



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, September 20th, 2023

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Warden Wier called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, September 20th, 2023, at 4:00 p.m. in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden Wier	Councillor Mailman
Deputy Warden Fuller	Councillor Malloy
Councillor Baker	Councillor Zinck
Councillor Harpell	

Also Attending:

Doug Patterson, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance (DOF)
Jadzia Graham, Interim Municipal Clerk
Kerri Jack, Director of Community Development & Recreation (CDR)
Denise Dunn, Economic Development Officer (EDO)

3. Additions to the Agenda:

- There were no additions to the agenda.
- The CAO proposed to delay item #8D (Support Letter for Cell Coverage) until a November COTW.
- All other agenda items would be shifted accordingly.

4. Approval of the Agenda:

On the motion of Councillor Harpell, and seconded by Councillor Baker, Council approved the agenda with the omission of 8D and re-order agenda accordingly.

Motion approved.

5. Approval of Minutes:

On the motion of Councillor Malloy, and seconded by Councillor Mailman, Council approved the minutes of the COTW Meeting held Wednesday, September 6th, 2023.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Correspondence:

- a. Amendments to Building Code – Office of the Fire Marshall
- Correspondence was received from the Office of the Fire Marshall informing the Council of updated information.

- Kerri Jack, Director of Community Development & Recreation (CDR) asked Council if the Municipality would like to raise the Mi'kmaq Grand Council Flag at the flagpole located on Highway 7 in advance of National Truth and Reconciliation Day on September 30th, 2023 and continue to fly the flag for the month of October which is Mi'kmaw History Month in Nova Scotia.
- Kerri walked council through a report that she had prepared highlighting the different projects which the department has been working on in relation to Truth and Reconciliation. Kerri was fortunate after many attempts to be put in contact with an elder who can help the Municipality with the T&R projects, Elder Geri LeBlanc.
- Kerri also asked if Council would approve an honorarium of \$500 for Elder Geri LeBlanc to assist in the development of a commemorative plaque to honour victims and survivors of residential schools.
- Kerri highlighted the KAIROS Blanket Exercise for Staff and Council to participate in. She has found an applicable grant application to assist with funding this training exercise. This item will be brought back up to Council for consideration at a future meeting.
- Every Child Matters Banners were purchased from the indigenous community to be hung on 10 of the poles in Sherbrooke (Kerri is going to look in to when to hang the Banners and how long)
- Indigenous Research Project- This project is focused on learning more about our history and the Mi'kmaq history, lack of information and understanding of the history of indigenous peoples in St. Mary's. This will encourage community collaboration, creating, finding, and exploring indigenous culture archives. (Mi'kmaq and provincial) base level "storytelling" Kerri will do a draft then come back to council at a later date.

On the recommendation of Councillor Baker, and seconded by Councillor Zinck, Council approved that The Municipality raise the Mi'kmaq Grand Council Flag at the flagpole located on Highway 7 in advance of National Truth and Reconciliation Day on September 30th, 2023 and continue to fly the flag for the month of October which is Mi'kmaw History Month in Nova Scotia.

Recommendation adopted.

On the recommendation of Councillor Harpell, and seconded by Councillor Malloy, Council agreed to approve an honorarium of \$500 for Elder Geri LeBlanc to assist in the development of a commemorative plaque to honour victims and survivors of residential schools.

Recommendation adopted.

Kerri Jack left the meeting at 4:35 p.m.

d. Housing Accelerator Fund (HAF) Update – Denise Dunn, EDO

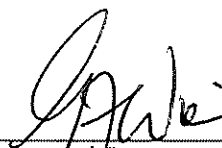
- See attached Staff Report
- Denise Dunn, Economic Development Officer (EDO) discussed the updated version of the HAF Staff Report.
- The goal, should we receive HAF, is to create twenty (20) additional permitted units over the next three years.
- There are six (6) initiatives; 1.) Infrastructure Growth Viability Assessment (Water and Wastewater), 2.) Permitting Enhancements of Processes, Policies and Resources, 3.) Capacity Building through supporting Non-Profit Housing Association(s), 4.) Affordable Housing Incentives, 5.) Coastal and Watershed Planning with Climate Change Mitigation and adaptation, 6.) Recovery of Underdeveloped and Idle Land.

Adjournment

On the motion of Councillor Harpell, and seconded by Councillor Malloy, there being no further matters of business, Council adjourned at 5:19 p.m.

