



NOTICE

MEETING: St Mary's Municipal Council
Committee of the Whole

DATE: Wednesday, June 4th, 2025

TIME: 6:00pm

PLACE: St. Mary's Municipality
Council Chambers, Sherbrooke, NS

Please advise if unable to attend



Municipality of the District of St. Mary's

Committee of the Whole Meeting Agenda

Wednesday, June 4th, 2025 at 6:00pm

We acknowledge that we are gathering in Mi'kmaqi the traditional unceded territory of the Mi'kmaq people.

1. Call to Order
2. Roll Call
3. Additions to the Agenda
4. Approval of the Agenda
5. Approval of Minutes: COTW held May 21st, 2025
6. Business Arising from Minutes
7. Correspondence: N/A
8. Presentation: Trevor MacIsaac, Principal of St. Mary's Education Centre Academy
9. Other Matters of Business: N/A
10. In-Camera: Contract Negotiations

Adjournment



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, May 21st, 2025,

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Warden Fuller called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, May 21st, 2025, at 6:15pm. in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden James Fuller
Deputy Warden Beulah Malloy
Councillor Dana O'Connell
Councillor Scott Beaver
Councillor Emma Tibbo

Also Attending:

Doug Patterson, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance (DOF)
Jadzia Rudolph, Municipal Clerk
Teddy Stevens, Director of Public Works
Keren Ruller, Director of economic Development
Mallory Fraser, Director of Community Development and Recreation

3. Additions to the Agenda:

- There were no additions to the agenda.

4. Approval of the Agenda:

On the motion of Councillor O'Connell and seconded by Councillor Beaver, Council approved the agenda as presented.

Motion approved.

5. Approval of Minutes:

The warden called for errors or omissions to the previous minutes, hearing none, Council approved the minutes of the COTW Meeting held May 7th, 2025.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Correspondence:

- a. Letter Received Regarding Mi'kmaq Burial Grounds
 - Please see the Agenda/Package for the correspondence.
- b. Letter Received Regarding Cell Tower – Indian Harbour Lake
 - Please see the Agenda/Package for the correspondence.

- c. Community First Guysborough Housing Association
 - Doug Patterson, Chief Administrative Officer (CAO) informed Council that the Municipality reached out to Nancy O'Regan regarding the funds previously provided by the Municipality to the Community First / Guysborough Housing Association.
 - Nancy O'Regan requested that a Council member be appointed to sit on the Association's Board. However, as no Directors' Liability coverage or insurance documentation has been provided, Council will not appoint a member at this time.
 - Council unanimously agreed that staff should request that the Association provide receipts detailing how the municipal funds have been spent to date.

8. Presentation: D'Arcy Doucette, RCMP

- Please see the Agenda/Package for the presentation.
- Darcy Doucette, RCMP provided Council with a presentation on the current situational status of the Sherbrooke RCMP.
- Mr. Doucette informed Council that the Sherbrooke Detachment is currently fully staffed with four (4) members. He noted that a new 4-mil non-lethal bullet has been obtained and training for RCMP members on its use is ongoing.
- A community engagement session is scheduled for May 22, 2025, at the Indian Harbour Lake Community Centre. This session will provide an opportunity for residents to share their concerns, feedback, and thoughts with the RCMP.
- Mr. Doucette also reported that all RCMP members are now equipped with body cameras.

9. Other Matters of Business:

- a. Basic Income Guarantee Support
 - Please see the Agenda/Package for the report.
 - Warden Fuller informed Council of the letter in support of the Basic income Guarantee (BIG) program. The warden will send a copy to all of council and send.
- b. Tourism Website Launch/Reveal
 - Keren Ruller, Director of Economic Development informed Council of the new municipal website designed to promote tourism in the municipality. This website will promote events, businesses, facilities, and much more St. Mary's has to offer.
- c. Volunteer of the Year Nomination
 - Please see the Agenda/Package for the report.
 - Mallory Fraser, Director of Community Development and Recreation informed Council of the nominations received for the annual Volunteer of Year event.

On recommendation of Deputy Warden Malloy seconded by Councillor Tibbo Council agrees to select Nominee #3 as the Municipal Volunteer of the Year.

Recommendation adopted.

- d. IDEAA Applicants
 - Please see the Agenda/Package for the report.

