



NOTICE

MEETING: Regular Council Meeting

DATE: Wednesday June 18th, 2025

TIME: 5:15pm

PLACE: Council Chambers, 8296 Highway 7,
Sherbrooke

Please Advise If Unable To Attend



Municipality of the District of St. Mary's

Regular Council Meeting
Wednesday June 18th, 2025

We acknowledge that we are gathering in Mi'kmaqi the traditional unceded territory of the Mi'kmaq people.

1. Call to Order
 2. Roll Call
 3. Additions to the Agenda
 4. Approval of the Agenda
 5. Approval of Minutes from:
 - a. Council meeting held May 21, 2025
 - b. Special Council meeting held May 21, 2025
 - c. Emergency Council meeting held June 6, 2025
 6. Business Arising from Minutes
 7. Recommendations from Committees of Council
 - a. Committee of the Whole May 21st, 2025
 8. Outside Committee Reports
 - a. Port Bickerton & Area Lighthouse Association
 - b. Guysborough Adult Learning Association
 - c. SMART-GO St. Mary's Association Rural Transit
 9. Other Matters of Business
 - a. Municipal Signing Authority
 10. CAO Report
- Adjournment



Municipality of the District of St. Mary's

Regular Council Meeting
Wednesday, May 21st, 2025

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

The Regular Council meeting of the St. Mary's Municipal Council was called to order on Wednesday, May 21st, 2025 at 6:00pm. in the Council Chambers Sherbrooke, N.S.

2. Attending:

Warden James Fuller
Deputy Warden Beulah Malloy
Councillor Emma Tibbo
Councillor Dana O'Connell
Councillor Scott Beaver

Also Attending:

Doug Patterson, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance (DOF)
Jadzia Rudolph, Municipal Clerk
Teddy Stevens, Director of Public Works
Keren Ruller, Director of Economic Development
Mallory Fraser, Director of Community Development and Recreation

3. Additions to the Agenda:

- There were no additions to the agenda.

4. Approval of Agenda:

On motion of Councillor O'Connell and seconded by Deputy Warden Malloy Council approved the agenda as presented.

Motion approved.

5. Approval of Minutes:

The Warden called for errors or omissions to the previous minutes, hearing none, Council approved the minutes from:

Annual General meeting (AGM) meeting held April 2nd, 2025

Emergency Council meeting held April 15th, 2025

Regular Council meeting held April 16th, 2025

Special Council meeting held May 7th, 2025

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Recommendations from the Committee of the Whole:

Committee of the Whole – April 16th, 2025

On motion of Councillor Beaver, seconded by Councillor Tibbo, Council agree to hold the COTW meeting immediately after the Council meeting on the third Wednesday of the month.

Motion approved.

On motion of Councillor Beaver, seconded by Councillor O'Connell, Council adopts the Municipal Vehicle Use policy as presented.

Motion approved.

On motion of Councillor Beaver seconded by Councillor O'Connell, Council approve the vendor award contract for the new municipal Construction & Demolition waste removal bin service via bin collection to Eastern 2.0 Waste Systems for a price of \$475 plus HST for bin transportation per trip to and from the disposal facility and a tipping fee of \$55.00 per tonne plus HST.

Motion approved.

Committee of the Whole – May 7th, 2025

On motion of Deputy Warden Malloy seconded by Councillor O'Connell, Council approve CIMCO Refrigeration to provide equipment and install a new Ammonia Detection System at the St. Mary's Recplex as outlined in the quote provided at cost of \$12,213.98 plus HST funded through the Capital Reserve.

Motion approved.

On motion of Councillor O'Connell, seconded by Councillor Tibbo Council elect to continue to operate a municipal curbside recycling collection service due to the multiple ways that this option provides the best services for municipal residents. Further, that council authorize the Warden to sign the agreement provided by Circular Materials and an amended agreement with the collection service: Eastern Shore Cartage Inc.

Motion approved.

