



## NOTICE

**MEETING:** St. Mary's Municipal Council

**DATE:** Monday, December 11<sup>th</sup>, 2017

**TIME:** 7:00pm

**PLACE:** St. Mary's Municipal Office  
Council Chambers, Sherbrooke, NS

**Please Advise If Unable To Attend**

Dated: *December 5<sup>th</sup>, 2017*

Marvin MacDonald  
CAO

**Municipality of the District of St. Mary's**  
**Meeting of Council**  
**Monday, December 11<sup>th</sup>, 2017**  
**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Agenda and any additions
4. Approval of minutes of Special Council Meeting held November 13<sup>th</sup>, 2017
5. Approval of minutes of Regular Council Meeting held November 13<sup>th</sup>, 2017
6. Approval of minutes of Special Council Meeting held November 27<sup>th</sup>, 2017
7. Business Arising from Minutes
8. Recommendations from Committee of the Whole
9. Outside Committee Appointment Reports
  - a. Guysborough County Home Support Agency – Deputy Warden Dort
  - b. Port Bickerton & Area Planning Association – Councillor Kaiser-Kirk
10. Correspondence
  - a. Sherbrooke Village Old Fashioned Christmas – Thank You
11. CAO Report
12. Solicitor Report
13. Other Matters of Business
  - a. Councillor Roundtable
14. Adjournment

- *10 minute question and answer period pertaining to agenda items*

**Municipality of the District of St. Mary's  
Regular Council Meeting  
Monday, December 11, 2017**

**Additions to Agenda:**

**7. Outside Committee Appointment Reports:**

- c. Port Hawkesbury Paper – Councillor Kaiser-Kirk
- d. GALA – Councillor Smith

**10. Correspondence:**

- b. Seaside Re: Internet Speeds

**Municipality of the District of St. Mary's**

**Regular Council Meeting**

**Monday, December 11<sup>th</sup>, 2017**

**MEETING, DATE & TIME:**

The regular meeting of the St. Mary's Municipal Council was called to order on Monday, December 11<sup>th</sup>, 2017 at 7:00pm in the Council Chambers Sherbrooke, N.S.

**ATTENDING:**

Warden Mosher  
Deputy Warden Dort  
Councillor Malloy  
Councillor Findlay  
Councillor Kaiser-Kirk  
Councillor Baker  
Councillor Smith

**ALSO ATTENDING:**

Marvin MacDonald, CAO  
Marian Fraser, Director of Finance  
Denise Sawlor, Municipal Clerk/Special Projects Coordinator

**APPROVAL OF AGENDA:**

*On motion of Deputy Warden Dort and seconded by Councillor Baker Council approved the agenda with the following additions:*

10.(c) – Union of Nova Scotia Municipalities (UNSM) letter

*Motion carried.*

**APPROVAL OF MINUTES:**

*On motion of Councillor Findlay and seconded by Councillor Malloy that Council approve the minutes of the Special Council Meeting held on November 13<sup>th</sup>, 2017.*

*Motion carried.*

*On motion of Councillor Kaiser-Kirk and seconded by Councillor Findlay that Council approve the minutes of the Regular Council Meeting held on November 13<sup>th</sup>, 2017.*

*Motion carried.*

*On motion of Deputy Warden Dort and seconded by Councillor Baker that Council approve the minutes of the Special Council Meeting held on November 27<sup>th</sup>, 2017.*

*Motion carried.*

#### **BUSINESS ARISING FROM MINUTES:**

- Councillor Malloy will be attending a meeting of the Guysborough Community Health Board this Wednesday. It is expected that the decision on her application to join the board will be announced at that time.

#### **RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE**

- Water Temporary Borrowing Resolution  
*On motion of Councillor Findlay and seconded by Deputy Warden Dort that Council approve the Water Temporary Borrowing Resolution for the Sherbrooke Water Utility Eastside Waterline project in the amount of \$281,460.00*

*Motion carried.*

- Fire Tax Levy Policy  
*On motion of Councillor Smith and seconded by Councillor Findlay that Council approve the addition of a fourth payment option to the Fire Tax Levy Policy that allows for a uniform charge to be applied to residential properties with dwellings and commercial properties with a structure.*

*Motion carried.*

#### **OUTSIDE COMMITTEE REPORTS**

- Guysborough County Home Support Agency – Deputy Warden Dort
- Port Bickerton & Area Planning Association – Councillor Kaiser-Kirk
- Port Hawkesbury Paper – Councillor Kaiser-Kirk
- GALA – Councillor Smith

#### **Correspondence**

- Sherbrooke Village Old Fashioned Christmas – Thank You
- Seaside Wireless Communications - Internet Speeds
  - Requesting the Municipality provide a letter of support. Seaside will be applying to the Government of Canada for priority access to additional radio frequencies.
  - Access to additional radio frequencies would enable Seaside to provide services that are closer to the Canadian Radio-television and Telecommunications Commission's (CRTC) recommended standard operating levels.
  - Over the next few years the service standard is expected to reach 50 megabits per second.
  - Council agreed that the CAO should send a letter of support.