Motion approved.

Recorded By
Jadzia Graham, Interim Municipal Clerk



Approved By
Warden Wier



NOTICE

MEETING: St Mary's Municipal Council
Committee of the Whole

DATE: Wednesday, September 20th, 2023

TIME: 4:00 pm

PLACE: St. Mary's Municipality
Council Chambers, Sherbrooke, NS

Please advise if unable to attend



Municipality of the District of St. Mary's

Committee of the Whole Meeting
Wednesday, September 20th, 2023 at 4:00pm

We acknowledge that we are gathering in Mi'kmaqi the traditional unceded territory of the Mi'kmaq people.

1. Call to Order
2. Roll Call
3. Additions to the Agenda
4. Approval of the Agenda
5. Approval of Minutes: COTW held Wednesday, September 6th, 2023.
6. Business Arising from Minutes
7. Correspondence
 - a. Amendments to Building Code – Office of the Fire Marshall
8. Other Matters of Business
 - a. 2024 FCM Conference
 - b. Intersection Street Light Request – Deputy Warden Fuller
 - c. Truth and Reconciliation Update – Kerri Jack, Director of Community Development and Recreation
 - d. Support Letter for Cell Coverage
 - e. Housing Accelerator Fund Update – Denise Dunn, Economic Development Officer
 - f. Sherbrooke Watermain Repair
 - g. Renewable Energy – Provincial Initiatives
9. In-Camera: Contract Negotiations

Adjournment



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, September 6th, 2023,

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

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2. Attending:

Warden Wier	Councillor Mailman
Deputy Warden Fuller	Councillor Malloy
Councillor Baker	Councillor Zinck
Councillor Harpell	

Also Attending:

Doug Paterson, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance (DOF)
Mallory Fraser, Municipal Clerk
Jadzia Graham, Interim Municipal Clerk

3. Additions to the Agenda:

7. Watermain Break – Staff Report

4. Approval of the Agenda:

On the motion of Councillor Harpell, and seconded by Councillor Malloy, Council approved the agenda with addition.

Motion approved.

5. Approval of Minutes:

On the motion of Councillor Baker, and seconded by Deputy Warden Fuller, Council approved the minutes of the COTW Meeting held Wednesday, August 2nd, 2023.

Motion approved.

6. Business Arising from the Minutes:

- See Attached Staff Report
- The Director of Finance provided an update on Service Exchange Agreement Information session that was held in August, by the province additional summary information will be sent out when received.

7. Watermain Break – Staff Report

- See the attached staff report.

8. Presentation

a. Naomi Society & Antigonish Women's Resource Center – Marcia Connolly, Outreach Support Worker, Antigonish Women's Resource Center and Carrigan Martell, Prevention & Awareness Coordinator, Naomi Society

- See attached presentation.

- Naomi Society provided a presentation about the Informational support system that offers resources and advice to women, and youth that are battling sexual abuse/ assault, mental health, domestic violence, and referral services.

9. Correspondence:

a. Extended Producer Responsibility (EPR) for Printed Paper and Packaging (PPP) - Nova Scotia Federation of Municipalities (NSFM)

- Correspondence was received from NSFM informing the Municipality that the regulations for EPR for PPP are now in place.

b. Connecting the Dots Between Poverty and Health - Community Health Board

- Correspondence was received from the Community Health Board inviting Council to participate in the Connecting the Dots Between Poverty and Health event being held on October 17th, 2023, at the Civic Center in Port Hawkesbury and for a \$500.00 financial contribution towards the cost of hosting the event.
- Council discussed providing a financial contribution and if Councillors would be available to attend.

On the motion of Councillor Baker, and seconded by Councillor Malloy, Council agreed to provide a \$500.00 financial contribution from the municipal operating budget to the Community Health Board for the Connecting the Dots Between Poverty and Health Event.

Recommendation approved.

c. Petition for Cell Tower - Sue Amberg

- Correspondence was received from resident Sue Amberg regarding a petition for cell towers in the area requesting feedback from Council on the work that has been completed to get service and asking for support in gathering signatures for the petition.
- Council directed staff to write a letter supporting this petition to Member of Parliament Sean Fraser and Member of the Legislative Assembly Greg Houston.

