranteeing the loan with the Department making regular payments.



Thank you for your time

Questions Please

Presentation to District of the Municipality of St Mary's
Council 18 September 2024

Staff Report



Water leak Emergency Repair August 1, 2024

SUMMARY

On August 1, 2024, the public works team completed an emergency repair to a water main leak located under highway #7 in Sherbrooke at Cameron Road.

BACKGROUND

The leak was placing a severe strain on the water supply due to a high volume of lost water and the situation was worsening daily with increasing volume of water loss.

CONSIDERATIONS

Summary of repairs and costs:

Completed items

- 1.) Excavation and re-fill of the leak area plus road safety traffic control provided by Wilson's Cove Excavating on August 1: Cost \$3,923.91 plus HST.
- 2.) Leak site identification provided by Graham MacDonald H2O Leak. Cost: \$444.31 plus HST.
- 3.) Parts. Cost \$447.01.

Total costs to date \$4,815.23 Plus HST

Future Costs to complete the road surface repair

- 1.) Award to Wilson's Cove Excavating to remove excess gravel and to provide safety traffic control services. Cost \$1,570.00 plus HST
- 2.) Award to SW Weeks Construction Ltd. to complete the re-paving. Cost \$6,400.00 plus HST
- 3.) Recommended Contingency of \$1,500.00 plus HST since spotter traffic control is based on estimated number of hours for work completion.

Budget Considerations

Total project cost: \$14,285.23 plus HST. Cost with net HST calculation \$14,895.30. The total 2024-2025 operating maintenance expense for the water utility repairs and supplies is \$12,000.00 with approximately \$6,000 expensed prior to this repair. All costs for this project will come from the water utility operational budget, therefore it is projected that this budget will be over budget for the fiscal year.

Staff Report



RECOMMENDATIONS

That municipal council approve the award of the repaving work to S.W Weeks Construction Ltd for a cost of \$6,400.00 Plus HST.

And

That municipal council approve the award of removal of excess gravel and to provide the safety traffic Control services for a total cost of \$1,570.00 plus HST.

And

And that municipal council approve a cost contingency of \$1,500.00 plus HST.

Department of Community Development & Recreation

Third Quarter Community Events

SUMMARY

The Municipality recognizes and celebrates many holidays during the year. The community events being held during the third quarter of the year include the Provincial Volunteer Awards Ceremony, National Day for Truth & Reconciliation, Guysborough County 55+ Games, Fright Night, Sherbrooke Village Old Fashioned Christmas, and Holiday Socials.

BACKGROUND

September

Provincial Volunteer Awards Ceremony – September 18th, 2024

Each year the Municipality selects a local individual to receive the Provincial Volunteer Award. The Provincial Volunteer Awards are being held September 18th, 2024, at the Rath Eastlink Community Centre in Truro at 1:00 pm. Ray Jordan was selected as Volunteer of the Year for St. Mary's and will be recognized at the event but will not be in attendance. His certificate will be sent in the mail.

National Day for Truth & Reconciliation – September 30th, 2024

Each year, September 30 marks the National Day for Truth and Reconciliation. The day honours the children who never returned home and Survivors of residential schools, as well as their families and communities. Public commemoration of the tragic and painful history and ongoing impacts of residential schools is a vital component of the reconciliation process.

In honour of the fourth annual National Day for Truth and Reconciliation (NDTR), APTN, the National Centre for Truth and Reconciliation, CBC/Radio-Canada and the Algonquin Nation have united to produce a 90-minute multilingual commemorative gathering, entitled *Remembering the Children: National Day for Truth and Reconciliation*. This special program seeks to honour Survivors, pay tribute to the children who never made it home from residential schools, and deliver a safe and nurturing environment for reconciliation and healing. This year's gathering will encompass powerful reflections from esteemed Elders and Survivors as well as moving performances by First Nations, Inuit and Métis artists. The gathering will be broadcast live on all APTN channels and partnering Canadian broadcasters to reach as many viewers as possible. The Municipality will host a live viewing of this program at the Exhibit Center located in Sherbrooke Village. Doors will open at 3:30 pm.

October

Guysborough County 55+ Games – October 2nd & 3rd, 2024

The Guysborough County 55+ Games is a two-day, competitive seniors event held at the Liscombe Lodge Resort and Conference Centre each year. The 55+ Games consist of both indoor and outdoor activities such as cards, washer toss, darts and more over the course of the two-day event. Winners are determined in each event and medals are awarded to the top three finishers.

Staff Report

In addition to the games, participants can participate in several other activities such as swimming, boat tours and a banquet with a buffet meal. The event is held in Guysborough County but is open to all older adults. Participants are guaranteed to have a ton of fun, create new and lasting friendships and experience a beautiful get away along Nova Scotia's Eastern Shore.