- Union of Nova Scotia Municipalities (UNSM) letter
  - Response to the letter the Municipality sent to the UNSM regarding their upcoming name change.

### CAO REPORT

- Report attached to minutes
- Waterline project
  - There will be a water shut off tomorrow from 9pm to midnight. This will allow for completion of the connection of the new line to the water treatment plant.
  - A plan has been formulated to reduce the lateral measurements. This should allow the project to remain on budget.
  - There is a meeting setup with the engineers and their superiors for the middle of January.
  - December 15, 2017 is the date set for the paving deadline. This is reviewed daily to account for weather (local asphalt plants don't operate in cold weather).

### **Marian left meeting 7:39pm**

- Common Good Solutions has been lined up with SHOPS. They have had one meeting and a second meeting is being set up.

### **Marian returned 7:40pm**

### SOLICITOR REPORT

- Solicitor not present.
- Water Utility Land Issue update from Marvin
  - Attended the scheduled court date for the Motion of Direction. Judge directed that all adjoining land owners be informed of the expropriation action taken by the Municipality.

### Other Matters of Business

- Councillor Roundtable
  - Councillor Smith
    - Economic Development meeting in Indian Harbour Lake (IHL)
    - Economic Development meeting in Goshen
    - GALA training
    - GALA meeting
    - Old Fashioned Christmas Parade
    - Staff & Council Holiday Party
    - RCMP community program in Greenfield
  - Councillor Baker
    - Various meals
    - Old Fashioned Christmas Parade
    - Staff & Council Holiday Party
    - Sherbrooke Village lantern tour
  - Deputy Warden Dort
    - Economic Development meeting in Goshen

- Tree lighting in Goshen
- Recognition dinner for Goshen Fire Department
- Old Fashioned Christmas Parade
- Staff & Council Holiday Party
- Illegal dump sites
  - There were two sites reported in the area
  - First site was cleaned before the Compliance Officer arrived
  - Second site was handed over to the Department of the Environment after the Compliance Officer's visit. Site has now been cleaned up.
- Councillor Malloy
  - Guysborough Community Health Board Interview
  - Economic Development meeting in Goshen
  - Economic Development meeting in IHL
  - DEANS meeting
  - ESREN – Port Hawkesbury Start up Program
  - Old Fashioned Christmas Parade
  - Staff & Council Holiday Party
- Councillor Findlay
  - Economic Development meeting in Goshen
  - Economic Development meeting in IHL
  - DEANS meeting
  - Sherbrooke Village Commission meeting
  - Nova Scotia Health Board Meeting
    - Discussions about Family Practice teams, find a doctor program
    - Study on health issues within the local Municipalities
  - Old Fashioned Christmas Parade
  - Staff & Council Holiday Party
  - Lions Christmas party and Sherbrooke Village lantern tour
- Councillor Kaiser-Kirk
  - No additional items to report
- Warden Mosher
  - ESREN – Port Hawkesbury Start up Program
  - Three Economic Development meetings
  - Tree lighting in Sherbrooke
  - Old Fashioned Christmas Parade
  - EMO meeting
  - Staff & Council Holiday Party

**Adjournment**

***On Motion of Deputy Warden Dort there being no further matters of business, council adjourned at 7:57pm.***

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Recorded By

Approved By

Municipal Clerk/Special Projects Coordinator

Warden Mosher



# Report to Council

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**Member of Council: Deputy Warden Jackie Dort**

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**Board/Agency/Organization: Guysborough County Home Support Agency**

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**Date Attended: November 29, 2017  
N.S.**

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**Location: Guysborough,**

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## **Agenda Items Discussed:**

- CCA Course Guysborough
- Regular Business Meeting

## **Key Highlights:**

- Participants in the CCA (Continuing Care Assistant) Course currently being held in Guysborough will be graduating on Feb. 8/18. There are a total of 11 participants, one of them from the District of St. Mary's.





# Report to Council

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**Member of Council:** Peggy Kaiser-Kirk

**Board/Agency/Organization:** Port Bickerton & Area Planning Ass'n

**Date Attended:** Nov. 28/17

**Location:** Home of Chair Don Dodge

## **Agenda Items Discussed:**

- Treasurer's report circulated and approved.
- Update on the Lighthouse Float for the upcoming Sherbrooke Village Parade on Sun., Dec 3<sup>rd</sup>
- Report by Bruce George on the Bungalow Rental & Artist-In-Residence Program
- Renaming of trails map submitted. Members made a number of suggestions & revised plan approved.
- Upcoming plans include: - Feb Appreciation Day for Keith Horton. /Mar. Prize Bingo

## **Key Highlights:**

Remaining work to be completed on Lighthouse Top will be brought to Sandy Jack's attention.