On motion of Deputy Warden Malloy seconded by Councillor Beaver Council approve Sherbrooke Electrical to complete the required electrical work at the Public Works Garage as outlined in the quote provided at cost of \$5,997.41 plus HST funded through the Capital Reserve.

Motion approved.

8. Outside Committee Reports

- a. Guysborough Community Health Board – March 2025
 - Please see the Agenda/Package for the report.
- b. Eastern Region Solid Waste Management Committee – April 2025
 - Please see the Agenda/Package for the report.
- c. Guysborough Community Health Board – May 2025
 - Please see the agenda/package for the report.

9. Other Matters of Business

- There was no Other Matters of Business.

10. CAO Report:

- See the Agenda/Package for the report.

- Doug Patterson, Chief Administrative Officer (CAO) informed the Council of the Capital projects that are currently ongoing.
- The Community Development and Recreation Department has initiated its summer projects.
- Property tax notices are scheduled to be mailed out at the end of May.
- Municipal staff will be processing municipal low-income tax exemptions as well as provincial property tax exemptions.

Adjournment

On motion of Warden Fuller, there being no further matters of business, the Council adjourned at 6:10pm.

Motion approved.

Recorded By
Jadzia Rudolph, Municipal Clerk

Approved By
Warden Fuller



Municipality of the District of St. Mary's

Special Council Meeting
Wednesday, May 21st, 2025

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

The Special Council meeting of the St. Mary's Municipal Council was called to order on Wednesday, May 21st, 2025, at 7:57pm. in the Council Chambers Sherbrooke, N.S.

2. Attending:

Warden James Fuller
Deputy Warden Beulah Malloy
Councillor Emma Tibbo
Councillor Dana O'Connell
Councillor Scott Beaver

Also Attending:

Doug Patterson, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance
Jadzia Rudolph, Municipal Clerk
Teddy Stevens, Director of Public Works
Mallory Fraser, Director of Community Development and Recreation
Keren Ruller, Director of Economic Development

3. Approval of Agenda:

On motion of Councillor O'Connell and seconded by Deputy Warden Malloy, Council approved the agenda as presented.

Motion approved.

4. 2025-2026 Reduction Summer Day Camp Fee Subsidy Pilot Program

- Please see the Agenda/Package for the report.
- Mallory Fraser, Director of Community Development and Recreation, informed Council of the updates made to the 2025-2026 BAP Fee subsidy pilot program as requested at the Committee of the Whole on May 7th, 2025.
- Council unanimously decided to take from the general government grants budget line and provide the \$4,000.00 to the recreation department for the Summer Day Camp program.

On motion of Councillor Beaver seconded by Councillor O'Connell, Council agreed to move \$4,000.00 from the General Government Grants to the recreation budget for the Summer Day Camp program to provide free day camp to children whom resident within the municipality while remaining \$10.00 fee per day for children who attend from outside the municipality.

Motion approved.

5. In-Camera: Legal

On motion of Councillor O'Connell seconded by Deputy Warden Malloy, Council agreed to move In-Camera for Legal at 8:20pm.

Motion approved

On motion of Councillor Tibbo seconded by Councillor O'Connell, Council agree to reconvene to regular session at 8:52pm.

Motion approved.

On motion of Councillor Beaver seconded by Councillor Tibbo, Council approve the purchase of PID: 37501871 also known as 8164 Highway 7, Sherbrooke for a purchase price of \$185,000.00 plus applicable closing costs. The purchase and associated costs are to be funded through the Municipal Capital Reserve fund.

Further, that Council approved the property survey cost of \$2,450.00 plus HST and an engineer structure assessment budget of \$6,000.00 plus HST.

Further, that Council direct staff to assess and enact appropriate insurance coverage on the building on the property.

Motion approved.

Adjournment

On motion of Warden Fuller, there being no further matters of business, the Council adjourned at 8:52pm.

Motion approved.

Recorded By
Jadzia Rudolph, Municipal Clerk

Approved By
Warden Fuller



Municipality of the District of St. Mary's

Emergency Council Meeting
Friday, June 6th, 2025

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

The Emergency Council meeting of the St. Mary's Municipal Council was called to order on Friday June 6th, 2025 at 12:00pm. in the Council Chambers Sherbrooke, N.S.