Fright Night – Thursday, October 31st, 2024

Held in Sherbrooke Village, Fright Night provides an opportunity to residents of the Municipality to gather in Sherbrooke Village, decorate the porches of the buildings and hand out treats to the ghouls and goblins who brave the dark. The Municipality will be decorating a porch, and treats will be available for distribution if Councillors would like to hand them out.

November

Volunteer Appreciation Event

This event is scheduled for November 6th, 2024, from 7-8:30 pm. This event will honour the Municipal Volunteer of the Year, Ray Jordan and all municipal volunteers.

Sherbrooke Village Old Fashioned Christmas – November 29th to December 1st, 2024

This event is organized by the Sherbrooke Village Old Fashioned Christmas Board. The event will feature a lit Christmas tree, fireworks, Santa, craft sales, Victorian & children's tea, parade, entertainment and more! The Municipality is working to set a meeting with the Sherbrooke Village Old Fashioned Christmas Board to determine the role the Municipality will have in this event.

December

Holiday Socials

Holiday Socials will be held at community centers throughout the month of December. There will be games, activities, snacks and refreshments provided.

CONSIDERATIONS

-Would any Councillors like to hand out treats for Fright Night?

RECOMMENDATIONS

N/A

Wastewater Facility: Sewer Grating Replacement

SUMMARY

Introduction: The current fiscal year budget includes a capital budget item to replace aging and potentially unsafe sewer grating/deck material at the municipal wastewater plant in Sherbrooke.

Public Works staff have completed a tender process and are ready to complete the project.

BACKGROUND

The item was identified for work prior to this this fiscal and a budget line was created for a capital project this year.

CONSIDERATIONS

Project Details: The initial project was to include the replacement of both the outside grating and the inside railings/grating. Upon examination the inside grating has been found to be sound and does not replacement.

The existing steel grating will be replaced with fiberglass reinforced pultruded industrial grating covering the equalization tank and there will be an installation of a new davit crane and base.

Two bids were received for the project. The lowest cost and staff recommended bid is for \$72,000.00 plus HST. DivCon Diversified Construction Inc. of New Brunswick is the supplier.

Timeline for completion is approximately 2 months.

Budget Considerations: The approved 2024-2025 capital budget was to allocate \$40,000 from the capital reserve for the outside grating and \$30,000 from the Canada Community Building Fund (CCBF) for the inside railings and grating that no longer need to be replaced.

The final scope and materials including the need to install a crane base have been validated by specifications provided by an engineer contracted by the municipality to support the project. The engineer fees were \$2,592.

Based on the recommended bid and the engineering fees the total project expenditure after applicable HST rebates is \$77,677.

Staff Report



RECOMMENDATIONS

That municipal council approve the award of the of the wastewater grating replacement project to DivCon Diversified Construction Inc. for \$72,000.00 plus hst where \$30,000 will come from the Sustainable Service Growth Fund and \$47,677 to be funded by the Canada Community Building Fund (CCBF) reserve.



New Councillor Orientation Training

November 4 – 5, 2024

Halifax Convention Centre



Schedule At-A-Glance

Monday November 4, 2024		
11:00 a.m. – 11:30 a.m.	Welcome and Introductions	
11:30 a.m. – 12:30 p.m.	Lay of the Municipal Land <i>Lunch will be served</i>	
12:30 p.m. – 2:00 p.m.	Building a Foundation on the Municipal Framework	
2:00 p.m. – 2:15 p.m.	Session Break	
2:15 p.m. – 3:30 p.m.	Leadership Panel: “Welcome to the Gig”	
3:30 p.m. – 4:30 p.m.	Code of Conduct Accessibility and Anti-Racism Planning	
4:30 p.m. – 6:00 p.m.	Networking Reception	

Tuesday November 5, 2024		
8:30 a.m. – 9:45 a.m.	Keynote Session	
9:45 a.m. – 10:30 a.m.	Concurrent Session: A) Managing Expectations with the Public B) How Your Municipal Solicitor Supports the Work of Council	
10:30 a.m. – 10:45 a.m.	Session Break	
10:45 a.m. – 12:00 p.m.	Introduction to Rules of Order	
12:00 p.m. – 1:00 p.m.	Lunch	
1:00 p.m. – 1:30 p.m.	Performance Management of the CAO	
1:30 p.m. – 2:15 p.m.	Introduction to Strategic Planning	
2:15 p.m. – 3:30 p.m.	Table Topics: Open Discussion (World Café)	
3:30 p.m.	Closing Remarks	

Conference Session Descriptions

Monday November 4, 2024

11:00 a.m. – 11:30 a.m.

Welcome and Introductions

New Councillor Orientation will begin with a message from the Deputy Minister of the Department of Municipal Affairs and Housing.

11:30 a.m. – 12:30 p.m.

