

## **Municipality of the District of St. Mary's**



**Position title:** Swim Instructor (Pending approval of Covid-19 Restrictions)  
**Reports to:** Active Living Coordinator  
**Pay:** \$13 an hour plus vacation pay  
**Hours:** 30 hours a week  
**Length:** 8 weeks (July 6<sup>th</sup>- August 28<sup>th</sup>, 2020)

### **Position Summary:**

Working under the direction of the Active Living Coordinator, the Swim Instructor's main focus will be to lead the delivery of a quality water safety program aimed at the development and implementation of swimming lessons.

### **Duties:**

- Leading the instruction and evaluation of swim classes at various locations throughout St. Mary's
- Ensuring compliance with Red Cross Programs
- Ensure all administrative requirements are completed in a timely manner including lesson plan and report card preparation id applicable.
- Assist Recreation Staff at special events
- Liaison with facility staff during swimming programming

### **Education Requirements:**

- Water Safety Instructor Certification is required.
- Successful applicant MUST be attending or returning to an educational institution in the Fall of 2020.
- High Five training would be considered an asset.

### **Skills and special knowledge:**

- Must possess strong supervisory and Leadership skills
- Must possess organizational and administrative skills and ability to multi-task.
- Must be able to work independently and as part of team

### **Additional Documentation:**

- Applicants must pass a Criminal Record check
- Applicants must pass a National Child Abuse Registry check  
Valid Driver's License considered an asset
- The successful applicant may be required to attend training workshops

### **Terms and Conditions**

- Only applicants with scheduled interviews will be notified
- Apply by Resume, Cover Letter and attached references by in person at the Municipal Office in Sherbrooke, by email at [physical.activity@saint-marys.ca](mailto:physical.activity@saint-marys.ca) fax at 522-2309 or by mail 8296 Hwy. 7, PO Box 296 Sherbrooke, NS, BoJ 3CO. Deadline to apply is **4:00 p.m. June 26th, 2020.**