



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, April 1st, 2026

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Warden Fuller called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, April 1st, 2026, at 5:00pm. in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden James Fuller
Councillor Dana O'Connell

Deputy Warden Beulah Malloy
Councillor Emma Tibbo

Also Attending:

Lesley McFarlane, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance/Treasurer
Mallory Tibbo, Director of Community Development and Recreation
Teddy Stevens, Director of Public Works

Absent with Regrets:

Councillor Scott Beaver

3. Additions to the Agenda:

- No additions to the agenda.

4. Approval of the Agenda:

On the motion of Councillor Tibbo and seconded by Councillor O'Connell, Council approved the agenda as presented.

Motion approved.

5. Approval of Minutes:

Warden Fuller called for errors, omissions or amendments to the minutes of the COTW meeting held March 24th, 2026. Hearing no errors or omissions to the minutes, the Warden declared the minutes were approved.

Motion approved.

6. Business Arising from the Minutes:

- No business arising from the minutes.

7. Presentation DEANS Coastal

Kara Allen, Coastal Nova Scotia presented an overview of Coastal NS and their annual events highlighting the annual Buoys awards, digital marketing, annual guide/map, visitor services, e-newsletters and strategic partnerships.

Council asked questions regarding the focus for the organization, and Kara mentioned it has shifted to a Guysborough County focus, as the Halifax end of the Eastern Shore is covered by Destination Halifax.

Events and information can be provided and submitted to the e-newsletter through the Coastal NS website.

On recommendation of Councillor Tibbo and seconded by Deputy Warden Mallory, Council release the 2025-26 grant funding of \$4,016.34 to Coastal Nova Scotia funded through the 2025-26 Economic Development Tourism Budget.

Recommendation adopted.

8. Other Matters of Business:

a. Staff Report – Water Main Replacement

- Director of Public Works, Teddy Stevens, presented the staff report included in meeting materials. He noted that there were no other quotes received in time for the replacement of the temporary section of pipe.

On recommendation of Deputy Warden Malloy and seconded by Councillor O'Connell, Council provide pre-budget approval to award Francis J. Boyle Construction Ltd., the purchase and installation of the materials and complete the permanent repair of the water main in Clover Farm parking lot, at a cost of \$9,000 plus HST, with funds to be sourced from the Canada Community-Building Fund.

Recommendation adopted.

On recommendation of Councillor O'Connell and seconded by Councillor Tibbo, Council authorize the emergency expenditure of \$1,744.20+HST to Sherbrooke Electrical for the essential service repair of the heat trace controller and electrical box in Clover Farm parking lot, with funds to be sourced from the Canada Community-Building Fund.

Recommendation adopted.

b. Staff Report – Water Meter Replacement

- Director of Public Works, Teddy Stevens, presented the staff report included in meeting materials. Council inquired on the status on the meter replacements for 2025-26 and was advised that approximately 15 meters were replaced last year.

On recommendation of Deputy Warden Malloy and seconded by Councillor O'Connell, subject to the 2026-27 capital budget approval, Council award Flowstar the purchase of 25 new water meters, at a cost of \$6,294.75 plus HST, to maintain proper water usage tracking and billing, with funds to be sourced from the Canada Community-Building Fund.

Recommendation adopted.

c. Staff Report – Public Works Truck

- Director of Public Works, Teddy Stevens, presented the staff report included in meeting materials.
- Council reviewed the three options and indicated a preferred approach of purchasing a new public works vehicle, rather than purchasing used, or leasing. Staff indicated that the procurement approach would be to issue an RFP to select the most appropriate new vehicle.

- Staff were directed to return with detailed cost estimates to support a final decision on the purchase of a new vehicle.

9. In-Camera: Contract Negotiations, Legal Advice, Personnel Matters

On motion of Councillor Tibbo and seconded by Deputy Warden Malloy, Council moved into an in-camera session for contract negotiations, legal advice and personnel matters at 5:35pm.

Motion approved.

On motion of Councillor O'Connell, seconded by Councillor Tibbo, Council agreed to reconvene to regular session at 7:26pm.

Motion approved.

On recommendation of Deputy Warden Malloy and seconded by Councillor O'Connell, Council award the contract for the design of a multi-use community centre in Ecum Secum to IMCO Custom Designing in the amount of \$69,550 plus HST, to be funded by \$60,000 in provincial grant funding, with the remaining \$9,550 to be funded through the municipal fire services operating budget.

Recommendation adopted.

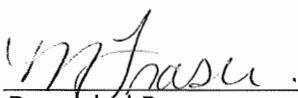
On recommendation of Councillor Tibbo and seconded by Deputy Warden Malloy, Council ratify the award to Davis MacIntyre & Associates to conduct an Archaeological Resource Impact Assessment on PID 37541620, at a cost of \$6,749.22 plus HST.

Recommendation adopted.

Adjournment

On motion of Warden Fuller there being no further matters of business, Council adjourned at 7:30pm.

Motion approved.



Recorded By
Marian Fraser, Director of Finance



Approved By
Warden Fuller