10. Other Matters Of Business:

a. Truth and Reconciliation – Staff Report

- See attached staff report.
- Council agreed that you cannot fly another flag on the same flagpole as the Canadian flag and that there is not enough time to erect another flagpole prior to September 30th, 2023.
- Council directed staff to review previous direction from Council regarding truth and reconciliation and follow up with Council via email.

b. Flood Line Mapping Project – Staff Report

- See the attached staff report.

c. Human Resources (HR) Policy

- Staff presented Draft 1 of the revised HR Policy at a COTW Meeting on Wednesday, July 19th, 2023. Council agreed to complete the review of the policy and provide feedback on the policy for this COTW meeting.
- Council did not provide any further edits or direction for staff on the Human Resources Policy.

On the recommendation of Councillor Fuller, and seconded by Councillor Malloy, Council rescinded the Municipal Working Policy.

Recommendation adopted.

On the recommendation of Councillor Harpell, and seconded by Councillor Zinck, Council approved the Human Resources Policy.

Recommendation adopted.

d. Nova Scotia Federation of Municipalities Conference (NSFM)

- NSFM is holding their fall conference in Halifax, at the Westin from Tuesday, November 7th to Friday, November 9th, 2023.
- Council discussed who would attend the NSFM Fall Conference. Council agreed that Warden Wier, Deputy Warden Fuller, Councillor Malloy, Councillor Harpell, and CAO Doug Patterson would attend the NSFM Fall Conference.

e. Council Meeting Dates

- Staff requested to hold a Special Council Meeting on September 18th, 2023, at 5:30 pm to present the Audited Financial Statements.

On the recommendation of Councillor Malloy, and seconded by Councillor Baker, Council agreed to hold a Special Council Meeting held Wednesday, September 18th, 2023.

Recommendation adopted.

f. Construction and Demolition Cell Design Quotes – Staff Report

- See attached staff report.

On the recommendation of Councillor Baker, and seconded by Councillor Zinck, Council agreed to hire Strait Engineering Ltd. to complete the design of construction and demolition cell number six for the amount of \$13,250 plus HST from the municipal operating budget.

Recommendation adopted.

g. Quotes for St. Mary's Recplex Sprinkler System Repair– Staff Report

- See attached staff report.

On the recommendation of Deputy Warden Fuller, and seconded by Councillor Mailman, Council agreed to hire T&T Fire Protection and Backflow Services Inc. to complete the sprinkler repair work at the St. Mary's Recplex in the amount of \$6,869.00 plus HST from the municipal capital budget, less any applicable grants.

Recommendation adopted.

h. Snow Removal and Ice Control Tender

- Staff recommended awarding the tender for the Municipal Snow Removal & Ice Control Services for the 2023-24 fiscal year to Waternish Construction for the retainer amount of \$10,000 per month and per occurrence amounts specified in the bid form as the other bidder cost over 50 percent more per month.

On the recommendation of Councillor Harpell and seconded by Councillor Malloy, Council awarded the tender for Municipal Snow Removal & Ice Control Services for the 2023-24 fiscal year to Waternish Construction for the retainer amount of \$10,000 per month and per occurrence amounts specified in the bid form.

Recommendation adopted.

i. In-Camera: Land Matters and Contract Negotiations

On the motion of Councillor Baker, and seconded by Councillor Mailman, the Council agreed to move in-camera for contract and land matters at 5:10 p.m.

Motion approved.

On the motion of Deputy Warden Fuller, and seconded by Councillor Harpell, the Council agreed to reconvene to regular session at 5:40 p.m.

Motion approved.

Adjournment

On the motion of Councillor Mailman, and seconded by Councillor Baker, there being no further matters of business, the Council adjourned at 5:40 p.m.

Motion approved.

Recorded By
Jadzia Graham, Interim Municipal Clerk

Approved By
Warden Wier

From: [Rogers, Joe Z](#)
To: [Doug Patterson](#)
Subject: RE: August 10 update to Building code
Date: September 15, 2023 8:25:06 AM

Hi Doug,

We do not have a sheet outlining all the changes but below is a synopsis.

Over 400 technical changes have been incorporated in the 2020 Codes improving the level of safety, health, accessibility, fire and structural protection, and energy efficiency provided by the Code, and expanding the NBC into new areas.