- Mallory Fraser, Director of Community Development and Recreation provided Council with the applicants that applied to be on the Inclusion, Diversity, Equity, Anti-Hate and Accessibility (IDEAA) Committee.
- All applicants meet the recommendations of committee and will fulfill the committee membership requirements.

On recommendation of Councillor Beaver seconded by Councillor O'Connell, Council agree to appoint Applicant 1, Applicant 2, Applicant 3 & Applicant 4 to the Inclusion, Diversity, Equity, Anti-Hate & Accessibility Advisory Committee.

Recommendation adopted.

e. General Government Grants

- Please see the Agenda/Package for the report.
- Marian Fraser, Director of finance informed Council of the organizations that have applied for general government grant funding.

On recommendation of Councillor Beaver seconded by Councillor O'Connell, Council awards grants to organizations to the following organizations

- *Liscomb Volunteer Fire Department with \$2,000.00*
- *St. Mary's ATV Club with \$4,500.00*

from the 2025-2026 General Government Grants budget.

Recommendation adopted.

f. Road Names – Archibald Lake

- Please see the Agenda/Package for the report.
- Jadzia Rudolph, Municipal Clerk informed Council of the request for road names in Denver.
- Residents have provided names for each road which staff have gotten prior approval from all property owners effected by the road name change.

On recommendation of Councillor Beaver seconded by Deputy warden Malloy, Council approve the proposed naming of Howard Archibald Road, Archibald Mill Lake Road, Frank Archibald's Lane, Bob & Ethel Archibald Way, Gernan Lane, and Rayel Lane as presented.

Recommendation adopted.

g. Transfer Station Fees - Construction & Demolition

- Please see the Agenda/Package for the report.
- Council recognizes the need for a residential (non-commercial) Construction and Demolition (C&D) transfer service for property owners within the Municipality of the District of St. Mary's.
- Council directed staff to start the residential construction and demolition debris transfer service on June 16th, 2025 with the fee structure as listed in the chart below;

Vehicle:	Fee:
Pick Up Truck	\$35
Pick up truck (Half load or less)	\$20
Utility Trailer 8 feet or less	\$35

Utility Trailer 8 feet or less (half load)	20
Utility Trailer 8.1 feet to 16 feet	\$70
Utility Trailer 8.1 feet to 16 feet (half load)	\$35

h. Recplex Compressors

- Please see the Agenda/Package for the report.
- The compressors at the St. Mary's Recplex run an average of 2,000 hours per year and are due to be rebuilt prior to the 2025-2026 Recplex season.

On recommendation of Deputy Warden Malloy seconded by Councillor Beaver, Council approve CIMCO Refrigeration to provide all materials and labour to rebuild the two compressors at the St. Mary's Recplex as outlined in the quote provided at a cost of \$32,410.52 plus HST funded through municipal capital reserve and secured grant funding.

Recommendation adopted.

i. Inflow & Infiltration Phase 3 Chemical Grouting

- Please see the Agenda/Package for the report.
- In April 2021, staff discovered many entry points of ground water into the sewer collection system. Through vast testing and video inspection, CBCL and Public Works staff have been able to compose a list of areas needed for repair.

On recommendation of Councillor O'Connell seconded by Councillor Tibbo, Council approve GFL Environmental to provide equipment and install chemical grouting to 8 municipal sewer manholes as outlined in the quote provided at cost of \$32,320.75 plus HST funded through the capital grants.

Recommendation adopted

j. Selection of Code of Conduct Investigator

- Please see the Agenda/Package
- Doug Patterson, Chief Administrative Officer (CAO) informed Council that the Associations of Municipal Administrators of Nova Scotia (AMANS) has vetted investigators for code of conduct complaints, Mr. Patterson suggested the municipality select Burchell Bryson LLP.

On recommendation of Councillor Beaver seconded by Deputy Warden Malloy, Council award the Council Code of Conduct Policy Investigator work to Burchell Wickwire Bryson LLP subject to the terms of their quote provided.

Recommendation adopted.

Adjournment

On motion of Warden Fuller, there being no further matters of business, Council adjourned at 7:47p.m.

Motion approved.

Recorded By
Jadzia Rudolph, Municipal Clerk

Approved By
Warden Fuller