



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting
Wednesday, December 1, 2021

1. Meeting, Date & Time:

The COTW Meeting of the St. Mary's Municipal Council was called to order on Wednesday, December 1, 2021 at 4:00pm in the Council Chambers Sherbrooke, N.S.

We acknowledge that we are gathering in Mi'kmaqi the traditional unceded territory of the Mi'kmaq people.

Warden Wier expressed his condolences to the family and the Municipality of the District of Guysborough of the loss of Councillor Ricky MacLaren.

2. Attending:

Warden Wier	Councillor Mailman
Deputy Warden Fuller	Councillor Malloy
Councillor Baker	Councillor Zinck
Councillor Harpell	

Also Attending:

David Hutten, CAO
Marian Fraser, Director of Finance
Donna-lynn Provost, Municipal Clerk & Special Projects Coordinator

3. Additions to the Agenda:

- 6c. Holiday Community Grant
- 9c. Queens Platinum Jubilee Program
- 9d. Streetlight Request

4. Approval of the Agenda:

On motion of Councillor Harpell and seconded by Councillor Zinck, Council approved the agenda with additions.

Motion approved.

5. Approval of Minutes:

On motion of Councillor Baker and seconded by Councillor Malloy, Council approved the minutes of the COTW Meeting held Wednesday, November 17, 2021.

Motion approved.

6. Business Arising from the Minutes:

a. Bill 58, Re: Municipal Government Act

- CAO, David Hutten stated Bill 58 first reading was September 25, 2018. That is where the municipal act was adjusted for statements of provincial interest. Inverness is now looking to adjust their Land

Use Bylaw's with provincial legislation. The Municipality of the District of St. Mary's has already developed taking into consideration the provincial legislation into their current Land Use Bylaw.

b. Letter of Support for Extended Producer Responsibility

- Letter drafted by the staff to the Honorable Tim Halman as recommended by Nicole Haverkort, in support of Extended Producer Responsibility, has been sent.

c. Holiday Community Grant

- Non-profit organizations can apply through their District Councillor, the deadline is December 15, 2021.

7. Correspondence:

a. Zhongshou Taiyand Technology Group Ltd, Wang Zengxin, President

- Has decided to suspend the registration of Zhongshou Taiyand Health Enhancement & Technology Group Inc, due to the global pandemic. The Memorandum of Understanding with the Municipality of the District of St. Mary's is no longer valid.

b. Heritage Goldenville Society, Neil Black

- The Heritage Goldenville Society would like to donate to Council a print from local artist Bev Cameron called Mine Works, depicting the mine in the heydays of the 1860's.
- Council acknowledged it would be a nice piece of history to have, and is hoping Ms. Cameron can present it herself along with other from the Goldenville Heritage Society, as well as the press.

c. Sherbrooke Village, Lynn Hayne

- Council received a thank you letter from Sherbrooke Village Old Fashioned Christmas Association, thanking Council for their continued support of Sherbrooke Village Old Fashioned Christmas. "This year we are celebrating the 25th Anniversary of the event and you have been with us through it all."

8. Presentations:

DEANS, Kara Allen and Robin Anderson:

- Robin Anderson is the Vice Chair explained to Council what DEANS (Destination Eastern and Northumberland Shore) is, their vision, mission, goals as well as their pillars for the organization, programming that has been successful on its own or by piggy backing off of other events going on at the same time.
- Ms. Anderson stated that all of the board members are tourism operators.
- DEANS services 12 Municipalities covering 420 communities, 60 of which are in Guysborough County.
- Vision and mission are to make tourism sustainable and into the shoulder season as long as possible, Old Fashioned Christmas is a great help to this point,
- Four pillars DEANS goes by are: Destination Marketing: how to outreach to make people want Guysborough County as their destination.
Visitor Services: What do we have to offer when they get here
Events: Helping getting events here
Strategic Partnerships: Tourism Nova Scotia, the Kilted Chief
- Sustainable year round tourism is with thriving business, diverse communities,

with proud people.

- Deans print visitors guides for Antigonish, Eastern Shore and Pictou County every 2 years, which is a large expense. These guides are hand delivered to each DEANS member in the region and every Visitor Information Center (VIC) in the province
- During the offseason items DEANS offers Stay and Play, Deans Dines Out, Deans Staying Around, Nova Scotia Staycations.
- The website has changed to promote both coasts, and is now Coastal Nova Scotia
- Eight Visitor Services in the region, Deans pays a portion of the wages. There are two in the area, one is in Sherbrooke Village Indigenous Art Center, the other is in Guysborough.
- Weekly Ms. Allen does a weekly newsletter, could be a supper at a hall, farmers markets, a wide variety of events that may draw people to different areas.
- Seniors ambassador program, very successful in Pictou. Trained senior volunteers , to help man the center, due to this the center was able to stay open much longer.
- Antigonish has just done a copy and paste of this program with 14 seniors coming forward to help, we in Guysborough Country are on board for Spring of 2022 to implement in the area.
- DEANS only has one fulltime staff, with different parttime staff through out the year.
- DEANS have collected data this summer, to post on social media, to remind people in the off season of events that will be happening in the upcoming year.
- Ms. Anderson asked on behalf of DEANS for the annual funding of \$5,988.67.

On recommendation of Councillor Malloy and seconded by Councillor Harpell, Council decided to round up the donation from \$5,988.67 to \$6,000.00 for their annual grant.

Recommendation approved.

9. Other Matters of Business:

a. Service Excellence Policy

- Staff presented to Council a Service Excellence Policy to ensure consistent communication standards, some items in the policy include response times to inquires/complaints, phone etiquette for answering, leaving voicemails etc, as well as electronic correspondence, including electronic signatures.
- The policy also gives best practices for in person interactions with the public.

On recommendation of Deputy Warden Fuller and seconded by Councillor Harpell, Council agreed to add this policy, Service Excellence Policy to the Municipality of the District of St. Mary's.

Recommendation approved.

b. Back Flow Preventors-Sherbrooke Utility

- In regulation with our environmental requirements, public works has looked into backflow preventors for certain locations on the waters system. Pat Burns from BMC Controls visited, and provided rough quotes.
- For Council to consider if this is something that Municipality will putting forth the funding or something that is passed on to different locations as these are required.
- Once staff has the proper numbers, it will be brought back to Council.

c. Queens Platinum Jubilee Program

- A resolution of Council is needed to approve the application to approve the Community Grant Program.
- This is in connection the commemorative plaque that was brought up at previous Council. Staff have been working with Indigenous artist to see what type of recommendation on a commemorative piece. These funds would go towards that.

On recommendation of Councillor Baker and Deputy Warden Fuller, Council agreed to give CAO, David Hutten, and staff the authority to apply for the \$5,000.00 Platinum Jubilee Her Majesty Queen Elizabeth the second grant.

Recommendation approved.

9d. Street Light Request

- A streetlight has been requested at the intersection of Main Street, Sherbrooke and the Sonora Road.
- It is a dark intersection and difficult to see walkers in the evenings.

On recommendation of Councillor Mailman seconded by Councillor Baker to put a streetlight in at the intersection of Main Street, Sherbrooke and Sonora Rd.

Recommendation approved.

10. Adjournment

On motion of Councillor Harpell and seconded by Councillor Malloy there being no further matters of business, Council adjourned at 4:40pm.

Motion approved.



Recorded By
Municipal Clerk/Special Projects Coordinator



Approved By
Warden Wier