Significant changes in the 2020

- Encapsulated mass timber construction is introduced, enabling the construction of wood buildings with up to 12 storeys.*
- Accessibility requirements are updated to reduce barriers related to anthropometrics, plumbing facilities, signage, entrances and elevators.*
- Design requirements for evaporative equipment are revised to minimize the growth and transmission of Legionella and other bacteria.*
- A home-type care occupancy (b4) is introduced to allow safe and affordable care in a home-type setting.*
- Energy performance tiers are established to provide a framework for achieving higher levels of energy efficiency all buildings.*

Significant energy updates to larger buildings.

- New standards referenced in all Codes.*
- There are new materials and requirements for rain water harvesting systems.*

- *While there are new requirements in Part 2 of the NBC for farm buildings, the province is not adopting these at this time.*

Thanks

Joe

From: Doug Patterson <doug.patterson@saint-marys.ca>

Sent: Thursday, September 14, 2023 5:36 PM

To: Rogers, Joe Z <Joe.Rogers@novascotia.ca>

Subject: August 10 update to Building code

You don't often get email from doug.patterson@saint-marys.ca. [Learn why this is important](#)

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Hello

We received your August 10 notice of updates to the building code.

For our information is there a summary/list of the changes?

Thank you

Doug Patterson

Chief Administrative Officer

Municipality of the District of Saint Mary's

8296 Highway 7, P.O. 296

Sherbrooke, NS B0J 3C0

902-522-2432

I acknowledge that I work in Mi'kma'ki, the traditional unceded territory of the Mi'kmaq people.

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Stay tuned! All the details about our upcoming registration launch and the conference program will be shared with members via our FCM Voice, our weekly email newsletter, and dedicated sends late Fall.

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Topic

Municipal Truth and Reconciliation Projects Update

SUMMARY

The Community Development and Recreation Director has been working over the past number of years on a series of Truth and Reconciliation projects and initiatives for the Municipality. This report is an update for council on a number of those initiatives.

BACKGROUND

The Municipality's journey towards Truth and Reconciliation has been an on-going effort since the National Truth and Reconciliation Commission issued its report in 2015. The report includes calls to action specifically for municipal governments.

CONSIDERATIONS

The following are updates to on-going projects and information on new initiatives.

- **Grand Council Flag Raising** – After more consultation with the province, it was communicated to staff that the Mi'kmaq Grand Council Flag should have its own flagpole. Staff are recommending that the flag be raised on the flagpole located on Highway 7, replacing the Municipal Flag. The flag can be raised in advance of National Truth and Reconciliation Day on September 30th, 2023, and continue to be flown for the month of October which is Mi'kmaq History Month in Nova Scotia. If council wishes to fly the flag permanently after October, staff can research grant opportunities to offset the cost of installing a second flagpole at either the Municipal Office or Highway 7 location. The raising of the Mi'kmaq Grand Council Flag was suggested to staff through consultation with the Manager of Diversity and Inclusion with the Province of Nova Scotia. The act of flying this flag demonstrates to Mikmaq people, Indigenous people and all Nova Scotians that the Municipality recognizes the Mi'kmaq Nation and that raising the flag is an act of reconciliation.
- 1. **Residential Schools Commemorative Piece** – In 2021, Municipal Council made a motion to create and display a commemorative plaque that honours victims and survivors of Residential Schools in Canada. Since the motion was made, staff have been trying diligently to develop partnerships with community organizations, government departments and individuals to receive guidance and partnership in the development of the plaque and its wording. Organizations in the province are working hard on internal Truth and Reconciliation projects and do not have ability to take on any more projects such as ours. Recently, staff were able to be connected with an Elder

who resides in Nova Scotia who is able to work with the Municipality in the development of this commemorative piece. Geri LeBlanc of the Keeseekoose First Nation in Saskatchewan has agreed to work with staff to consult with Mi'kmaq Elders in the province to help to develop the piece. This will include the wording, placement and thoughts on the design of the final commemorative piece. Geri has called Mi'kma'ki home for the past 50 years. She was the Elders Coordinator with Dalhousie University from 2015 to 2021. As is custom when extending an invitation to work with an Elder, it is requested that the Municipality present Geri with Tobacco. Tobacco is extremely important in Indigenous cultures. It is a sacred medicine and is used to open communication with an Elder. Tobacco can be sent in the mail in lieu of presenting in person. An honourarium of \$500 has also been requested to work with Geri on this project.