2. Attending:

Warden James Fuller
Deputy Warden Beulah Malloy
Councillor Dana O'Connell
Councillor Scott Beaver – *virtual attendance*
Councillor Emma Tibbo – *virtual attendance*

3. Approval of Agenda:

On motion of Councillor O'Connell and seconded by Deputy Warden Malloy Council approved the agenda as presented.

Motion approved.

4. In-Camera: Personnel

On motion of Councillor O'Connell seconded by Deputy Warden Mallory, Council agree to move In-Camera for Personnel at 12:00pm.

Motion approved.

On motion of Councillor O'Connell seconded by Deputy Warden Malloy, Council agreed to reconvene to regular session at 12:36pm.

Motion approved.

Adjournment

On motion of Warden Fuller, there being no further matters of business, the Council adjourned at 12:36pm.

Motion approved.

Recorded By
Deputy Warden Malloy

Approved By
Warden Fuller



Municipality of the District of St. Mary's

Wednesday June 18th, 2025
Council Meeting

Recommendations from Internal Committees of Council

Committee of the Whole – May 21st, 2025

On recommendation of Deputy Warden Malloy seconded by Councillor Tibbo, Council agrees to select Nominee #3 as the Municipal Volunteer of the Year.

Recommendation adopted.

On recommendation of Councillor Beaver seconded by Councillor O'Connell, Council agree to appoint Applicant 1, Applicant 2, Applicant 3 & Applicant 4 to the Inclusion, Diversity, Equity, Anti-Hate & Accessibility Advisory Committee.

Recommendation adopted.

On recommendation of Councillor Beaver seconded by Councillor O'Connell, Council awards grants to organizations to the following organizations Liscomb Volunteer Fire Department with \$2,000.00 St. Mary's ATV Club with \$4,500.00 from the 2025-2026 General Government Grants budget.

Recommendation adopted.

On recommendation of Councillor Beaver seconded by Deputy warden Malloy, Council approve the proposed naming of Howard Archibald Road, Archibald Mill Lake Road, Frank Archibald's Lane, Bob & Ethel Archibald Way, Gernan Lane, and Rayel Lane as presented.

Recommendation adopted.

On recommendation of Deputy Warden Malloy seconded by Councillor Beaver, Council approve CIMCO Refrigeration to provide all materials and labour to rebuild the two compressors at the St. Mary's Recplex as outlined in the quote provided at a cost of \$32,410.52 plus HST funded through municipal capital reserve and secured grant funding

Recommendation adopted.

On recommendation of Councillor O'Connell seconded by Councillor Tibbo, Council approve GFL Environmental to provide equipment and install chemical grouting to 8 municipal sewer manholes as outlined in the quote provided at cost of \$32,320.75 plus HST funded through the capital grants.

Recommendation adopted

On recommendation of Councillor Beaver, seconded by Deputy Warden Malloy, Council award the Council Code of Conduct Policy Investigator work to Burchell Wickwire Bryson LLP subject to the terms of their quote provided.

Recommendation adopted.



Report to Council

Member of Council: Deputy Warden Malloy

Board/Agency/Organization: Port Bickerton Lighthouse

Date Attended: May 26, 2025 Location: Port Bickerton Fire Dept.

Presentation of previous minutes

New vendors have been added to the gift shop

Liscombe lodge has added PB Lighthouse to their travel tours

Artist in Residence program welcomed Heidi Hollaway

New brochures are being printed at Stables to be distributed to other establishments

Fund raisers have brought in approximately \$3600

August 16/17 are the dates for the Lighthouse Arts Festival

Next meeting June 30/2025



Report to Council

Member of Council: James Fuller

Board/Agency/Organization: Guysborough Adult Learning Assoc.