Lay of the Municipal Land

This session will introduce the municipal elected official role in Nova Scotia and highlight the journey and importance of municipal service. You will hear from the Nova Scotia Federation of Municipalities (NSFM) President of the importance of working together and how the NSFM will be able to support you in your role as an elected official.

12:30 p.m. – 2:00 p.m.

Building a Foundation on the Municipal Framework

Before being hired for a position there is a job description available outlining a reporting structure, roles and responsibilities, and skills required. There is no job description for municipal elected officials. In this session you will learn about governance structures, roles and responsibilities, and how municipal governments operate in Nova Scotia. The information provided during this session will provide you with an understanding of the

structures you will operate within as a municipal elected official and define the role of staff in your municipality.

2:00 p.m. – 2:15 p.m.

Session Break

2:15 p.m. – 3:30 p.m.

Leadership Panel: “Welcome to the Gig”

Get inspired with this moderated panel discussion with a stellar line up of municipal elected official leaders who have served their communities over the years. Speakers will share their candid experience as a first-time elected official and answer your burning questions you have about being an elected official sitting around the council table. Questions will explore tips and tricks on being an effective leader in the role and making a difference. We all have a first day at something, what better way to get prepared for the next four years than hearing from experienced leaders in municipal government.

3:30 p.m. – 4:30 p.m.

Code of Conduct, Accessibility and Anti-Racism Planning

Did you know that municipalities are legislatively required to adhere to the Code of Conduct as prescribed in regulation in October and update an accessibility and develop an anti-racism plan by April 1, 2025? In this session you will receive the foundational information as it relates to the

code of conduct framework, and the requirements for municipalities to plan for accessibility and anti-racism.

4:30 p.m. – 6:00 p.m.
Networking Reception

Join us for a networking reception. This is a great opportunity to meet provincial officials, organizations, and your counterparts across municipalities in Nova Scotia. Building relationships is not about transactions, it is about making connections.

Tuesday November 5, 2024

8:30 a.m. – 9:45 a.m.
Keynote Presentation

9:45 a.m. – 10:30 a.m.
Concurrent Session A: Managing Expectations with the Public

The needs and interests of our communities are ever evolving. In a world centered around social media, it can feel like everyone is a critic. This can make the role of an elected official challenging by trying to manage expectations. This session will explore strategies and tips on how you, as a now elected public figure, can manage public and citizen expectations. Input and feedback can make your community better, and you will need help in making it come to fruition.

Concurrent Session B: How Your Municipal Solicitor Supports the Work of Council

Municipal solicitors are essential to supporting municipalities on a daily basis. Whether its reviewing by-laws, contracts, or providing legal advice to council when considering decisions, the municipal solicitor has the municipality's best interest when making decisions. In this session, you will learn how the municipal solicitor supports you and your fellow councillors work around the council table.

10:30 a.m. – 10:45 a.m.
Session Break

10:45 a.m. – 12:00 p.m.
Introduction to Rules of Order

When sitting at a council table, there are specific rules and formalities all individuals are required to adhere to. The rules set decorum, which if followed can result in a well-run and efficient meeting – the opposite is also true. Rules of order takes time and practice to master, in this session we will explore the introductory fundamentals. The Association of Municipal Administrators, of Nova Scotia (AMANS) offer a full day session on Rules of Order, that we recommend you follow up this introductory session with to continue to master your skills.

12:00 p.m. – 1:00 p.m.
Lunch

1:00 p.m. – 1:30 p.m.

Performance Management of the CAO

Did you know that council only has one employee – the Chief Administrative Officer (CAO). Council is responsible for the performance management of their employee. Thankfully, there are resources out there to be able to support you on this endeavour. The Canadian Association of Municipal Administrators (CAMA) developed a CAO Performance Management Toolkit that can be utilized by all municipalities. This session will explore these toolkits and strategies you can use while fulfilling your responsibilities as council.

1:30 p.m. – 2:00 p.m.

Introduction to Strategic Planning

Over the next 4 years, around the council table you will be juggling competing priorities with fiscal constraints. A strategic plan is a successful tool you can utilize to become a mastery of the jugglery. Without a strategic plan, you may find it challenging to be able to focus your priorities. If councils only meet once a month, over four years, that's approximately 48 meetings to make a difference. This session will

showcase the importance of strategic planning and emphasize that the Department of Municipal Affairs and Housing, Governance and Advisory Services Team, offers you free strategic planning workshops for your municipality. This session will help you avoid the old adage of "when everything is a priority, nothing is a priority".

2:00 p.m. – 2:15 p.m.

Session Break

2:15 p.m. – 3:30 p.m.

Table Topics: Open Discussion (World Café)

In this session, you get to set the agenda of topics you would like to hear about or talk about. Topics should focus on strategies and outcomes that can assist elected officials in being successful over the next 4 years.

3:30 p.m.

Closing Remarks