2. **KAIROS Blanket Exercise** – Staff have prepared a grant application that will assist with some of the cost of hosting a KAIROS Blanket Exercise with Council and Staff. The application will come to council for consideration at a future meeting and be submitted to the Department of Communities, Culture, Tourism and Heritage.
3. **Every Child Matters Banners** – In advance of National Truth and Reconciliation Day and Orange Shirt Day on September 30th, 2023, staff have purchased Every Child Matters Flag Banners to be displayed on 10 street poles on Main Street. Banners were designed and purchased through the Indigenous company, Indigenous Marketing Solutions. The cost of these banners was \$740, which will come from the Community Development Projects budget.
4. **Indigenous Research Project** – In addition to internal efforts towards Truth and Reconciliation, staff have also tried to consider ways that Truth and Reconciliation can take place throughout the community. There is currently a lack of information and understanding of the history of the Indigenous peoples in St. Mary's. This lack of information has also been communicated by additional community groups in St. Mary's. Staff hosted a meeting in early August with representatives of the Sherbrooke Village and the St. Mary's Genealogy Society to discuss possible ways in which this historical data could be accessed and if there may be a collaborative project. Research was done on what opportunities may exist to work on a collaborative research project and a grant opportunity was discovered through the Department of Communities, Culture, Tourism and Heritage. The Strategic Development Initiative Grant encourages "partners-in-heritage" to develop projects that build on a community's assets and strengths to further sector development. The SDI program is for archives, community museums, municipal governments, not-for-profit groups, and other bodies that are exploring common heritage objectives. The grant program encourages community collaboration. A follow up meeting was held at the end of August, between project collaborators and additional partner organization the St. Mary's River Association to discuss the specifics of the grant program and what the project could look like. The group decided that a research project is the first step in gaining more insight into the indigenous History of St. Mary's. Each partner organization will contribute to the grant project in some form. A future presentation will be made to council presenting a draft of the Strategic Development Initiative project.

Staff Report



5. **Guiding Plan for Indigenous Learning** – Staff are looking for direction from council regarding this document. Did feel this document was helpful in learning more about Indigenous History, Indigenous Issues and Truth and Reconciliation as a whole? Was the format appropriate and easy to use? Staff would like to know if council would like an update to this document and councillors have any ideas or suggestions.

Recommendations

Staff are recommending that:

1. *The Municipality raise the Mi'kmaq Grand Council Flag at the flagpole located on Highway 7 in advance of National Truth and Reconciliation Day on September 30th, 2023 and continue to fly the flag for the month of October which is Mi'kmaw History Month in Nova Scotia.*
2. *Municipal Council approve an honorarium of \$500 for Elder Geri LeBlanc to assist in the development of a commemorative plaque to honour victims and survivors of residential schools.*

Update on CMHC Housing Accelerator Fund (HAF)

Economic Development

SUMMARY

The Municipality of the District of St. Mary's will aim to increase housing in the Municipality by applying for Housing Accelerator Fund. Increasing housing diversity, availability and property assessments connects directly to the St. Mary's Ten-Year Strategic Plan, Municipal Planning Strategy, with milestones that connect with Active Sherbrooke Plan, Land Development Committee Recommendations, and Climate Change Action Plan.

The deadline for Small/ Rural and Northern Communities has been extended to September 29, 2023. CMHC has performed a review of the Action Plan deeming it to be sound and viable with valuable feedback regarding milestones, timing, and housing categories. Staff will incorporate this feedback into an updated submission.

We have had productive discussions with CMHC on our plans enabling a further review and update to council on our progress to complete our application.

BACKGROUND

In the 2022 federal budget, the Government of Canada announced \$4 billion in new funding to create a Housing Accelerator Fund (HAF), with municipalities as the primary target recipients. On July 4, 2023, the Government of Canada announced the launch of the Housing Accelerator Fund (HAF), with applications originally due August 18, 2023. The HAF has three primary support objectives:

- Supporting the development of complete communities that are walkable, consisting of appropriate residential density and a diverse mix of land uses, providing access to a wide variety of amenities and services through public and active transportation.
- Supporting the development of affordable, inclusive, equitable and diverse communities that encourage clear pathways to achieving greater socio-economic inclusion largely achieved through the equitable provision of housing across the entire housing spectrum.
- Supporting the development of low-carbon and climate-resilient communities

CONSIDERATIONS

Staff Report



There are four main requirements of HAF Program:

- **Develop** an action plan as part of our HAF application. The purpose of the action plan is to outline supply growth targets and specific initiatives to grow housing supply and speed up housing approvals.
- **Commit** to a housing supply growth target within the action plan that has an **Annual Growth Rate percentage change of least 10%** (projected increase in housing supply growth rate) from the baseline of the previous five-year average permitted dwelling units. **The Annual Growth Rate must also exceed 1.1% per year** (Projected average annual housing supply growth rate with HAF).
- **Complete** a housing needs assessment report. (**Completed July 2023 by Province**).
- Must also **adhere** to the reporting requirements of the program.