Date Attended: 14 May 2025 **Location:** Guysborough

Agenda Items Discussed:

Nova Scotia School for Adult Learning - NSSAL (funded by Dept. of Labour, Skills & Immigration- LSI)

- As always, intakes are ongoing. We have a total of 53 participants registered for ESTAELE, many of which are new to our programs this year.
- The Community Literacy program being held at the Shamrock Club in Canso continues to do well.
- Donna attended 4 Q&A sessions hosted by AED *via* Microsoft Teams. Discussed the 2025/2026 application process.
- Our AEC, Corey Moore conducted a financial monitor on April 22nd. Everything went well.
- Donna completed and submitted the NSSAL application to LaMPSS on May 2nd. Donna made revisions on May 9th.

Literacy Nova Scotia

- Five GALA learners were featured in the LNS *Adult Learner Week* booklet: Donna Jackson, Marian Byard, Mandy Mosher, Jenna Dort and Jody Luddington. Marian Byard won for her category (African NS submissions) which meant a trip to Halifax to attend the Adult Learners' Week celebration and she won an iPad mini. GALA hosted a mini celebration on April 11th so Marian could tell us about her experience.

Family Literacy

- GALA has FLIK kits left to distribute. There is a possibility of receiving an additional \$2000 to continue creating kits.
- Donna attended a meeting of the Guysborough County Early Years Network on April 28th. The committee is planning on doing another Family Health Fair in September.

Department of Opportunities and Social Development (formerly DCS)

- The LEAPS project with Department of Opportunities and Social Development ended on March 29th. Closing celebration was held at the Canso Legion on March 18th. The report has been submitted. The project was very successful.

Promotion

- Promotion is ongoing. Other community groups have been promoting our programs on their Facebook pages. We have distributed lots of GALA promotional materials with our logo/contact info.

ANSCLO

- Donna attended the ANSCLO conference in Debert on Thursday, May 8th & Friday, May 9th. It was an opportunity to come together with other EDs and the ANSCLO executive to share ideas and hear what other CLOs are doing.
- ANSCLO board meeting was held at the ANSCLO conference.
- ANSCLO executive gave an update regarding the Terms of Reference document they have drafted. This process started well over a year ago as part of the process of establishing a new relationship with AED/LSI. ANSCLO is increasingly recognized as the voice for CLOs. They offer valuable insights and resources to inform AED's decision-making process, particularly in relation to CLOs. Those in attendance were able to add their comments and suggestions. They will work on another draft to take back to AED.
- ANSCLO submitted a letter to the Honourable Chrystia Freeland, Deputy Prime Minister and Minister of Finance to address the loss of Federal Incremental Funding. After the letter was submitted, there was a change in her position and there's been no response.

Other

- GALA partnered with Club 7, RCMP & AWRC to do 2 more Lunch & Learn sessions about Staying Safe Online – one in New Harbour on March 19th and one on May 5th in Sherbrooke at the Maple Manor. Much thanks to James Fuller for his support.
- GALA has put in another proposal to the Community Food Access and Literacy Fund through Communities, Culture, Tourism and Heritage. This Food Literacy Grant Project is titled: Set It & Forget It: Cooking with the Slow Cooker. We are waiting for approval.
- GEO Connects – People continue to utilize this program.
- GALA is partnering with AWRC to do a workshop on food sustainability. Courtesy of AWRC, GALA participants and community members will be provided with a garden planter, soil and seedlings. GALA instructor, Melissa O'Leary will provide instruction on planting. We have planned two workshops – one in Canso and one in Guysborough with approximately 30 people in total participating.
- Marilyn Pellerine presented a Time Management workshop for GALA learners on April 17th at the GALA office.
- Donna attended an online meeting with Rahul Tiwari from HR Covered regarding policy development.
- Many learners have completed online WHMIS training facilitated by GALA instructors. We are looking at also doing Food Handlers.
- Donna attended a Community First meeting via MS Teams on March 25th.
- We were saddened to hear of the sudden passing of Fin's brother, John, who was a current GALA participant in Ray's program in Canso. Our deepest condolences go out to his family.