# Report to Council

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**Member of Council:** Peggy Kaiser-Kirk

**Board/Agency/Organization:** Port Hawkesbury Paper

**Date Attended:** Dec. 5/17

**Location:** PHP Boardroom

## **Agenda Items Discussed:**

- Presentation by Peter Bush, Landscape Ecologist, NS DNR on the Landscape Planning Pilot Project. Ecosystem based forest management at (1) stand and (2) landscape level The initial pilot is in Eastern Nova Scotia in 2 ecodistricts – 3-60 (Cape Breton) & ED 440 (includes Mulgrave Plateau). An ecodistrict is understanding land forms, including natural disturbances. VOIT's are in place (Value/Objective/Indicator/Target). 100 year goals/20 years goals and 1-5 year goals are in place.
- Review of FSC/SFI forest sustainability audit results by Andrew Fedora. Several small compliance issues to address.
- Discussion of public perception of PHP & measures to counteract this.
- Next mtg may be in the Spring.

## **Key Highlights:**



# Report to Council

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**Member of Council:** Kaytland Smith

**Board/Agency/Organization:** GALA

**Date Attended:** November 28<sup>th</sup> 2017      **Location:** Guysborough, NS

## **Agenda Items Discussed:**

- Need for a new credit card
- Board Development Workshop
- Financial Report
- Update from Policy Review Committee
- AGM details
- EAL-Training and community needs

## **Key Highlights:**

- October Program Enrolment
  - Guysborough:7. Sherbrooke:8. Canso:8. Total:23
- 4 Learners enrolled in the E3 pilot
- Employee is taking a 8 week NSCC certificate social media training course being hosted by the Early Years Network
  - Identified the need for a social media policy
- Planning family literacy days for January
- Seniors literacy (New horizons)
  - Held several workshops
  - Active working group has been formed and is working diligently toward the development of the directory.
  - Plan to have directory finished in time for RRSA Christmas Dinner
- Canada 150 Project
  - Completion expected soon with launch December 20<sup>th</sup>
  - Copies will be made to local libraries and key partners



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Municipality of the District of St. Mary's  
8296 Hwy #7  
P.O. Box 296 Sherbrooke,  
Nova Scotia, B0J 3C0

November 14, 2017

Dear Warden, Mike Moser, Councillors and Staff,

I would like to take this opportunity to thank you for your support of Sherbrooke Village Old Fashioned Christmas in 2017.

Your donation and support are greatly appreciated and is helping us grow as a rural, off-season festival.

It is with your continued support that we are able to offer an illuminated, event filled Christmas experience to all who visit this growing community attraction.

Again, thank you for your support and Merry Christmas to you and yours.

We hope you had an opportunity to visit us. It truly is magical and you helped make it so.

Sincerely,

A handwritten signature in cursive script that reads "Lynn Hayne".

Lynn Hayne  
Fundraising coordinator  
Sherbrooke Village Old Fashioned Christmas Association

[sherbrookevillage.novascotia.ca](http://sherbrookevillage.novascotia.ca)  
45 minutes south of Antigonish  
1-888-743-7845



## **MUNICIPALITY OF THE DISTRICT OF ST. MARY'S**

P.O. BOX 296, SHERBROOKE, NOVA SCOTIA, B0J 3C0

### **CAO Report – December 11, 2017**

#### **Economic Development:**

- The Economic Development Committee held public meetings in three communities (Liscomb, Indian Harbour Lake and Goshen) to get input on actions for meeting economic related targets as set in the Strategic Plan as well as any new ideas / initiatives for economic growth in the municipality. Although there was a low turnout for the meetings we were able to get some valuable feedback during the sessions. The Committee will review the at their next meeting on December 14<sup>th</sup>
- We have met with ESREN and ACOA to discuss opportunities for joint projects. Ideas include a “crafters market” and a downtown revitalization plan type project. The Village has been invited to participate in this brainstorming for projects that may be compatible with their plans for the next several years.
- Met with Common Good Solutions (Social Enterprise consultants) to discuss potential for development around things like affordable housing and other social enterprise type initiatives. Another meeting scheduled with them for January.

#### **Water line Replacement Project:**

- Mainline is installed and expect to start disinfection and pressure testing the line this week.
- Encountered large quantities of rock and unsuitable material that is causing some concern.
- Service laterals will be started within next week.
- Bi-Weekly meetings held with the Engineer and Contractor to monitor progress of the project

### **SHOPS:**

- The SHOPS room is completed.
- SHOPS are working on a plan for moving forward with programs in the new year. There will be a formal opening of the facility sometime in new year.

### **Community Transit Study:**

- The Antigonish Community Transit obtained a grant to explore extending their services into St. Mary's district. A Public meeting was held on October 25<sup>th</sup> and a public survey is also underway. They asked and were put on Council's agenda for the January 3 CoTW to present the results of the study.

### **Recreation:**

- All programs running, including at the RecPlex.

### **UNSM:**

- Letter sent to the President of the UNSM expressing concerns with the name change for the organization.

### **Sherbrooke Village:**

- Letter sent to Stephen Flemming, ED for the Village, supporting them with their Strategic Plan and agreeing to work with them on several joint initiatives to help achieve the objectives of both the Village and the Municipal strategic plans.