



# Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, April 17<sup>th</sup>, 2024

*We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.*

## 1. Meeting, Date & Time:

Deputy Warden James Fuller called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, April 17<sup>th</sup>, 2024, at 4:00 p.m. in the Council Chambers, Sherbrooke, N.S.

## 2. Attending:

Deputy Warden James Fuller  
Councillor Everett Baker

Councillor Courtney Mailman  
Councillor Beulah Malloy

## Absent with Regrets:

Warden Greg Wier  
Councillor James Harpell  
Councillor Charlene Zinck

## Also Attending:

Doug Patterson, Chief Administrative Officer (CAO)  
Marian Fraser, Director of Finance (DOF)  
Jadzia Graham, Interim Municipal Clerk

## 3. Additions to the Agenda:

- There were no additions to the agenda.

## 4. Approval of the Agenda:

*On the motion of Councillor Malloy, and seconded by Councillor Mailman, Council approved the agenda with the additions.*

***Motion approved.***

## 5. Approval of Minutes:

*On the motion of Councillor Mailman, and seconded by Councillor Malloy, Council approved the minutes of the COTW Meeting held April 3<sup>rd</sup>, 2024.*

***Motion approved.***

## 6. Business Arising from the Minutes:

- There was no business arising from the minutes.

## 7. Correspondence:

- There was no correspondence.

## 8. Presentation:

N/A

## 9. Other Matters of Business:

### **a. Tender Award: Water Plant Aeration System (DAF System)**

- See the attached staff report.
- Public Works has received one bid from the DAF system tender. Sansom Equipment Limited was the only company to submit a bid on this tender. The price submitted for this tender is \$73,400 plus HST.

*On the recommendation of Councillor Baker and seconded by Councillor Malloy the municipal council approve the tender bid from Sansom Equipment Ltd., to replace the saturation tank to ensure the utmost quality of drinking water provided to the customers at the price of \$73,400 plus HST.*

***Recommendation approved.***

#### **b. Funding Opportunity: Flood Mapping Digital Tools**

- Economic Development Officer (EDO) Denise Dunn informed Council of the Nova Scotia Department of Municipal Affairs and Housing supporting municipalities with flood mapping projects under their municipal flood mapping program.
- Phase 1 project area with measuring, modelling and mapping encompassed the coastline of the Eastern Shore from Ecum Secum to the Canso Causeway.
- Phase 2 is fully funded and led by the province, which extends into the watershed levels, the first draft was completed and shared with stakeholders.
- The report will be included in the provincial flood line mapping program slated for release in 2027.

*On recommendation of Councillor Mailman and seconded by Councillor Baker to direct staff to send a letter to Nova Scotia Municipal Housing and Affairs Senior Planner to request full funding for a 3D Digital Flood Mapping Product and to direct staff to obtain quotes to support the letter and additionally directs staff to arrange a presentation to Council explaining the 3D Digital Mapping Products.*

***Recommendation adopted.***

#### **c. Visit Guysborough County Tourism Website (verbal and onscreen view)**

- Visit Guysborough County Tourism Website (verbal and on-screen view) - funded on the basis that it will cover the full county of Guysborough. In the current process of editing and feeds from the St Mary's business directory.  
The Economic Development Officer walked Council through the website and asked for feedback during the soft launch process.

#### **d. Advertising/Public Message Plan**

- Advertising/Public Message Plan  
Capture the main ones within the external advertising and acknowledge then acknowledge all of them within the municipal newsletter.
- Christmas, Remembrance Day, New Years, Canada Day, Truth and Reconciliation, and African Heritage Month are going to be ad submissions made to the Guysborough Journal. All other holidays will be advertised in the Municipal Newsletter.

On recommendation of Councillor Mailman and seconded by Councillor Baker, Council directs staff to participate in the Christmas, Remembrance Day, New Years, Canada Day, Truth and Reconciliation, and African Heritage Month Ad campaigns with the selected advertisement publisher that Council approved and to direct the Municipal Clerk to follow up with executing the Ad submissions.

**Recommendation approved.**

**e. Re-schedule June 5, 2024, COTW due to schedule conflict**

- Review on May 1<sup>st</sup> COTW which dates work best for all Council.

**10. In Camera: Legal, Contract Negotiations**

On motion of Deputy Warden Fuller and seconded by Councillor Harpell, Council moved In-Camera session at 4:31 p.m.

**Motion approved.**

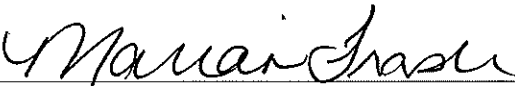
On motion of Councillor Malloy and seconded by Councillor Mailman, Council reconvene to regular session at 4:45 p.m.

**Motion approved.**

**Adjournment**

On motion of Councillor Baker, and seconded by Councillor Mailman, there being no further matters of business, Council adjourned at 4:35 p.m.

**Motion approved.**

  
Recorded By  
Marian Fraser, Director of Finance

  
Approved By  
Deputy Warden Fuller