Report to Council

Member of Council: James Fuller

Board/Agency/Organization: SMART-GO

Date Attended: 12 May 2025 **Location:** Sherbrooke

Agenda Items Discussed:

Attended AGM

- Officers selected for year 2025/2026
- Finance Report presented and accepted. Finances currently in order
- Director's Report ~ Ridership is increasing from a few a week to several a day
- Next meeting set for June

Key Highlights:

FINANCE DEPARTMENT

Property Taxation:

Interest on overdue accounts was applied in the beginning of May. Property Valuation Service Corporation (PVSC) received 53 appeals for the Municipality of St. Mary's. PVSC assessors will work at completing a review of the appeal accounts over the next several months. The 2025 assessment roll was loaded into the municipal accounting system, assessment were balanced, area rates and new tax rates were updated, and tax bills were produced and mail out at the end of May. The due date for taxes is July 31st, 2025.

Property owners have begun to submit the municipal low-income property tax exemption forms. The form was attached to the March newsletter and can also be found online or picked up at the Municipal Office. The 2025 Provincial Property Tax Rebate for Seniors (PTRS) application are now available. Municipal staff will continue to support residents in completing these applications when requested.

Financial Statements and Reporting:

Completed monthly bank reconciliations/ financials and prepared reports along with processed accounts payable, receivables and various invoicing as required. Completed the main component of the 2023-2024 municipal audit at the end of May. Assisted finance staff with completing water utility billing.

Committee/Policy Work:

Continued work and attended regular meetings as a board member on the Association of Municipal Administrators (AMA). Attended provincial procurement committee meeting as AMA board representative. Attended the spring AMA conference and delivered a presentation on procurement in relation to US tariffs.

Completed staff report on fee structure for acceptance of residential Construction and Demolition material. Reviewed staff reports for fellow directors for COTW to complete budget sections.

Human Resources:

Completed bi-weekly and monthly payroll procedures and remittances. Reviewed staff schedules, timesheet summaries, orientation binders, ROE's, confirmed/prepared letter of offers, and participated in interview as needed/required.

MUNICIPAL CLERK

Civic Addressing:

The Municipal Clerk assigned street names for Archibald Mill Lake, Denver, NS. The Municipal Clerk has been working on Civic Addressing with the building inspector to update civic addresses and PID's on the Nova Scotia Civic Address Finder (NSCAF) website. The clerk has been coordinating with residents to get civic numbers purchased and posted.

Council/COTW Meetings:

The Municipal Clerk has been attending all Council and Committee of the Whole Meetings, documenting all recommendations and motions on an Excel sheet to keep track of all recommendations, motions, and contracts and whom they pertain to. The clerk also records minutes throughout the meetings, posts the appropriate agendas and minutes online to the Municipal Website and Facebook Page, and sets up all IT needed for meetings. Agendas, Minutes, and Audio files can be found by visiting: <https://www.saint-marys.ca/council-agendas-and-minutes.html>.

Policy Updates:

The clerk has been actively working with the project support coordinator to implement new policies and update existing ones to ensure compliance with current legislation and enhance administrative efficiency. This ongoing policy work supports transparent governance and consistent municipal operations.

EMO:

May 20-21, 2025, the Clerk/EMC attended the Provincial EMO Conference. This conference was where all departments and municipal staff got together to talk about the new legislation, regulations and what's new to come to EMO. Municipal Clerk has coordinated with Municipal EMO Section Chief staff to take Incident Command System (ICS) 200. Municipal Clerk has been focused on reviewing and enhancing the organization's preparedness for any potential emergencies. During the meeting staff reviewed the Emergency Management Plan. The Municipal Clerk/EMC will be working with staff to ensure that staff foster a well-informed team, capable of responding effectively to emergencies, ensuring the safety and continuity of services within the community. A community Evacuation training is scheduled for June 19th, 2025 in Guysborough.

Water Utility:

The clerk has been updating and filing all water utility bills, arrears reports, interest and meter reads on the Municipal website. Water Utility is to be updated every quarter.

