

## **Employment Opportunity:**



### **SUMMER DAY CAMP COUNCILLOR**

**Pay:** \$14.50 an hour  
**Hours:** 28-35 hours a week  
**Length:** 8.5 Weeks (June 28th – August 28th)

\*Employment hours and compensation are dependent on funding approval.

#### **Position Summary:**

The Municipality is seeking three (3) individuals to fill the positions of Day Camp Councillors. Working under the direction of the Active Living Coordinator, the Day Camp Councillors will be tasked with the delivery of recreational programming throughout St. Mary's during the summer season with a focus on Summer Day Camps.

#### **Duties:**

- Deliver summer programming at day camps throughout the municipality during the summer months.
- Ensure the safety of children during all programming
- Maintain recreation equipment during programming
- Ensure that every child has the proper registration form completed
- Assist in the delivery of programming for teens and early years in the Municipality
- Ensure all facilities are returned to satisfactory condition after programs are complete
- Help to deliver special events as required (ie. Canada Day, 55+ Games)
- To fill out and turn in expected paperwork and reports
- Attend any necessary training for position
- Other duties that may be assigned

#### **Requirements:**

- Must be between the ages of 15 - 30
- Experience working in recreation program setting would be considered an asset
- Must be returning to high school or post secondary school in September

#### **Skills and special knowledge:**

- Supervisory and Leadership Skills
- Must possess the ability to multi-task.
- Must be able to work independently and as part of team
- Ability to work in fast paced environment

#### **Additional Documentation:**

- Applicants must pass a Criminal Record check
- Applicants must pass a National Child Abuse Registry check
- Applicants must have a valid driver's license
- The successful applicant is required to attend training workshops (no exceptions)

**Applications:**

Only applicants with scheduled interviews will be notified. Apply by resume with attached references along with a 250 word essay describing a recreational opportunity from your past, and how you feel it has impacted you today.

Applications can be dropped off in person at the Municipal Office, by email at [tobias.clarke@saint-marys.ca](mailto:tobias.clarke@saint-marys.ca), faxed to at 902-522-2309 or by mail to 8296 Hwy. 7, PO Box 296 Sherbrooke, NS, B0J 3C0. The deadline for applications is **4:00pm, Friday, April 21st, 2023.**