



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, November 9th, 2022

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

The COTW Meeting of the St. Mary's Municipal Council was called to order on Wednesday, November 9th, 2022, at 4:00 pm in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden Wier

Deputy Warden Fuller

Councillor Baker

Councillor Malloy

Councillor Zinck

Councillor Mailman

Councillor Harpell

Also Attending:

Marissa Jordan, Chief Administrative Officer (CAO)

Marian Fraser, Director of Finance (DOF)

Mallory Fraser, Municipal Clerk

Denise Dunn, Economic Development Officer (EDO)

3. Additions to the Agenda:

- There were no additions to the agenda.

Approval of the Agenda:

On motion of Councillor Harpell and seconded by Deputy Warden Fuller, Council approved the agenda as presented.

Motion approved.

4. Approval of Minutes:

On motion of Councillor Malloy and seconded by Councillor Mailman, Council approved the minutes of the COTW Meeting held Wednesday, October 19th, 2022.

Motion approved.

5. Business Arising from the Minutes:

- There was no business arising from the minutes.

6. Other Matters of Business:

a. Municipal Fitness Center

- In 2021, the Municipality of the District of St. Mary's received funding through the Active Communities Fund through the Province of Nova Scotia to help install a key fob system at the St. Mary's Fitness Centre. The key fob system will improve accessibility of the facility for residents. It was recommended by SRCE staff that contracting CHUBB to install the key fob system as an extension of the existing security system in the facility would be the best way to move forward. The SRCE has approved this project and would like to move forward with the installation of the new key fob system by hiring CHUBB Fire and Security Canada and managing the installation process. The SRCE will invoice The Municipality of the District of St. Mary's for the total cost of the project. The key fob system assets will be owned and maintained by the SRCE. The next step

for the project will be for staff to develop SOPs for the issuing and management of key fobs and the use of the St. Mary's Fitness Centre utilizing the new key fob system.

- Staff have recommended partnering with the Strait Regional Center for Education (SRCE) to continue with the project.

On recommendation of Councillor Baker, and seconded by Councillor Zinck, Council approved the partnership with the Strait Regional Center for Education (SRCE) and approve the purchase and installation of the Key Fob Security System at the St Mary's Fitness Center for a total cost of \$8,645.45 plus HST payable to the SRCE with funding provided by through the Active Communities Fund Grant.

Recommendation adopted.

b. 311 Rural Exchange Inclusion

- 311 is a service governed by the Canadian Radio-television and Telecommunications Commission (CRTC) as free non-emergency access to municipal services. Following a decision by the CTRC in 2004, all telecommunications service providers are required to route 311 calls to appropriate municipal services when requested by the Municipality. It has been identified that there are phone exchanges within the HRM boundaries which are unable to connect into 311 by way of the 3-digit dial. HRM has identified that their next step is to obtain agreement from the Municipality of St. Mary's to route the exchanges allocated to the community of Ecum Secum to the HRM Customer Contact Center via the 311 3-digit dial. This is required because Ecum Secum (and its exchanges) falls not only within HRM boundaries, but also within the Municipality of St. Mary's.
- Council asked if making this agreement would have negative impacts on residents of the Municipality of the District of St. Mary's. The CAO advised that it would not negatively impact residents of St. Mary's who live in Ecum Secum, it would provide them access to the 311 service for HRM services. MODSM does not currently provide the 311 service, so there is no conflict.

On recommendation of Deputy Warden Fuller, and seconded by Councillor Zinck, Council approve the agreement with HRM to route the exchanges allocated to the community of Ecum Secum to the HRM Customer Contact Center via the 311 3-digit dial.

Recommendation approved.

c. Sherbrooke Water Utility – SCADA System

- Public Works staff have identified that the main Scada monitoring system/program for the Sherbrooke Water Utility is out of date and needs to be updated to continue to receive appropriate and time sensitive information related to the operations of the utility. At present, the water treatment plant is running the software package VTScada version 9.1 with a computer running Windows 7. This version is no longer compatible with new programs and difficult to obtain troubleshooting support because it is so out of date. The new version 9.1 is not compatible with the older version of Windows and as such the computer and system will need to be upgraded.
- Staff are recommending having this upgrade completed by Lynk. This is because it is specialized equipment, and the Municipality currently has a \$1,000 credit with Lynk from a previous project that can be utilized to help offset the total cost. This project was identified as part of the capital/gas tax budget planning in the spring and \$10,000 was originally budgeted and approved by Council during that time.

On recommendation of Councillor Harpell, and seconded by Councillor Malloy, Council approve the upgrade to the VTSCADA system for the Sherbrooke Water Utility and the purchase and installation of all necessary equipment through Lynk for \$8,360.00 plus HST with the expense to be allocated from the Municipal Gas Tax budget.

Recommendation approved.

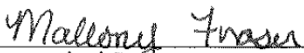
d. Protected Wilderness Update

- Council requested additional information on 'protected wilderness areas' as a follow up to the request from the St. Mary's River Association to write a letter of support in favor of designating Archibald's Lake a wilderness area. Staff have invited the Department of Environment and Climate Change to attend a COTW meeting. The Department has indicated they are unable to attend a meeting but could provide information. Staff were only meaning to provide an update for this meeting that no information was received. However, information was received from the Department of Environment and Climate yesterday, so staff included it with the package. Council agreed that without time for review prior to this meeting, to defer this matter until the December 7th, 2022, Committee of the Whole meeting

Adjournment

On motion of Deputy Warden Fuller, and seconded by Councillor Malloy, there being no further matters of business, Council adjourned at 4:18 pm.

Motion approved.


Recorded By
Mallory Fraser, Municipal Clerk


Approved By
Warden Wier