Electronic Content/Advertising:

Updating the Municipal Website with current content, agendas and minutes, policies, by-laws, expense sheets, and information. Updating the Municipal Facebook Page with current content for all departments, such as Community Events, Programs, and Activities the Municipality is holding and supporting. Assisting the Director of Economic Development with the tourism website and Facebook page.

JOHS:

May 5th, 2025, the Joint Occupational Health and Safety (JOHS) Committee inspected the Sewer Treatment Plant and then held a JOHS meeting to go over new items. As well as accomplished items.

Assisting Where Needed:

Helping with the gathering and coordination of the different departments of the Municipality, as well as the distribution of agendas, packages, calendar appointments, etc. helping wherever needed.

DEPARTMENT OF COMMUNITY DEVELOPMENT AND RECREATION

Inclusion, Diversity, Inclusion, Anti-Hate & Accessibility (IDEAA) Advisory Committee:

The deadline to apply to become a member of the IDEAA Advisory Committee was May 14th, 2025. Four applications were received. At the COTW Meeting on May 21st Council appointed the four members to the IDEAA Advisory Committee. The first committee meeting is scheduled for June 26th at 1pm.

Communications:

The June Municipal Newsletter was finalized, printed, mailed to residents, and published on the Municipal website.

Events:

1. Canada Day

Planning and preparation are underway for the annual St. Mary's Canada Day Celebration. The celebration including a parade, bouncy castles, games, a loonie bingo, live band, and fireworks if weather and fire restrictions permit.

2. St. Mary's Volunteer Awards

The selected nominee for St. Mary's Volunteer of the Year was contacted and has accepted the recognition. Staff have submitted the nomination to the Province. The Provincial Volunteer Awards Ceremony is scheduled for September 29. The Municipal Celebration is scheduled for November 4, 2025.

St. Mary's Fitness Centre:

Staff completed Fitness Centre Orientations for 9 new users.

Grants:

1. Community ACCESS-Ability Grant Program

An approval letter was from the Provincial Department of Communities, Tourism, Culture and Heritage advising that the Municipality is receiving a contribution of \$43,923 towards upgrading the 16 Main Street Public Washroom to an Accessible Washroom from the Community ACCESS-Ability Grant Program.

2. Rink Revitalization Stream of the Recreation Facility Development Program

An approval letter was from the Provincial Department of Communities, Tourism, Culture and Heritage advising that the Municipality is receiving a contribution of \$24,300 towards upgrades to the St. Mary's

Recplex interior upgrades including compressor rebuilds and new paint throughout the facility from the Rink Revitalization Stream of the Recreation Facility Development Program.

Human Resources:

Active Living Coordinator Employment Opportunity - The new Active Living Coordinator has begun their role and is settling in well. Lifeguard/ Swim Instructor -Three individuals were hired as Lifeguards/ Swim Instructors to lead the Swim Program this summer. NSCC Community Services Student Work Placement -The Community Services Student from NSCC is completed their 150-hour work placement with the Department of Community Development & Recreation. Staff Schedule- The staff schedule for June was completed and distributed to all team members.

Professional Development:

Highland Region Recreation Coordinators Association (HRRCA) Meeting & AGM -The Director of Community Development and Recreation attended the regular HRRCA Meeting, and the Annual General Meeting on May 14, 2025. The group received a presentation from the Arisag Parish Community Centre on their facility and their development plans. The Director of Community Development and Recreation was appointed to the Governance Committee, Seasonal Development Committee.

Programming:

1. Before & After School Program- The Before and After Program continued to operate well with an average of 11 daily participants for the month of May. The BAP Supervisor attended the monthly online Community of Practice Meeting. The Director of Community Development completed Subsidy Claims & Parent Fee Reduction Reports and completed and sent out invoices for the month of April.
2. Summer Day Camp Program -Planning and prep is underway for the Summer Day Camp Program.
3. Summer Sproats Program- Planning is underway for the Summer Sproats Program. This program will run Monday – Thursday from 10 am – 2 pm. This program is for children aged 3 & 4. The first day of the program will be July 7th, 2025, and the last day of the program will be August 29th, 2025.