Staff have prepared a Housing Action Plan, the targets set meet the growth rate requirements, the housing needs assessment has been completed by the province, and Staff will ensure that reporting requirements are adhered to.

Staff have calculated dwelling unit projections based on priority of Council to increase housing stock across the continuum and particularly the missing middle.

RECOMMENDATIONS

None at this time.

Renewable Energy

Economic Development

SUMMARY

The Business Development and Strategic Opportunities of NS Natural Resources and Renewables has requested a motion of support from Council for reserving parcels of provincial crown land for green energy production including Wind Energy, Hydrogen Production, and more complete use of all Remnant Wood Materials produced by forestry to be used as a fuel.

BACKGROUND

The province of Nova Scotia believes in renewable energy options and supports related development including:

Onshore Wind Energy. Including use of crown land for wind productions

Offshore and Nearshore Wind Energy

Green Hydrogen Production

Remnant Wood Materials (definition use of more residual tree materials produced during forestry)

CONSIDERATIONS

Council has signaled support for renewable energy and benefits in the Municipality of the District of St. Mary's via

- MPS Policy 2-26 Wind Farms and Renewable Energy
- MPS Policy 3-19 Wind Turbines by Development Agreement
- MPS Policy 3-33 Crown Land impacts
- The approved and adopted Land Development Committee's What We Heard and Final Recommendations Report which had identified, through stakeholder engagement, that Greenhouse Gas Reduction is a top priority.

RECOMMENDATIONS

Recommend that Council approve the following motion in support of renewable energy.

The Municipal Council for the Municipality of the District of St Mary's supports renewable and green energy including all the following:

Staff Report



*Onshore Wind Energy.
Offshore and Nearshore Wind Energy
Green Hydrogen Production
Remnant Wood Materials*

Further, that Municipal Council supports the use of Provincial Crown Land for the development of renewable and green energy.

Watermain Break

SUMMARY

In recent days a water leak has been detected along Marine Drive between the Municipal building and the water plant. Repairs are required.

BACKGROUND

Background with new updates for September 20:

The leaking water was tested and contained chlorine. The presence of treated water confirms the source as being from the Municipal water main. The new water main was excavated and examined. No leaks were found in the new water main. However, the old watermain remains in place along side the new line. A construction error may have left at least this section of the old main pressurized.

The solution developed by public works is to excavate and disconnect the old main permanently.

A review of the plans of the water lines and a consultation with the engineer who did the system design confirms that disconnection and closure of the old system will be the solution to end the leak. Further, that continued pressurization of the old line is the only reasonable source of the leak prior to further excavation to examine the situation.

Excavation in the road allowance near the water plant has been identified on the plans as the probable connection location between the new and old water mains where the connection could be permanently severed.

Care would be taken in the work to protect local pedestrian and public vehicles. Paving would be repaired as soon as possible given that this paved area is actively used by the public. The work would be done early next week.

A Voyent Alert would be issued in advance to advise of any water service interruption.

New: further evidence was confirmed that the source is the old main. An existing street valve was tested and water movement in the old main was audible.

As of the September 15 dates of this report, excavation to remain the main is scheduled for September 18.

Staff Report



Paving: We are still obtaining paving quotes. The initial quote came in at approximately \$15,000.00 before tax. If a lower quote can not be found then an additional fund request will need to be brought to council.

CONSIDERATIONS

Staff will continue to update council on the repair and integrity of our water service.

The cost could be attributed to a current year capital reserve fund use. The capital reserve funds had a current fiscal budget of 411K.

Council has already approved a repair cost of \$11,000.00. The actual repair work will come in well under \$11,000. However, the pavement cost is expected to take us past \$11,000. In total.

RECOMMENDATIONS

n/a at this time. Staff will follow up a final cost estimate.