DEPARTMENT OF ECONOMIC DEVELOPMENT

Tourism Nova Scotia:

Worked with Tourism NS on the DCMP grant program for the digital advertising campaign which is scheduled to go live June 2nd. Sourced local digital content, researched SEO for ads, developed and created 10 digital ads for display on Face Book. Coordinated with TNS requests to set-up the social media sites for implementing the ads.

Participated in webinar course put on by Gros Morne Institute for Sustainable Tourism (GMIST) to assist in the development of the digital advertising and social media posts.

Ongoing management and collation of the digital content that is starting to come in for the new tourism website. Follow up and correspondence with local businesses and individuals.

Met with Coastal NS, Warden and Deputy Warden to discuss the proposed Tourism Levy for fixed roof accommodations to get clarity and details on the project. Based on the information presented the Warden and Deputy determined no further action was required to be taken.

Working with Tourism Web designer to make ongoing edits to the website.

Working with Visit Guysborough Tourism web developer, Simply Ducky, on updating businesses and events on the St. Mary's tab on the website, on going throughout the month.

Prepared and submitted Emerging Destinations Tourism Nova Scotia application.

Main Street Beautification:

Coordinated with Public Works Dept. on what would be manageable to maintain by their staff for Main Street flowers this year. Determined that a few hanging baskets at key buildings would be ideal along with colourful flower displays at the library, 16 Main St., and at the Municipal office. A few new shrubs were also in the budget to be added to the 16 Main St. landscape beds that will come back year over year.

Climate Change:

Webinar - Real-time monitoring and prediction of Wildfire Risk to inform response and mitigation.

Webinar - Department of Environment and Climate Change land use planning text to support coastal resilience

Business Support:

ACOA is no longer in care and maintenance mode following the federal election, resumption of discussions are taking place to identify potential opportunities programs and potential resources for the business community pertaining to economic development and potential for creation of a working group.

Working with local groups including the Farmers Market and Port Bickerton Lighthouse as it pertains to the new Tourism website. Networking and assisting new businesses with getting added to the municipal business directory and providing information on provincial business resources as requested such as Invest NS.

Business Awards 2025 – Ongoing research for booking of guest speakers, secured Lions Hall venue for October and arrangements for meal preparation and server volunteers.

HAF Housing:

Awaiting status update of milestones from the CAO.

Public Works Department

Sherbrooke Water Utility

Public Works has been working with Strait Engineering to complete the feasibility study of the Water and Wastewater Treatment System. Public Works has also been working with Strait Engineering on the replacement of the PLC of the Water Treatment plant. Public Works has purchased and began to install the first phase of the water meter replacement project. Currently Public Works has replaced 5 meters and will replace an additional 10 more in the coming weeks.

Sherbrooke Sewer Treatment Utility

Public Works have been working hard at making the sewer treatment system and collection system as efficient as possible. Currently Public Works has tendered the remaining Phase 3 of chemically grouting the manhole structures. GFL Environmental will complete this work in the coming weeks. Public Works also has tendered Phases 1, 2 and 3 of repairing manhole covers but has not received any bids. Public Works will explore additional options to have this work completed.

St. Mary's Recplex

Public Works along with Cimco Refrigeration has replaced the ammonia detection system within the ice plant room of the St. Mary's Recplex. This new system ensures the safety of the operators who run the ice plant and the public using the facility.

St. Mary's Transfer Station

Public Works has received approval from Department of Environment and Climate Change to begin at Construction and Demolition Debris Transfer operation. This new service will begin on June 16, 2025. Public Works has completed groundwork and additional upgrades to the guard house to accommodate this operation.

General Public Works

Public Works has awarded the bid for providing power to the Public Works garage located at 8226 highway 7 to Sherbrooke Electrical. This work is now complete. Nova Scotia Power will be on site to connect the power on Tuesday June 17, 2025. This will complete this project.